

**LONDON COLNEY PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD IN THE SPORTS PAVILION, MORRIS**  
**PLAYING FIELD, ON FRIDAY 2 DECEMBER 2016, COMMENCING AT 7.00pm**

MINUTE NO.	DETAIL	ACTION
	<p><b>PRESENT</b>            Councillors: M MacMillan (in the Chair), K Gardner, D Gordon, C. Flynn, J Hopkins, H Pakenham, A Osborne, N Mahony, J Quagliozi (with apologies for late arrival 7.15pm)</p> <p><b>IN ATTENDANCE</b>            Mrs. I Casper Parish Clerk</p> <p>With</p> <p>PCSO Debbie Daniels</p> <p>3 members of the public</p> <p>The Chairman welcomed everyone to the meeting.</p> <p>Councillor Flynn had emailed and requested an item to be taken on the agenda. The Chairman informed members that this item would be taken in part two of the meeting he clarified that the procedure for items to be on the agenda is that a request is sent directly to the Clerk or the Chairman.</p>	
212/16	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations received, if required they will be taken as they arise through the meeting</p>	
213/16	<p><b>APOLOGIES</b></p> <p>All members present.</p>	
214/16	<p><b>MINUTES.</b></p> <p>The minutes of the meeting of the Parish Council held on 4 November 2016 had been previously circulated. It was <b>resolved</b> that the minutes be approved and signed by the Chairman as a true record of that meeting.</p>	

<p><b>215/16</b></p>	<p><b>MATTERS ARISING</b> To receive updates on matters arising from the minutes of 4 November 2016.</p> <p><b>Public Conveniences – Kings Road</b></p> <p>The Clerk had written to SADC in response to their proposed temporary closure of the public conveniences and requested that the conveniences be kept open from 9am to 5pm in the week and on Saturday mornings. SADC had responded that when the conveniences are temporarily closed at the moment they will be re-opened within the next week and will be locked at 5pm in the evening.</p>	
<p><b>216/16</b></p>	<p><b>CORRESPONDENCE</b></p> <ol style="list-style-type: none"> <li>1. Noted receipt from St Albans District Council: details of how to submit representations on its Detailed Local Plan (DLP), the consultation period runs for six weeks between Wednesday 9 November 2016 and Wednesday 21 December 2016.</li> <li>2. Noted receipt from HCC Hertfordshire Year of Volunteering Newsletter: November</li> <li>3. Noted receipt from SADC details of the funeral of the late Honorary Alderman John Gunner</li> <li>4. Noted receipt from HCC Review of Enforcement Procedures questionnaire.</li> <li>5. Noted receipt from SADC invitation to an - Anti Fraud &amp; Risk Management Seminar - Wed 23rd Nov - 7pm to 9pm</li> <li>6. Noted receipt from SADC invitation to the St Albans &amp; District Annual Community Conference, Friday 25 November 9am-1pm</li> <li>7. Noted receipt from HCC - Reminder: St Albans Highways Liaison Meeting 17th November 2016</li> <li>8. Noted receipt from SADC Invitation: Twelfth Night Party - In aid of the Mayors Charity - Friday 6th January 2017</li> <li>9. Noted receipt from SADC Invitation Reminder - High Sheriffs Service – This Sunday 20th November 2016</li> <li>10. Noted receipt from SADC email regarding site visit to Telford Road garages, Telford Road, London Colney.</li> <li>11. Noted receipt from J Thornton HCC re FP30 Telford Road.</li> </ol>	<p><b>CLERK</b></p>

	<p>The building contractor has applied to HCC for a temporary closure of FP 30 whilst construction of 7 houses on land adjacent to the FP takes place. Construction vehicles visiting the site are a health and safety hazard to school children and their parents</p> <p>Mr Thornton is seeking the views of the Parish Council before granting permission for a temporary closure of the footpath.</p> <p>After discussion members agreed</p> <ol style="list-style-type: none"> <li>a) The Clerk writes to Mr Thornton and informs him that the council does not agree to a temporary closure of this footpath, as it will have wider repercussions on other roads in the area. They would like a different solution to be found to this matter</li> <li>b) The Clerk contacts parking enforcement at SADC regarding this matter.</li> <li>c) The Clerk contacts planning enforcement at SADC regarding the timings of deliveries to this site.</li> </ol>	
<p><b>217/16</b></p>	<p><b>COMMUNITY SAFETY REPORT</b>  <i>Councillor Quagliozi arrived during this item – 7.10pm</i></p> <p>PCSO Debbie Daniels gave a verbal report.</p> <p>There have been a couple of burglaries in the village recently and two people have been arrested.</p> <p>There has been 4 attempted break in to vehicles and this has also been happening in Bricket Wood. A vehicle has been identified in relation to these incidents and the registered owner is under investigation.</p> <p>There has been a purge on trucks parking in the lay by on Barnet Road and companies have been written to.</p> <p>Councillor Gordon has brought this matter up at the Police Priority Setting Forum.</p> <p>It was agreed that the Clerk writes to Mr Pendock (Tarmac) advising him of this problem and asking that he informs companies not to send out their lorries so early that they have to park for hours in the lay by.</p> <p>The Chairman informed PCSO Daniels how appreciative the council was to have such a good turnout of police at the Remembrance Sunday parade.</p>	

	<p>PCSO Daniels commented that the Council's annual firework event had been very well organised as usual.</p> <p>The chairman thanked PCSO Daniels for attending the meeting.</p> <p>It was agreed that the Clerk would email dates of PC meetings in 2017 to Debbie.</p> <p>The report was noted.</p> <p><i>PCSO Daniels left 7.20pm.</i></p>	
<p><b>218/16</b></p>	<p><b>QUESTION TIME</b></p> <p>The Chairman suspended Standing Orders and invited members of the public to ask questions.</p> <p>Mr Copley mentioned a hedge that needs pruning at the top end of Low Bell Lane. Mr Casling will be informed of this for attention as a priority.</p> <p>Mr Peak commented on air pollution in the village. Some years ago the PC received Public Health Reports on matters such as air pollution.</p> <p>Councillor Quaglioizzi asked that the District Councillors take this matter up on behalf of London Colney at a meeting of SADC's Scrutiny Committee.</p> <p>Mr Peak commented on problems at in Haseldine Road Car Park including littering and vehicles being parked on double yellow lines outside the Co-operative store.</p> <p>Councillor Gordon advised Mr Peak that littering, dumping of rubbish etc can be reported on the Cleaner Greener Hotline.</p> <p>Councillor Gordon will organise a site meeting with SADC officers to discuss the parking problems outside the Co-operative store and the entrance / exit to the car park.</p> <p>Standing Orders were reinstated.</p>	
<p><b>219/16</b></p>	<p><b>COMMUNITY DEVELOPMENT MANAGER'S REPORT.</b></p> <p>The report from the Community Development Manager was presented by Councillor Pakenham.</p>	

	<p>The Annual Fireworks event had been successful. There had been more stalls here this year, the provision of extra stalls will be looked at in more detail by the Events and Community Committee.</p> <p>It was noted that the Remembrance Sunday parade had been very well attended.</p> <p>The Christmas Craft Fair, which is a new event, was successful with a good attendance throughout the afternoon, this will be on the calendar in 2017.</p> <p>Forthcoming Events Volunteers are needed for the Children’s Christmas Party on Sunday 4 December.</p> <p>All are invited to sing Christmas Carols at Sainsbury’s on Saturday 10 December 11am to 1pm. All proceeds to go to the Peace Hospice.</p> <p>The two Christmas lunches on 13<sup>th</sup> and 15<sup>th</sup> December are sold out.</p> <p>The Twixmas Event on Wednesday 28 December is proving very popular.</p> <p>Councillor Quagliozi said how encouraging it was to see all these popular events being organised throughout the Christmas period.</p> <p>The Hertfordshire Health Walks have started in the village with a few taster sessions. There are 2 trained volunteers from the village. These have been well attended and there will be a full programme of walks in 2017.</p> <p>200 boxes of Christmas biscuits will be delivered to parishioners this year.</p> <p>The report was noted.</p>	
<p><b>220/16</b></p>	<p><b>GROUNDS &amp; MAINTENANCE MANAGER’S REPORT</b></p> <p>In the absence of Mr Casling the Grounds Maintenance Manager the report (previously circulated) was presented by the Chairman.</p> <p>All routine works are going well, sports pitches are being marked out and maintained.</p> <p>Quotations for an annual tree maintenance contract have not yet been received.</p>	

	The report was noted.	
<b>221/16</b>	<p><b>London Colney Parish Council's Staff Handbook</b></p> <p>Members took away copies of the staff handbook for consideration. Any comments are to be forwarded to the Clerk before the next PC meeting in January 2017.</p>	
<b>222/16</b>	<p><b>New Leisure Centre at Perham Way</b></p> <p><b>a) To note any latest development with regards to community asset status.</b> It was noted that the new Leisure Centre at Perham Way has been listed as an asset of community value. It will remain listed for 5 years.</p> <p><b>b) To decide if the PC should develop and manage the facility for the community</b></p> <p><b>c) To meet as a PCPWay Centre steering group if there is an affirmative response to (b)</b></p> <p><b>It was agreed to arrange a meeting of the Parish Council Perham Way Steering Group in the New Year to given consideration to:</b></p> <p><b>a) Seek the views of the community for future use of the asset.</b></p> <p><b>b) If the community would like ownership to facilitate the purchase of the asset with partners.</b></p> <p>PCPWay Steering Group membership: Councillors, MacMillan, Quagliozi, Gardener, Gordon, Hopkins, Pakenham. Co-Chairs Councillors MacMillan and Quagliozi.</p> <p>It was agreed to contact the Community Land Trust Network, they have a startup fund to help with the logistics of such items.</p> <p>Councillor Gordon will make enquiries with HCC. A year ago they were carrying our preliminary surveys prior to development. She will ascertain what, if any, plans they have for the site.</p>	<b>CLERK</b>
<b>223/16</b>	<p><b>GRANTS</b></p> <p>It was agreed to grant £200.00 to the RBL for the annual poppy wreath.</p>	

<p>224/16</p>	<p><b>FINANCE</b></p> <p><b>a) To receive and approve expenditure since the last Council meeting.</b></p> <p>Members reviewed the expenditure since the last council meeting.</p> <p>Advertising of the Christmas Dinner Dance was discussed and it was agreed to purchase an advertising banner for this annual event.</p> <p><b>Proposed and resolved that the expenditure since the last Council meeting is approved.</b></p> <p><b>b) To review the Year to date Income and Expenditure against budget.</b></p> <p>Members reviewed the year to date Income and Expenditure against budget.</p> <p><b>Proposed and resolved that the Year to date Income and Expenditure against budget is approved.</b></p> <p><b>c)To receive and consider a first draft budget for 2017 / 2018.</b></p> <p>Members considered a draft budget for 2017 / 2018. It is unlikely that the PC will receive grant monies from SADC for the year 2017 / 2018. At the moment we do not know the council tax base number.</p> <p>Members discussed the draft budget in detail: Item - Traffic Enforcement – Councillor Flynn questioned whether this item could be self-funding if the PC received the proceeds for tickets issued. It was agreed to refer this matter to the Finance Committee.</p> <p>Community Centre Car Park – HCC has repaired the car park in the past based on community use as the library is housed within the Centre. It was agreed to contact HCC re this matter.</p> <p>Councillor Flynn put forward a proposal to give a contribution of £10 to each household in the village. This was put to members and the proposal was lost. It was noted that the Finance Committee can give consideration to contributing back to the village.</p>	
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	<p>The draft first budget for 2017 / 2018 with an increase of 3.9% on the precept ( to £243290) was received and will be put before the PC at its meeting in January for final approval.</p>	
<p><b>225/16</b></p>	<p><b>Rail Freight Public Open Space and Community Forest Sites.</b></p> <p>Members reviewed planning applications submitted for the Rail Freight Site.</p> <p>Councillor Gardner and Gordon had met with SADC officers and were provided with detailed plans of the site. Councillor Gardner guided members through the applications.</p> <p>Members expressed disappointment that SADC has not given guidance on the proposals and are concerned that a small time frame for responses has been given.</p> <p>Members would like further details on plans for Broad Colney Lakes.</p> <p>It was agreed that the planning committee and Councillor Flynn will meet next week and formulate a response. The Clerk will email members on Monday to agree a time and date for the meeting.</p>	
<p><b>226/16</b></p>	<p><b>TOWN PLANNING MATTERS</b>  <i>Councillor K Gardner declared a non- pecuniary interest in minute 226/16 being a District Councillor who sits on the planning committee.</i></p> <p>Current applications  The following decisions will be forwarded to SADC Planning Dept.</p> <p>5/2016/2974 - Replacement doors and windows at 179a &amp; 179-187 High Street London  Colney Hertfordshire AL2 1RP  <b>Proposed and resolved – No Comment</b></p> <p>5/2016/3200 - Car ports over existing car parking spaces at Former Nurses Home, Napsbury Hospital Site Shenley Lane London Colney Hertfordshire  <b>Proposed and resolved – No Comment</b></p> <p>5/2016/3214 - Garage conversion at 3 Colne Gardens London Colney Hertfordshire AL2 1BE  <b>Proposed and resolved – No Comment</b></p>	<p><b>CLERK</b></p>

	<p>5/2016/3226 - First floor rear extension at 151 Shenley Lane London Colney, Hertfordshire AL2 1LG <b>Proposed and resolved – No Comment</b></p> <p>5/2016/3246 - New conservatory at 97 Manor Road London Colney Hertfordshire AL2 1PP <b>Proposed and resolved – No Comment</b></p> <p>5/2016/2791 - Three storey side extension and division of existing maisonette to create two, one bedroom maisonettes and external staircase at 37 Haseldine Road London Colney Hertfordshire AL2 1RR <b>Proposed and resolved – Strong objection Overdevelopment of the site and parking problems</b></p> <p>5/2016/3405 - Replacement of garage door at 24 Azalea Close London Colney St Albans, Hertfordshire AL2 1UA <b>Proposed and resolved – No Comment</b></p> <p>It was noted that there is no delicatessen area in the chickenicious shop as per the original planning application which was approved. The outlet is serving hot food earlier than any other takeaway in the village.</p> <p>It was reported that there is a blockage of concrete at the back of the shop. Councillor Gordon will follow this up.</p>	
<b>227/16</b>	<p><b>Minutes</b></p> <p>The minutes of the Events and Community Committee of 14 November 2016 were received and noted</p> <p>The minutes of the Environment and Neighbourhood Committee of 22 November 2016 were received and noted.</p> <p>The minutes of the Finance Committee of 30 November 2016 were received and noted.</p> <p>All recommendations from the committees were approved.</p>	
<b>228/16</b>	<p><b>Member Items</b></p> <p>No member's items had been received.</p>	
<b>229/16</b>	<p><b>Reports from local Councillors on other local authorities.</b></p> <p>No extra reports from local Councillors on other local authorities were received.</p>	

<p><b>230/16</b></p>	<p><b>REPORTS OF EXTERNAL MEETINGS ATTENDED</b></p> <p>No reports received.</p>	
<p><b>231/16</b></p>	<p><b>IT WAS RESOLVED TO EXCLUDE</b> the Press and the public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</p> <p>Complaint – football It was agreed that the Clerk contacts Mr Lovelady (SADC)</p> <p>Email from Councillor Flynn It was agreed that Councillors MacMillan, Gordon and Pakenham will look into the matter.</p>	
<p><b>232/16</b></p>	<p><b>NEXT MEETINGS</b></p> <p>The next meeting of the Council will take place on Friday 6 January 2016 at the Morris Pavilion, White Horse Lane, London Colney.</p> <p>There being no other business the Chairman closed the meeting at 9.10 pm.</p>	



