

**LONDON COLNEY PARISH COUNCIL**  
**MINUTES OF THE EVENTS AND COMMUNITY COMMITTEE MEETING HELD IN THE**  
**MORRIS WAY PAVILION, WHITE HORSE LANE, ON TUESDAY 14 MARCH 2017, 6.30pm**

	DETAIL	ACTION
	<p><b>PRESENT.</b> Councillors H Pakenham (in the Chair), K Gardner &amp; M MacMillan</p> <p><b>IN ATTENDANCE</b> Councillor A Osborne Lionel Thatcher, Locum Clerk Mrs. L Gomes – Community Events Manager</p>	
1	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest</p>	
2	<p><b>APOLOGIES</b></p> <p>There were no apologies</p>	
3	<p><b>MINUTES</b></p> <p>The minutes of the Events and Community Committee Meeting of 9 January 2017 which had been previously circulated were <b>agreed</b> and signed by the Chairman as a true record of that meeting.</p>	
4	<p><b>MATTERS ARISING</b></p> <p>a) Pantomime. The Community Events Manager said that the pantomime had been very successful, as had</p> <p>b) The Burns Supper &amp; lunches, all of which were well attended.</p>	
5	<p><b>Update on Weekly/Monthly Events</b></p> <p>a) Coffee Morning. Very successful with 62 people attending yesterday. £146 has been raised for the Peace Hospice.</p>	

	<p>Councillor Gardener said she was disappointed that she did not know a raffle was to take place, as she would have donated a prize.</p> <p>b) .Keep Fit For The Over 50's. This is very popular. The sessions finish for Easter on 3 April, resuming on 24 April. Councillor Gardener offered to assist on 1 May if there is to be a session on that day.</p> <p>c) Lunches on Tuesdays and Thursdays. These continue to be very busy. The Community Manager said that they could generate a surplus at the year end.</p> <p>d) Chiropody. Both sessions are fully booked.</p> <p>e) Open Mic Night. It was agreed not to hold another Open Mic Night this month.</p>	
<p>6.</p>	<p><b>Forthcoming Events</b></p> <p>a) St Patrick's Day lunch. 40 diners have booked, the food has been ordered. and volunteers allocated.</p> <p>b) Music Festival 17 to 24 March. The Community Events Manager said that she needs volunteers for collecting tickets. A member of office staff has offered to help with tickets and teas and coffees. Ticket collectors are also needed for the Elvis event and Councillor Pakenham offered to assist. The Saturday night event has so far sold 60 tickets and if it approaches 70 will be transferred to the main hall. 45 tickets have been sold for Kirstas and Councillors MacMillan and Pakenham will help. There will be a cold buffet with egg, ham, cocktail sausages, sausage rolls, quiche etc. Karaoke is on the Wednesday and as yet there have been no pre-registrations, though it was the same last year and 20 turned up on the night. The judges are confirmed as Leigh Casling, Helen Pakenham and, if he is able, Jim Hopkins. The prizes will be as last year. The Childrens' Disco takes place on Thursday from 6pm to 9pm and 30 tickets have been bought to date. Some mothers have complained that this is being held on a school night. It will probably be held in the lounge bar. 60 tickets have already been sold for Co Jones and it is suggested that this event is in the main hall.</p> <p>c) Mothers' Day lunch 30 tickets sold so far and Steve, Kyle and Tania have confirmed availability as have Margaret and Chris. Childrens' meals will be provided and the entertainment is a magician. Councillor Gardener asked whether a Fathers' Day event will be organised.</p>	

	<p>Councillor Pakenham said that the beautician will be distributing vouchers.</p> <p>d) Childrens' Easter Event The date of 12 April has been booked as has the entertainment. The tickets prices need to be finalised. A small buffet for children will be provided. Prizes for best Easter bonnet and all to receive a 'goodies' bag. The Community Events Manager will cost this event.</p>	
<b>7</b>	<p><b>Calendar of Events 2017</b></p> <p>The Community Events Manager provided copies of the calendar to all present.</p>	
<b>8</b>	<p><b>Tennis Coaching</b></p> <p>The Community Events Manager said that the coach was available to coach children from 3 to 7 April and then from 10 to 13 April. He offers 2 x 3 hour sessions each day, 9am to 12 noon for 5 – 9 year olds and 1pm to 4pm for 10 - 15 year olds. The charge he suggested would be split between himself 70% and the Council 30%, but it was agreed to forgo the Council's share and use that to subsidise the childrens' fees and, in addition , to make a further payment so that the actual cost per child would be £5 per 3 hour session. Accordingly, the Council would wish for 4 days ( 8 sessions) only and to limit the number of children being subsidised per session to 20. Should additional children wish to join in then they may do so, but would not receive the benefit of the Council contribution towards the cost. Should the weather be bad, then the backup is indoor activities, possibly table tennis, in the pavilion, if this is free. It was also agreed to seek coaching for adult beginners on Sunday afternoons in July and August until 20 August.</p>	
<b>9</b>	<p><b>Health Walks</b></p> <p>Councillor Pakenham reported that there were 27 on the Tuesday walk and that the Thursday walk was also popular, however, the organiser's contract ends this month so volunteer leaders are being trained.</p>	
<b>10</b>	<p><b>Parish Magazine</b></p> <p>The Community Events Manager said that a company had requested the whole of the back page for their advertisement but no rate had been set for this and she wished for guidance from the committee. It was agreed that a charge of £960 for 2 years (8 editions) be made, subject to payment for each year being made in advance.</p>	

<p><b>11</b></p>	<p><b>Larks in the Park</b>  Free attractions were being offered by SADC – Demolition Zone; Hula Hoops and a booster cushion theatre for the main hall. More acts are needed and as many volunteers as possible. The date is 2 July.  Councillor Gardener said that there should be a more in-depth discussion on catering at the next meeting. It was agreed that the spend should be £400 for the Soul Enforcement Bureau to play. The Community Events Manager suggested that all three local school choirs could be asked to perform a piece and it was agreed that she should see if this would be possible and bring the answer to the next meeting.  She further suggested that we scrap doing in-house catering and limit our efforts to teas and coffees, whilst charging franchisees for pitches to sell their food.  SADC have provided a list of the food outlets they use at their markets. It was agreed to use outside catering and to consider pitch fees at the next meeting.</p>	
<p><b>12</b></p>	<p><b>Next Meeting</b>  It was agreed to hold the next meeting on Tuesday 11 April at 6.30pm.</p>	
<p><b>13</b></p>	<p><b>Close</b>  There being no further business, the meeting closed at 2005 hours.</p>	

**Chairman .....**