

LONDON COLNEY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD IN THE SPORTS PAVILION, MORRIS
PLAYING FIELD, ON FRIDAY 4 NOVEMBER 2016, COMMENCING AT 7.00pm

MINUTE NO.	DETAIL	ACTION
	<p>PRESENT Councillors: K Gardener (in the chair), H Pakenham, A Osborne, C Flynn, and D Gordon (7.20pm) & J Quagliozi (7.56pm) (with apologies for late arrival).</p> <p>IN ATTENDANCE Mrs. I Casper Parish Clerk</p> <p>With</p> <p>2 members of the public</p>	
194/16	<p>DECLARATIONS OF INTEREST</p> <p>No declarations received, if required they will be taken as they arise through the meeting</p>	
195/16	<p>APOLOGIES</p> <p>Apologies were received and accepted from Councillors M. MacMillan, J Hopkins, and N Mahony (personal).</p>	
196/16	<p>MINUTES.</p> <p>The minutes of the meeting of the Parish Council held on 7 October 2016 had been previously circulated. It was resolved that the minutes be approved and signed by the Chairman as a true record of that meeting.</p>	
197/16	<p>MATTERS ARISING</p> <p>To receive updates on matters arising from the minutes of 7 October 2016.</p> <p style="padding-left: 40px;">a) It was noted that Councillor Flynn commented on H R Meetings which had taken place in September and the Code of Conduct.</p> <p><i>Councillor Flynn left the meeting 7.06pm.</i></p> <p style="padding-left: 40px;">b) Littering at Sainsbury's</p>	

	<p>The Clerk reported that she has been in contact with the Manager of the Sainsbury's store. He has instructed his contractors to make sure litter picking is done. He is very happy to have a meeting with Councillors any time the council would like. He will also assist the clerk with contact details if other outlets at the shopping centre are not keeping their areas clean and tidy.</p> <p>c) Tennis Sessions This item is referred to the Events and Community Committee.</p>	<p>CLERK</p>
<p>198/16</p>	<p>CORRESPONDENCE</p> <ol style="list-style-type: none"> 1. Noted receipt from SADC Invitation - High Sheriffs Service – Sunday 20th November 2016 2. Noted receipt from SADC Invitation: St Albans' Remembrance Sunday Parade and Service - 13th November 2016 3. Noted receipt from SADC details of a Tree Talk Autumn 2016 4. Noted receipt from SADC Tree related events - St Albans Sustainability Week 5. Noted receipt from SADC a copy of the latest members guide 6. Noted receipt from Herts Constabulary details of patrols in London Colney over Halloween weekend 7. Noted receipt from SADC 'Tree Guardian Update'. 8. Noted receipt from Hertfordshire Constabulary 'London Colney parish update' 9. Noted receipt from SADC 'latest members guide' 10. Noted receipt from SADC email regarding closure of L C public conveniences <p>Members expressed concern regarding the proposed short term closure of the public conveniences. It was agreed that the Clerk writes to SADC objecting to the proposed closure and at the very least would like the toilets to be opened from 9am to 4/5pm on weekdays and Saturday mornings.</p>	<p>CLERK</p>
<p>199/16</p>	<p>COMMUNITY SAFETY REPORT <i>Councillor Gordon arrived during this item – 7.20pm</i></p>	

	<p>PCSO Debbie Daniels gave a verbal report.</p> <p>PCSO Daniels informed members that PCSO Andy Plant is being transferred to Harpenden shortly, PCSO Hannah Bradbury will be starting in London Colney on Monday.</p> <p>There have been a few incidents of Anti-social behavior in the village, the culprits are being dealt with by the police.</p> <p>Two burglaries, two damage to vehicles and a missing person have been reported during the last two weeks.</p> <p>It was confirmed that the police will be in attendance at our firework display on 6 November.</p> <p>Councillor Gordon has been informed by the NPRA (Napsbury Residents Association) of drug problems in the Napsbury area, car number plates have been passed to the police.</p> <p>PCSO Daniels informed members that there has been a lot of police activity in the area but no reports of issues with drugs, she will contact a NPRA committee member.</p> <p>Councillor Gordon informed members that at a recent meeting of the Police Priority Setting Forum the police were informed of lorries still parking in lay-bys, at one point there were three aggregate lorries waiting to enter Tyttenhanger.</p> <p>It was confirmed that tickets can be issued for this anti-social parking.</p> <p>Councillor Gardner confirmed to members that the abandoned car she reported to the police has been removed.</p> <p>The chairman thanked PCSO Daniels for attending the meeting.</p> <p>The report was noted.</p> <p><i>PCSO Daniels left 7.30pm.</i></p>	
<p>200/16</p>	<p>QUESTION TIME</p> <p>The Chairman suspended Standing Orders and invited members of the public to ask questions.</p> <p>Mr Peak had brought photographs of the village which he left for circulation.</p>	

	<p>It was noted that in the Herts Advertiser the police were appealing for help from the civilian population.</p> <p>Mr Peak had attended the recent Flood Fair.</p> <p>A report on the Flood Fair will be put before the Environment and Neighbourhood Committee at its meeting on 22 November.</p> <p>It was proposed that the Clerk writes to the local MP complaining about government cuts to the Environment Agency budget.</p> <p>Standing Orders were reinstated.</p>	<p>CLERK</p>
<p>201/16</p>	<p>COMMUNITY DEVELOPMENT MANAGER'S REPORT.</p> <p>The report from the Community Development Manager was presented by Councillor Pakenham.</p> <p>The October Open Mic Night had been a successful evening, the Chairman thanked Mr Casling for his input and support.</p> <p>The Open Mic Night on 30 November will have a Christmas theme.</p> <p>The Fire Walk had been a successful event, with a lovely community feel. It is hope there will be future events in partnership with the Peace Hospice.</p> <p>The Halloween Party had been a lovely family evening. The Chairman thanked Councillor Gardner and staff for their involvement. Cloud 9 had provided very good entertainment.</p> <p>It was noted that the annual fireworks event will take place on Sunday.</p> <p>It was noted that there will be a meeting of the Events and Community Committee on 14 November.</p> <p>Members reviewed and noted figures for October events and lunch clubs. It was noted that lunch club numbers are keeping up.</p> <p>The report was noted.</p>	
<p>202/16</p>	<p>GROUNDS & MAINTENANCE MANAGER'S REPORT</p>	

	<p>Mr Casling the Grounds Maintenance Manager presented the Report previously circulated and hard copies round the table.</p> <p>It was noted that trees by the river had been surveyed.</p> <p>One tree has been removed by staff.</p> <p>It was agreed that Mr Casling contacts contractors and requests quotations for an annual survey and safety works programme for trees on LCPC owned and managed land.</p> <p>The quotations are to go before the Finance and Environment and Neighbourhood committees.</p> <p>Results of the tree survey will be reported to the Environment and Neighbourhood committee.</p> <p>The report was noted.</p> <p>The chairman thanked Mr Casling and the groundstaff for all keeping LCPC owned land in good order.</p> <p><i>Mr Casling left – 7.45pm</i></p>	G/M/MANAGER
203/16	<p>London Colney Parish Council's Fuel Card Policy</p> <p>Members reviewed a draft Fuel Card Policy.</p> <p>Proposed and resolved that the LCPC Fuel Card Policy is approved and adopted. <i>Item risk management 9c) - It was agreed to monitor initial usage after 3 months, then 6 months and thereafter annually as per the policy.</i></p> <p>It was agreed that the fuel cards will be live for use by staff on Monday 7 November. NOTE: Staff members will agree and sign the policy before use.</p>	CLERK
204/16	<p>GRANTS</p> <p>No grant requests have been received this month.</p>	
205/16	<p>FINANCE <i>Councillor Quagliozzi arrived during this item – 7.56pm.</i></p> <p>a) To receive and approve expenditure since the last Council meeting.</p>	

	<p>Members reviewed the expenditure since the last council meeting. Councillor Gordon questioned why some figures are now printed in red. The bookkeeper will be asked for an explanation.</p> <p>Proposed and resolved that the expenditure since the last Council meeting is approved.</p> <p>b) To review the Year to date Income and Expenditure against budget.</p> <p>Members reviewed the year to date Income and Expenditure against budget.</p> <p>Proposed and resolved that the Year to date Income and Expenditure against budget is approved.</p> <p>c)To receive the Internal Auditors Interim Report (attached) The Internal Auditor’s Interim Report which had been previously circulated was received and noted. It was noted that there were no issues to be addressed in the report. <i>Councillor Pakenham proposed a vote of congratulations to the Clerk and Bookkeeper for a good report.</i></p> <p>d)To consider quotations for urgent tree works It was agreed to seek more quotations, which will be put before the Finance Committee for consideration.</p>	
<p>206/16</p>	<p>TOWN PLANNING MATTERS <i>Councillor K Gardner declared a non- pecuniary interest in minute 206/16 being a District Councillor who sits on the planning committee.</i></p> <p>Councillor Gardner updated members on a planning application submitted for the Chickenlicious food store. The flue will have to be brick clad.</p> <p>Councillor Gordon informed members of the change within permitted development rights in relation to the planning applications for this establishment.</p> <p>It was agreed that the Clerk writes to the local MP expressing concern about the difficulties of tackling of obesity in children with the proliferation of take away food establishments.</p> <p>Current applications The following decisions will be forwarded to SADC Planning Dept.</p>	<p>CLERK</p> <p>CLERK</p>

	<p>It was agreed to take the following two applications together</p> <p>5/2016/2756 – 3105 & 5/2016/3125 Waterside House Waterside London Colney Hertfordshire AL2 1Qx Rear conservatory & Listed Building Consent - Rear conservatory Proposed and resolved – The Parish Council expressed concern regarding development in a Conservation Area.</p> <p>5/2016/2999 - 139 Kings Road London Colney Hertfordshire AL2 1Er Proposal: AMENDED DESCRIPTION - Demolition of garage and construction of two, attached, two bedroom dwellings with associated landscaping, parking and new extended vehicle crossover. Single storey rear extension and replacement porch to existing property. Proposed and resolved - The Parish Council is slightly concerned that the application will add to traffic movements entering / egressing onto a very busy road.</p> <p>The following two applications are both regarding the Proposed Rails Freight Public Open Space and Community Forest Sites, North Orbital Road, Chiswell Green, St Albans, Herts</p> <p>5/2016/2964 & 5/2016/3006 Members discussed these applications which are extremely technical. Councillor Gardner informed members that she has spoken to an officer at SADC and LCPC will be allowed a one month extension for the submission of responses to the applications. The Clerk is to write formally requesting an extension. District Councillors will be invited to a briefing at SADC on the applications and report back to the council.</p> <p>It was agreed that the Clerk writes to the SADC inviting the portfolio holder or Head of Planning (SADC) to a meeting to discuss the applications. The Clerk is also to ask for clarification on the Broad Lake Nature Reserve area.</p> <p>It was agreed that the Clerk writes to STRIFE for their view on the planning applications.</p> <p>It was agreed that, dependent on when information is received, there is to be a standalone planning meeting to discuss these application or the Rails Freight development will be an agenda item at the next meeting of LCPC.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
<p>207/16</p>	<p>Minutes</p>	

	<p>The minutes of the Events and Community Committee of 10 October 2016 were received and noted</p> <p>The minutes of the Finance Committee of 13 October 2016 were received and noted.</p> <p>It was noted that there will be a meeting with an officer from SADC in regard to purchasing extra traffic enforcement in the village. The meeting will be attended by Councillors MacMillan (Chairman) and Gordon and the Clerk.</p> <p>A report of the meeting will go to the Finance Committee.</p> <p>All recommendations from the committees were approved.</p>	CLERK
208/16	<p>Member Items</p> <p>No member's items had been received.</p>	
209/16	<p>Reports from local Councillors on other local authorities.</p> <p>Councillor Gordon informed members of the changes to funding Adult Care Services by HCC. The council is only just covering its statutory duties and the service is in crisis. Hospital patients who require a care package can't be discharged as no care in the home is available.</p> <p>It was noted that at a recent Health and Wellbeing meeting London Colney is designated as an area eligible to receive funding for physical activities.</p> <p>Councillor Pakenham has discussed activities that are being undertaken with an officer at SADC. She has asked for clarification on the funding of the exercise classes that take place at the Caledon Community Centre on Fridays.</p> <p>There had been a presentation by Watford Football Club, 1 Life and the Citizens Advice Bureau (LCPC and Councillor Gordon fund the C. A. B in London Colney).</p> <p>Watford Football Club is helping men with obesity problems although it was not made clear how to get onto the scheme.</p> <p>Councillor Gardner had attended a meeting of the Housing resources and Planning Scrutiny Committee (SADC) where St Albans Inclusion Strategy was discussed.</p> <p>Councillor Gardner had questioned the success of the 2016 Larks in the Parks event. Based on this year experience. Topics also covered were the recycling figures and Police Priority Setting Forum.</p> <p>SADC would also like to see an increase in volunteering in the community but it is not clear how this will be implemented.</p> <p>The verbal reports were noted.</p>	

<p>210/16</p>	<p>REPORTS OF EXTERNAL MEETINGS ATTENDED</p> <p>Councillor Pakenham reported on the Parish Conference and the recent Floor Fair, both hosted by LCPC. (Hard copies of the reports were circulated).</p> <p>The Parish Conference had been a great success and very well attended. We have had good feedback on the venue from SADC and other parish councils.</p> <p>Neighbourhood Plans had been discussed and Councillor MacMillan had prepared a report on this matter (circulated). It was agreed that at the moment LCPC has no plans to introduce a Neighbourhood Plan but it could be looked at again in the future.</p> <p>The Flood Fair for London Colney and Colney Heath, which had been organised by SADC in partnership with the Environment Agency had been poorly attended. Councillor Pakenham and the Clerk had attended on behalf of LCPC.</p>	
<p>211/16</p>	<p>NEXT MEETINGS</p> <p>The next meetings of the Council will take place on Friday 2 December 2016 at the Morris Pavilion, White Horse Lane, London Colney.</p> <p>The following meeting dates for 2017 were agreed.</p> <ul style="list-style-type: none"> a) 6 January 2017 b) 5 May 2017, this will also be the date of the Annual Parish Meeting and the Annual Parish Council meeting. <p>There being no other business the Chairman closed the meeting at 9.08pm.</p>	

