

LONDON COLNEY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD IN THE SPORTS PAVILION, MORRIS
PLAYING FIELD, ON FRIDAY 5 FEBRUARY 2016, COMMENCING AT 7.00pm

MINUTE NO.	DETAIL	ACTION
	<p>PRESENT Councillors: M. MacMillan (in the Chair), D Gordon, J Hopkins, H Pakenham , K Gardner, A Osborne, J Quagliozi</p> <p>IN ATTENDANCE Mrs I Casper Parish Clerk</p> <p>with Mr Leigh Casling – Grounds Maintenance Manager Mr Harry Waters – Agrivert Holly Watson – Environment Agency PCSO Alex Simpson</p> <p>3 members of the public</p>	
21/16	<p>DECLARATIONS OF INTEREST</p> <p>No declarations were made.</p>	
22/16	<p>APOLOGIES</p> <p>Apologies were received and accepted from Councillors C Flynn and J Hopkins (personal).</p>	
23/16	<p>MINUTES.</p> <p>The minutes of the meeting of the Parish Council held on 8 January 2016, had been previously circulated, One amendment was agreed – at item 10/16 add ‘The Chairman proposed that the Parish Council ‘supports in principal’ The Peace Hospice as a Charity for 2016 / 17’ it was then resolved that the minutes be approved and signed by the Chairman as a true record of that meeting.</p> <p>It was noted that Councillor Gordon has given a £500 grant to The Peace Hospice from her Locality Budget.</p>	
24/16	<p>Presentation from Agrivert</p> <p>The Chairman introduced Mr Waters (Agrivert).</p>	

Mr Waters introduced Holly Watson from the Environment Agency, she is the officer who liaises with Agrivert.

Mr Waters then gave a presentation on the Anaerobic Digestion (AD) plant at Coursers Farm.

The presentation included

- A recap on the compost plant
- Why recycle food waste
- What is Anaerobic Digestion
- Environmental benefits
- What are the implications for the community

No odour complaints have been received so far this year. Complaints have lessened since the removal of all cardboard from waste. The problem was lack of consistency within the district which has now been resolved.

The UK sends 16 million tonnes of food waste to landfill each year. Food waste produces 160m of methane per tonne. Methane is 23 times as potent as CO₂ as a GHG. Anaerobic Digestion is the process by which food waste is biologically treated in the absence of oxygen. Food is collected from households, schools, hospitals and pubs. Organic liquids such as beer and milk is also used.

Waste is passed through hammermill, separating and washing plastics. Waste is mixed with water and held in suspension to remove grit, glass and other small particles. It is then mixed with liquids before entering digesters. Then energy (gas and electricity) is produced.

The process is fully enclosed so emits no smell. The only implications for the community are the HGV movements which will be 54 per day. The new plant will create 4 full time jobs and 10 related.

A site plan was then shown.

Agrivert cannot operate as an electrical supplier until they have received a permit.

Holly informed members that the Environment Agency will look into mitigation processes. This is a high public interest site and when the permit application is received the matter will go for consultation. An email will be sent to the Clerk to inform the Parish Council of the date of the consultation.

Questions were then asked.

Councillor Mahony asked if Agrivert has analysed gasses for creating energy.

There are a lot of processes to clear up before gas energy

	<p>can be used. The EA looks at gas quality. In terms of energy it will take 8-10% of power produced to run the plant. This plant will generally export most of what is produced.</p> <p>Councillor Gordon said there is a lot of activity on Coursers Road, this plant will add to it.</p> <p>HGV movements will be kept to a minimum and operate between 8am to 6pm Monday to Friday, 8am to 1pm Saturday and the company has applied for 12 Bank holidays or Sundays to use per year. Realistically the company will not often need this but Councils do have catch up days so flexibility is needed.</p> <p>Questions were asked about other plants. The Surrey plant has only received one complaint and that is from the land lord 250metres away. Mr Waters can put the council in contact with the committee that liaised over the plant at Witney.</p> <p>Mr Waters invited members to visit the plant, arrangements can be made through the Clerk.</p> <p>The Chairman thanked Mr Waters and Ms Watson for attending.</p> <p><i>Mr Waters and Ms Watson left the meeting..</i></p>	
<p>25/16</p>	<p>MATTERS ARISING</p> <p>a) Update on the overgrown land adjacent to Glebe allotments It was agreed to take this item under correspondence</p> <p>b) London Colney Charity for 2016 / 2017 The Chairman proposed and it was confirmed that the Peace Hospice is the charity the London Colney Parish Council will support in the statutory year 2016 / 2017. Members were asked to contact the Clerk if there is another charity or local association that they wish the Council to support during 2016 /17. It was agreed this would then be a formal agenda item at the next meeting.</p>	
<p>26/16</p>	<p>CORRESPONDENCE</p> <p>1. Noted receipt from the Diocese of St Albans a letter of response regarding a proposed site meeting at Glebe Allotment field. (Hard copy attached).</p>	

	<ol style="list-style-type: none"> 2. Noted receipt from Anne Main MP a letter giving details of Volunteer Thank You Party; New Arrangements. (Hard copy attached). 3. Noted receipt from SADC details of Holocaust Commemoration - Wednesday 27th January 2016 4. Noted receipt from SADC Appeal Notification Letter - 5/15/1796 - Land rear of 251 - 255 High Street, London Colney 5. Noted receipt from CPRE 'Help needed by CPRE Hertfordshire'. 6. Noted receipt from CVS - CVS Community Transport News January 16. 7. Noted receipt from SADC invitation to the Mayor's Civic Banquet and Ball on Friday 11th March 2016. No members expressed interest in attending But it was agreed that the Parish Council will support two members to attend the Civic Ball upon notification to the Clerk. 	
<p>27/16</p>	<p>COMMUNITY SAFETY REPORT</p> <p>The Chairman welcomed PCSO Alex Simpson who gave a verbal report.</p> <p>The village has been relatively quiet recently. One area of concern is the land behind the Baptist Church where there have been incidents of anti-social behavior. The local community police team are dealing with this.</p> <p>Fly tipping is Alex's new project and he circulated a picture of an area at Cotlandswick which is constantly having rubbish dumped on it. SADC are aware of this problem and there are discussions taking place as to whether or not this area could be turned into a car park.</p> <p>Councillor Gordon spoke about the ongoing problem with fly tipping in the Haseldine Road car park and asked if the CCTV cameras could be adjusted round.</p> <p>Alex has spoken to the office who views the CCTV footage at SADC. SADC are in the process of updating their CCTV cameras, starting with the cameras in the city.</p> <p>It was agreed that the Clerk writes to SADC offering to share</p>	

	<p>the cost of updated CCTV cameras.</p> <p>There have been incidents of youths on the roof at the Caledon Community Centre and the police have been asked to patrol the area at different times/ days.</p> <p>At a recent Police Priority Setting meeting the issue of lorries parking on the by-pass at the roundabout was raised. Despite assurances that the lorries would be moved on this is still occurring.</p> <p>In answer to a question from Councillor Pakenham the Council was assured that the local PCSO's still patrol the village as a priority.</p> <p>The verbal report was noted.</p> <p><i>PCSO Simpson left the meeting - 7.58pm</i></p>	
<p>28/16</p>	<p>QUESTION TIME</p> <p>The Chairman suspended Standing Orders and invited members of the public to ask questions.</p> <p>Mr Peak commented on the latest edition of the London Colney news. Members confirmed that the main objective of the magazine is to publicise and promote the work of the Parish Council. <i>The Chairman confirmed that items which were of interest to the village would be received and included by the editorial committee but that the committee had the right to ask for a reduction in the number of words.</i></p> <p><i>Councillor Mahony left the meeting at 8.00pm</i></p> <p>Mrs Barker commented on the fly tipping in the Haseldine Road car park and wondered if the Co-Op would help towards the costs of new cameras.</p> <p>It was agreed that the Clerk writes to the Co-Op asking for funding towards upgraded cameras.</p> <p>On this issue the Council confirmed that it was interested in co-funding with SADC the provision of more effective CCTV, or in fact funding a mobile unit to use at hot spots.</p> <p>Standing Orders were re-instated.</p>	
<p>29/16</p>	<p>COMMUNITY DEVELOPMENT MANAGER'S REPORT.</p>	

	<p>In the Community Development Manager's absence the Chairman of the Events and Community Committee presented a written report from the Assistant to the Community Events Manager. (Hard copies had been emailed and were circulated round the table).</p> <p>The events held in January had been very well attended.</p> <p>The next big event is the London Colney Music Festival that will take place during the week 12th to 20th March. The Festival will start with a 'Big Sing' on Saturday 12th March and details of the events are being finalised over the next few weeks.</p> <p>The report and finances relating to December events were considered, but a report on the January Burns supper was not complete and an update would be circulated to members.</p>	
<p>30/16</p>	<p>GROUNDS & MAINTENANCE MANAGER'S REPORT</p> <p>The Grounds Maintenance Managers Report, previously circulated was presented by Mr Casling.</p> <p>Progress continued in line with time schedules except for work on water logged pitches due to heavy rain: some sport has had to be called off.</p> <p>Decorating for the upgrading of the kitchen has started at the Caledon Centre and the groundstaff will work in the hall when weather conditions prevent them working outside.</p> <p>Councillor Gordon asked if the lounge bar could be decorated before the new curtains are hung. Mr Casling said a refresh of the pillars will not take long, but discussion had already taken place with the council chair and the chair of events about a full decoration (and was preferred) which would take quite a few days and be subject to a further report</p> <p>Tennis Courts</p> <p>Mr Casling had met the representative of Safe and Sound on site this morning. The company is keen to get the project finished.</p> <p>Councillor MacMillan will attend the next site meeting.</p> <p>Councillor Gardner asked if a large tree branch that has fallen into the river is the responsibility of LCPC. It was confirmed that the tree is not on land owned by London Colney Parish Council.</p> <p>Officers from the Environment Agency have visited the site but have taken no action.</p>	

	<p>It was noted that the Environment Agency has had its budget cut.</p> <p>It was agreed that this item is to go to the Environment and Neighbourhood Committee.</p> <p>The report was noted.</p> <p>Mr Casling left the meeting – 8.14pm.</p>	
31/16	<p>GRANTS</p> <p>Members considered a grant request from London Colney W.I.</p> <p>Proposed and resolved that a grant of £200.00 is awarded to the London Colney W. I.</p>	
32/16	<p>London Colney Parish Council's Calendar of meetings 2016-17</p> <p>Members reviewed a draft calendar of meeting for 2016/17.</p> <p>It was agreed to add dates for Planning Review Committee meetings</p> <p>It was agreed to re-issue an amended Calendar of meetings</p>	CLERK
33/16	<p>FINANCE</p> <p>a) To receive and approve expenditure since the last Council meeting. Councillor Gordon presented the expenditure since the last Council meeting.</p> <p>Proposed and resolved that the expenditure since the last Council meeting is approved.</p> <p>b) To review the Year to date Income and Expenditure against budget.</p> <p>Members reviewed the year to date Income and Expenditure against budget.</p> <p>Proposed and resolved that the Year to date Income and Expenditure against budget is approved.</p>	

<p>34/16</p>	<p>TOWN PLANNING MATTERS <i>Members of the public left during this item – 8.40pm</i> <i>Councillors K Gardner and D Gordon declared a non-pecuniary interest in minute 34/16 both being District Councillors who sit on the planning committee.</i></p> <p>Current applications The following decisions will be forwarded to SADC Planning Dept.</p> <p>5/2015/3546 - Garage conversion with alteration to opening at 6 Hadleigh Close Harper, Lane Shenley Radlett WD7 9LT Proposed and resolved – No comment</p> <p>5/2015/3561 - Single storey front extension and single storey rear extension with sky light with alterations to openings at 384 High Street London Colney, Hertfordshire AL2 1HN Proposed and resolved – No comment</p> <p>5/2015/3405 - Single storey front side and rear extensions with alterations to openings at 59 St Annes Road London Colney Hertfordshire AL2 1LQ Proposed and resolved – No comment</p> <p>5/2015/3596 - Two storey side and rear extension and single storey front extension to link with detached garage (resubmission following refusal of 5/2015/0517) at 2 Fieldfares London Colney Hertfordshire AL2 1NW Proposed and resolved – No comment</p> <p>5/2015/3597 - Infill extension and conversion of garage to habitable accommodation, associated alterations to openings. Loft conversion incorporating two windows and widening of existing driveway at 55 Azalea Close London Colney St Albans Hertfordshire AL2 1UA Proposed and resolved - OBJECTION - Loss of parking spaces</p> <p>5/2015/3598 - Certificate of Lawfulness (proposed) - Installation of roof windows at 55 Azalea Close London Colney St Albans Hertfordshire AL2 1UA Proposed and resolved – objection</p> <p>5/2015/3620 - Two storey rear extension, loft conversion with rear dormer window to incorporate two additional apartments. Creation of seven roof light windows and two windows on the side elevation (resubmission following withdrawal of 5/2015/2185) at 230 High Street London Colney Hertfordshire AL2 1HP Proposed and resolved - OBJECTION Concern over access and parking</p>	<p>CLERK</p>
---------------------	---	---------------------

	<p>5/2015/3643 - Single storey front, first floor side extensions and loft conversion with four rear rooflights at 15 Collingwood Drive London Colney Hertfordshire AL2 1LE Proposed and resolved – No comment</p> <p>5/2016/0201 - Single storey rear extension with raised rear patio and steps at 43 Kings Road, London Colney Proposed and resolved – No comment</p>	
35/16	<p>Minutes</p> <ul style="list-style-type: none"> a) The minutes of the Events and community Committee of 11 January 2016 were received and noted. b) The minutes of the Environment and Neighbourhood committee of 26 January 2016 – were presented. Item 13 Coopers Wood. It was noted that the map had been discussed for 3 years and that former proposals had led to inaction: external design support should be obtained to ensure everything was in place before the end of the municipal year. All committee recommendations were approved and the minutes were then noted. c) The minutes of the H. R. Committee of 27 January 2016 were presented, all recommendations in part one were approved, recommendations under part two will be considered in part two of this meeting. The minutes were then noted. d) The minutes of the Finance Committee of 3 February 2016 were presented, all recommendations were approved. It was agreed that the new hire charge for the lounge bar at the Caledon Community Centre be endorsed with effect from 1st April 2016, the minutes were then noted. 	CLERK
36/16	<p>MEMBER ITEMS</p> <p>There were no members items received.</p>	
37/16	<p>Reports from local Councillors on other local authorities.</p> <p>County Councillor Gordon gave a verbal report that she had so far supported London Colney groups from her Locality Budget. including :CAB outreach support in London Colney; Jackets for London Colney Youth; British Legion for support to war veterans' families: Contribution towards bench to commemorate the late Tony Goodchild; LC Mums and Toddler Group ;Bowmansgreen School Breakfast Club and LC Youth Project after school club</p>	

	<p>She said that local organisations could apply to her for a project grant.</p> <p>A Highways Update was provided which included locality funding for 2015/2016 schemes forward either directly by residents or through London Colney Parish Council and these have been published in the Council's January Magazine.</p> <p>Proposed schemes for 2016/17 were given by Cllr Gordon and these will be reported in future minutes as they are scheduled and completed, including the Shenley Lane speeding problem with consultation and surveys.</p> <p>A review on village signage and the existing weight limit restrictions has identified the need for some additional replacement Weight Limit signs on the approach routes to London Colney (anticipated in Spring 2016)</p> <p>Herts.C.C. has set its 2016/17 budget at 3.9% rise this includes a 2% top up for adult services.</p> <p>Councillor Gardner reported that SADC has set its budget for 2016/17 with a rise of 0%.</p> <p>The reports were noted.</p>	
38/16	<p>EXTERNAL MEETINGS</p> <p>No meetings had taken place during the Christmas period.</p>	
39/16	<p>IT WAS RESOLVED TO EXCLUDE the Press and the public from the following item in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</p> <p>Staffing The recommendations from the meeting of the H R Committee on 27 January 2016 were approved.</p>	
40/16	<p>NEXT MEETING</p> <p>The next meetings of the Council will take place on Friday 4 March 2016 at the Morris Pavilion, White Horse Lane, London Colney.</p> <p>There being no other business the Chairman closed the meeting at 9.38pm.</p>	

