

**LONDON COLNEY PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD IN THE SPORTS PAVILION, MORRIS**  
**PLAYING FIELD, ON FRIDAY 4 MARCH 2016, COMMENCING AT 7.00pm**

MINUTE NO.	DETAIL	ACTION
	<p><b>PRESENT</b>  Councillors: M. MacMillan (in the Chair), C Flynn, D Gordon, K Gardener, N Mahony, H Pakenham , A Osborne, J Quagliozi (with apologies for late arrival 7.05pm)</p> <p><b>IN ATTENDANCE</b>  Mrs. I Casper Parish Clerk</p> <p>with  PCSO Debbie Daniels</p> <p>6 members of the public</p>	
41/16	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations were made.</p>	
42/16	<p><b>APOLOGIES</b></p> <p>Apologies were received and accepted from Councillor J Hopkins (personal).</p>	
43/16	<p><b>MINUTES.</b></p> <p>The minutes of the meeting of the Parish Council held on 5 February 2016, which had been previously circulated, were taken as read, and it was <b>resolved</b> that the minutes be approved and signed by the Chairman as a true record of that meeting.</p>	
44/16	<p><b>MATTERS ARISING</b>  <i>Councillor Quagliozi arrived during this item 7.05pm</i></p> <p><b>a) Update on fly tipping at Haseldine Road</b>  SADC are in the process of upgrading CCTV cameras in the district starting with the city centre. The Clerk reported that in response to her letter SADC will consider advancing the upgrading of the CCTV cameras at Haseldine Road if the Parish Council agree to part fund the works.</p>	

	<p><b>Proposed and resolved that £5000.00 from reserves is earmarked to part fund upgrading of the CCTV cameras at Haseldine Road and White Horse Lane.</b></p> <p>It was noted that Councillor Gordon has approved a grant of £500.00 from her HCC Locality Budget to the Parish Council towards the upgrading of the CCTV cameras at Haseldine Road.</p> <p><b>b) To approve an amended Calendar of LCPC meetings for 2016/17.</b> An amended Calendar of meetings for LCPC 2016/17 which had been previously circulated was approved.</p>	
<p><b>45/16</b></p>	<p><b>CORRESPONDENCE</b></p> <ol style="list-style-type: none"> <li>1. Noted receipt from SADC details of Hertfordshire Police and Crime Panel: next meeting to be held on Thursday 17 March 2016</li> <li>2. Note receipt from Mr Wolfe details of a Public Exhibition - proposed changes to r.o.w. at Tyttenhangar</li> <li>3. Noted receipt from SADC a reminder of The Mayor's Civic Banquet and Ball - Friday 11th March 2016</li> <li>4. Noted from SADC details of the Mayor's Charity Concert - Saturday 27th February 2016</li> <li>5. Noted receipt from CVS E-inform February 2016</li> <li>6. Noted receipt from SADC Invitation to Public Meeting at Rothamsted Research: Pulse Production and Protection – Tuesday 15th March, 2016</li> <li>7. Noted receipt from Harperbury Free School - School Cancelled by Minister.</li> <li>8. Noted receipt from HCC Hertfordshire Minerals Local Plan: Call for Sites 2016</li> <li>9. Noted receipt of a thank you letter from the Peace Hospice Care for LCPC raising £400 at the Burns Supper</li> </ol>	
<p><b>46/16</b></p>	<p><b>COMMUNITY SAFETY REPORT</b></p> <p>The Chairman welcomed PCSO Debbie Daniels who gave a verbal report.</p>	

	<p>Crime figures from January note that there has been one burglary at a dwelling in the village.</p> <p>There was a spate of criminal damage to cars in Hardwick Place. Debbie leafleted houses and spoke to residents and there have been no further incidents.</p> <p>There was an incident of vehicle nuisance reported at Napsbury, three youths on mopeds but they left as soon as there was a police presence and have not returned.</p> <p>One incident of criminal damage has been reported which is the subject of ongoing enquiries.</p> <p>Councillor Pakenham had read that the crime figures had gone up in the local area. Debbie reported that there had been criminal activity around petrol stations but the police had targeted these areas and all was now quiet.</p> <p>The next police surgery is due to take place on a Monday evening at the Caledon Community Centre. Debbie will look at the surgery schedule and avoid Mondays in future.</p> <p>Debbie informed members of the new powers regarding parking.</p> <p>It was agreed to have 'parking on verges including Floral Drive' as an agenda item at next month's PC meeting.</p> <p>The verbal report was noted.</p> <p><i>PCSO Daniels left the meeting - 7.17pm</i></p>	
<p><b>47/16</b></p>	<p><b>QUESTION TIME</b></p> <p>The Chairman suspended Standing Orders and invited members of the public to ask questions.</p> <p>A resident of Waterside informed members of the dangers of exiting from this road, which is a concealed entrance, onto Barnet Road.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> <li>a) The Clerk is to look into signage – concealed entrance – in this area.</li> <li>b) The Clerk is to enquire from HCC if a mirror can be placed on land owned Parish Council which is opposite the entrance to Waterside.</li> </ul> <p>Standing Orders were re-instated.</p>	<p><b>CLERK</b></p>

<p><b>48/16</b></p>	<p><b>COMMUNITY DEVELOPMENT MANAGER'S REPORT.</b></p> <p>In the Community Development Manager's absence the Chairman of the Events and Community Committee presented a written report from the Assistant to the Community Events Manager. (Hard copies had been emailed and were circulated round the table).</p> <p>The February events have been successful.</p> <p>It was noted that future publicity for charity events should feature the named charity more prominently.</p> <p>The Clerk was advised to check that the correct wrap around publicising the Music Festival is used on the electronic version of the Review.</p> <p>It was noted that Councillor Gordon has approved a grant of £350 from her HCC Locality Budget to LCPC towards the Music Festival staging.</p>	<p><b>CLERK</b></p>
<p><b>49/16</b></p>	<p><b>GROUNDS &amp; MAINTENANCE MANAGER'S REPORT</b></p> <p>The Grounds Maintenance Managers Report, previously circulated, was presented by the Chairman.</p> <p>Members went through the report page by page.</p> <p>Glebe Allotment Field – The field is overrun with rabbits and it was agreed that the Clerk engages a Pest Control Company to deal humanely with the rabbits.</p> <p>It was agreed that plots that are overgrown are to receive warning letters.</p> <p>Coopers Wood – Trees are being cut down to the rear of the Colney Fox. Councillor Gardner has requested that Mr Branch (SADC) visits the site to appraise the situation.</p> <p>It was agreed that the Clerk follow this up with an email to Mr Branch for an update on the situation.</p> <p>Caledon Community Centre - The external area of the entrance to the Centre is looking unkempt. A new caretaker has just been appointed, one of his duties is to sweep the outside of the Centre.</p> <p>It was agreed to assess the parking areas to the front of the building.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>



	<p>a) Investigates the cost of hanging baskets  b) Contacts Ayletts regarding sponsorship of the baskets  c) Contacts Mr Water (Agrivert) re funding</p>	<b>CLERK</b>
<b>53/16</b>	<p><b>FINANCE</b></p> <p><b>a) To receive and approve expenditure since the last Council meeting.</b>  Members reviewed the expenditure since the last council meeting.  <i>Councillor Gordon declared a non-pecuniary interest in this item.</i>  It was <b>agreed</b> that casual staff with one off payments may be paid in cash, where a casual staff member works on a more regular basis payments are to be by cheque or BACS.</p> <p><b>Proposed and resolved that the expenditure since the last Council meeting is approved.</b></p> <p><b>b) To review the Year to date Income and Expenditure against budget.</b>  Members reviewed the year to date Income and Expenditure against budget.</p> <p>Signs, boards and seats – the village sign and information boards are in the process of being updated. It was agreed that any excess left in this budget line at the end of the year is earmarked.</p> <p>It was <b>agreed</b> that groundstaff are to review the condition of the paddling pool for the opening in May and check all the non-smoking signs at play areas.</p> <p>It was <b>agreed</b> to incorporate an explanatory note regarding 'Other income'.</p> <p><b>Proposed and resolved that the Year to date Income and Expenditure against budget is approved.</b></p> <p><b>d) To consider and approve any quotations received</b>  Members considered three quotation received to repair the ceiling in the bar at the Caledon Community Centre.</p> <p>It was <b>agreed</b> to accept the lowest quotation of £1910.00 subject to the time frame of the works.</p>	<p><b>CLERK /  BOOKKEEPER</b></p> <p><b>G/M MANAGER</b></p> <p><b>CLERK</b></p>
<b>54/16</b>	<b>TOWN PLANNING MATTERS</b>	

	<p><i>Councillors K Gardner and D Gordon declared a non-pecuniary interest in minute 54/16 both being District Councillors who sit on the planning committee.</i></p> <p>Current applications The following decisions will be forwarded to SADC Planning Dept.</p> <p>5/2016/0161 – detached three bedroom dwelling with associated landscaping, parking and access at land r/o 1 Summerfield Close, London Colney, Hertfordshire</p> <p><b>Proposed and resolved – No Comment</b></p>	<b>CLERK</b>
<b>55/16</b>	<p><b>Minutes</b></p> <p>a) The minutes of the Environment and Neighbourhood committee of 23 February 2016 were presented and noted. Members noted that there is a 'Clean for the Queen' litterpick tomorrow (5 March 2016)</p> <p>b) The minutes of the H. R. Committee of 27 January 2016 were presented, all recommendations were approved, the minutes were then noted.</p>	<b>CLERK</b>
<b>56/16</b>	<p><b>MEMBER ITEMS</b></p> <p>There were no members items received.</p>	
<b>57/16</b>	<p><b>Reports from local Councillors on other local authorities.</b></p> <p>County Councillor Gordon reported that Hertfordshire County Council has set its 2016/17 budget at a 3.9% rise, this includes a 2% top up for social care services (adult care budget). The Locality Budget for use by Count Councillors has been halved.</p> <p>Sainsbury's are lobbying to build at the rear of Halsey Close.</p> <p>Councillors Gordon and MacMillan has visited SADC to discuss the SLP.</p> <p>Councillor Gardner updated members on the retrospective planning application by Sainsbury's for the canopy which has already been erected in the car park.</p> <p>The reports were noted.</p>	

<p><b>58/16</b></p>	<p><b>EXTERNAL MEETINGS</b></p> <p>No meetings had been attended</p>	
<p><b>59/16</b></p>	<p><b>IT WAS RESOLVED TO EXCLUDE</b> the Press and the public from the following item in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</p> <p><b>Staffing</b> Members were updated on current staffing matters. It was noted that a new weekly caretaker has been appointed on a 3 month trial basis.</p>	
<p><b>60/16</b></p>	<p><b>NEXT MEETING</b></p> <p>The next meetings of the Council will take place on Friday 1 April 2016 at the Morris Pavilion, White Horse Lane, London Colney.</p> <p>There being no other business the Chairman closed the meeting at 8.25pm.</p>	



