

**Minutes of the Annual Meeting of London Colney Parish Council
held on Friday 15 May 2015 commencing at 6.38pm
at Morris Playing Field Pavilion, White Horse Lane, London Colney.**

MINUTE NO.	DETAIL	ACTION
	<p>PRESENT Councillors: K Gardner, D Gordon, J Hopkins , M MacMillan (Chair), N Mahony, A Osborne, H Pakenham,</p> <p>IN ATTENDANCE Mrs I Casper Parish Clerk</p> <p>6 members of the public</p>	
96/15	<p>Election of Chairman</p> <p>To receive nominations for and elect a Chairman of the Council for the year 2015-2016 followed by the signing of the Declaration of Acceptance of office</p> <p>Councillor Gardner proposed, seconded Councillor Mahoney that Councillor M. MacMillan be appointed as Chairman for the year 2015 – 2016. Unanimously agreed.</p> <p>RESOLVED that Councilor M. MacMillan be elected as Chairman for the year 2015-2016.</p> <p>Councillor MacMillan signed the Declaration of Acceptance Office.</p>	
97/15	<p>To record Election result and Declaration of Acceptance of office</p> <p>Cllrs. Chris Flynn, Katherine Gardner, Dreda Gordon, Jim Hopkins, Malcolm MacMillan, Norman Mahony, Andy Osborne, Helen Pakenham and Jacob Quagliozi were duly elected to the office of Parish Councillor at the election on 7 May 2015.</p> <p>Councillors Gardner, Gordon, Hopkins, MacMillan, Mahony , Osborne and Pakenham had signed the Declaration of Acceptance of Office before the start of this meeting.</p> <p>Councillor J Quagliozi arrived as this meeting closed and signed the Declaration of Acceptance of Office before the start of the Parish Council meeting.</p> <p>Proposed and resolved that Councilor C Flynn will sign the Declaration of Acceptance of Office at the Parish Council meeting on the 5 June 2015.</p>	

98/15	<p>Election of Vice Chairman</p> <p>To receive nominations for and elect the Vice Chairman of the Council for the year 2015-2016</p> <p>Proposed Councillor MacMillan, seconded Councillor Gordon that Councillor K. Gardner be appointed Vice Chairman of the Council for the year 2015-2016. Unanimously agreed.</p> <p>Resolved that Councillor K. Gardner be elected as Vice Chairman of the Council for the year 2015-2016</p>	
99/15	<p>APOLOGIES</p> <p>Apologies were received and accepted from Councillor C Flynn.</p>	
100/15	<p>Members Declaration of Interest</p> <p>To receive members declaration of interest in items on the agenda.</p> <p>None received.</p>	
101/15	<p>MINUTES.</p> <p>The minutes of the Annual Meeting of the Parish Council held on 2 May 2014 were noted having been approved and signed on 6 June 2014.</p>	
102/15	<p>To confirm eligibility for General Power of Competence – Local government Act 2011.</p> <p>The Parish Council resolved that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.</p> <p>Proposed and resolved that the Parish Council formally adopts the General Power of Competence.</p>	
103/14	<p>Amendments to Committee Terms of Reference</p> <p>a) To agree Terms of reference for the Environment and Neighbourhood Committee</p> <p>The terms of reference, which had been circulated, were reviewed and amendments made. It was agreed that the amended terms of reference will be put before the Council</p>	

	<p>at its meeting on 5 June for approval.</p> <p>b) To agreed the terms of reference for the Events and Community Committee. The terms of reference, which had been circulated, were reviewed and amendments made. It was agreed that the amended terms of reference will be put before the Council at its meeting on 5 June for approval.</p>	
104/15	<p>Appointments to Committees</p> <p>To appoint members of the following committees for the year 2015-2016</p> <p>Proposed that the following list of councillors are appointed to the Parish Council's Committees:</p> <ul style="list-style-type: none"> a) Finance Committee Councillors Hopkins, Pakenham, Gordon, Quaglioizzi b) Planning Committee Councillors Osborne, Mahony, Hopkins c) Environment and Neighbourhood committee Councillors Gordon, Osborne, Mahony, Quaglioizzi d) Events and Community committee Councillors Hopkins, Pakenham, Gardner, MacMillan e) Human Resources Committee Councillors Gardner, Flynn, MacMillan, Pakenham <p>Cllr Gordon advised that Cllr Flynn had sent an email that day to the chair requesting places on the finance and planning committees. The chairman said that his last correspondence from Cllr Flynn had said that he did not want to be on committees other than 'Personnel and the Base'. No email had had been received the chairman by .30pm on Friday `5 May (2 hrs before he start of meeting.</p> <p>However it was agreed that any amendments to committee membership could be considered at the Parish Council meeting on 5 June 2015.</p> <p>It was noted that Planning has a vacancy for one more member.</p> <p>Resolved that membership of the Parish Council's Committees for the year 2014-2016 is:</p> <ul style="list-style-type: none"> a) Finance Committee Councillors Hopkins, Pakenham, Gordon, Quaglioizzi b) Planning Committee Councillors Osborne, Mahony, Hopkins c) Environment and Neighbourhood Committee Councillors Gordon, Osborne, Mahony, Quaglioizzi d) Events and Community Committee 	

	<p>Councillors Hopkins, Pakenham, Gardner, MacMillan e) Human Resources Councillors Gardner, Flynn, MacMillan, Pakenham</p>	
105/15	<p>Appointments to Chairs of Committees</p> <p>Proposed from the Chair and Resolved that the following members are appointed Chairmen of the Parish Councils Committees for the year 2015-2016.</p> <ul style="list-style-type: none"> a) Finance Committee – Councillor D Gordon b) Environment and Neighbourhood – Councillor J Quagliozi c) Events and Community – Councillor H Pakenham d) Human Resources – Councillor K Gardner e) Planning – Councillor N. Mahony <p>It was agreed that any amendments to committee chairmen will be approved at the Parish Council meeting on 5 June 2015</p>	
106/15	<p>Appointment to Working Parties</p> <p>Proposed from the Chair and resolved that Membership of the Marketing and Promotions Working Group for the year 2015-2016 is: Councillors: Gardner, Gordon, MacMillan, Pakenham</p>	
107/15	<p>Appointments to Representatives to Outside Bodies</p> <p>It was Resolved that the following list of appointments of representatives to outside bodies for the year 2015-2016 be made:</p> <ul style="list-style-type: none"> a) London Colney Youth Project (1 member) Councillor C Flynn b) St Albans District Association of Parish Councils Councillor H Pakenham c) Lafarge/Colney Liaison Group Councillors J Hopkins and A Osborne d) Agrivert Liaison Group Councillors M MacMillan and N Mahony 	

108/14	<p>Any Other Business, by permission of the Chairman</p> <p>Proposed from the Chair and Resolved that the appointments to the Editorial Board to review and proof London Colney News for the year 2015-2016 are:</p> <p>Councillors: H Pakenham, M MacMillan</p> <p>It was agreed that further appointments are made to this committee at the next meeting of the Parish Council</p> <p>There being no further business the meeting closed at 6.58pm.</p>	
--------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--