

**LONDON COLNEY PARISH COUNCIL  
MINUTES OF THE FINANCE COMMITTEE MEETING HELD AT THE COMMUNITY  
CENTRE, CALEDON RD, ON MONDAY 3 APRIL 2017, COMMENCING AT 3 pm.**

MINUTE NO	DETAIL	ACTION
	<p><b>PRESENT:</b> Councillors D Gordon (Chair), H Pakenham, J Hopkins &amp; M MacMillan</p> <p><b>IN ATTENDANCE</b> Lionel Thatcher – Locum Clerk</p>	
1	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations were made, they will be taken through the meeting if any arise.</p>	
2	<p><b>Apologies</b></p> <p>None Received</p>	
3	<p><b>MINUTES</b></p> <p>The minutes of the Finance Working Party held on 15 February 2017, which had been previously circulated and approved and signed by the Chairman as a true record of that meeting at the subsequent Council meeting, were noted.</p>	
4	<p><b>MATTERS ARISING</b></p> <p>a) Councillor Pakenham asked whether any quotes had been received for the supply of hanging baskets. The Locum Clerk confirmed that a quote in the sum of £1457 had been received from Plantscape Ltd for the supply and maintenance of 20 of their Holestar Planter Halves. There is £1000 in reserves towards the cost and two other donors will be approached to see if the balance could be covered by donations.</p>	

	<p>It was AGREED that the Clerk purchase the planters from Plantscape for the sum of £1457 subject to Herts CC agreeing to the use of their lighting columns.</p> <p>b) Chairs. It was previously agreed to purchase cloth covered chairs and to have them cleaned regularly. The Clerk will investigate the provision of suitable lightweight chairs.</p>	
<p><b>5</b></p>	<p><b>QUOTATIONS</b></p> <p>a) Napsbury Pavilion. A quotation in the sum of £2550 had been received for the installation of a camera at Napsbury.</p> <p>b) Caledon Centre. Quotations of £2890 for external CCTV coverage for the Caledon Centre and £1085 for internal camera had been received. Both a) and b) above were approved for purchase.</p> <p>c) The Clerk reported receipt today of a quotation for a new boiler at Napsbury, but it was agreed to await further quotes before considering this.</p>	<p><b>LC</b></p>

<p>6</p>	<p><b>It was AGREED</b> to exclude the Press and public from the following item in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</p> <p><b>HR COMMITTEE 20 MARCH 2017</b> The Locum Clerk explained how National pay Awards had mistakenly not been applied to staff salaries and presented a schedule of underpayments. He further recommended that office and grounds staff be assimilated into the NJC for Local Government Services pay scales at the point appropriate to their present salaries. It was AGREED</p> <ul style="list-style-type: none"><li>a) That payments of arrears as scheduled be made, with the exception of that to Mrs L Gomes who should be placed on SCP20, not SCP21.</li><li>b) Salaries in future to be paid as per scale points of NJC scales and national awards to be granted when promulgated.</li><li>c) M Burge and S Melchoir be assimilated at present to SCP20 to include 20% additional allowance, London Weighting and dog bin emptying payment. Consideration be given to increasing this to SCP21 during 2017/2018 and further to SCP 23 w.e.f. 1 April 2018.</li><li>d) Office and Grounds staff appointed in future will be engaged on salaries in accordance with NJC scales.</li></ul>	
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<p><b>7</b></p>	<p><b>Temporary Clerk</b></p> <p>The Locum Clerk reported on the applications to date and it was agreed to extend the closing date for applications. It was further AGREED to continue funding the appointment of temporary assistance as at present.</p>	<p><b>CLERK</b></p>
<p><b>8</b></p>	<p><b>NEXT MEETING</b></p> <p>The date of the next meeting is to be arranged.</p> <p>There being no further business the meeting closed at 1620 hours.</p>	


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