

LONDON COLNEY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD IN THE SPORTS PAVILION, MORRIS
PLAYING FIELD, ON FRIDAY 7 OCTOBER 2016, COMMENCING AT 7.00pm

MINUTE NO.	DETAIL	ACTION
	<p>PRESENT Councillors: M. MacMillan (in the Chair), K Gardener, D. Gordon, H Pakenham, A Osborne, N Mahony and J Quagliozi (with apologies for late arrival 7.07pm).</p> <p>IN ATTENDANCE Mrs. I Casper Parish Clerk</p> <p>With</p> <p>4 members of the public</p>	
175/16	<p>DECLARATIONS OF INTEREST</p> <p>No declarations received, if required they will be taken as they arise through the meeting</p>	
176/16	<p>APOLOGIES</p> <p>Apologies were received and accepted from Councillors J Hopkins and C Flynn (personal).</p>	
177/16	<p>MINUTES.</p> <p>The minutes of the meeting of the Parish Council held on 2 September 2016 had been previously circulated. It was resolved that the minutes be approved and signed by the Chairman as a true record of that meeting.</p>	
178/16	<p>MATTERS ARISING</p> <p>To receive updates on matters arising from the minutes of 2 September 2016.</p> <p>a) Parking at the Co-operative store in Haseldine Road. It was noted that yellow lining had been installed on the road adjacent to the Co-operative Store on 14 September. People are parking on the yellow lines, this had been reported to SADC and an enforcement officer had visited and ticketed vehicles. The anti-</p>	

	<p>social parking situation is ongoing in this area and other roads throughout the village. Councillor Gordon reported that she had discussed the possibility of the Parish Council buying into more Traffic Enforcement hours in the village with an officer at SADC. Members agreed in principle to support this proposal and referred the matter to the Finance Committee to look into the details of this action and look at this year's budget for funds to support this scheme.</p> <p>b) Littering at Sainsbury's The Clerk had written to the manager of Sainsbury's regarding the littering in the area and inviting him to a meeting. To date no reply has been received but it was noted that the area is looking tidier.</p> <p>c) Tennis Sessions during Autumn An update on tennis session during autumn will be reported to the Events and Community Committee on Monday.</p> <p>d) Allotment Inspections It was noted that Shenley allotments were inspected in September, inspections are now on a rolling programme.</p>	<p>CLERK</p>
<p>179/16</p>	<p>CORRESPONDENCE</p> <ol style="list-style-type: none"> 1. Noted receipt from Debenhams Ottaway letter re Miss M Hopkins (Hard copy) 2. Noted receipt from SADC Tree Guardian Update 3. Noted receipt from SADC details of Remembrance Sunday Parade - 13th November 2016 4. Noted receipt from SADC a Press Release - The Tree Council's Seed Gathering Season 5. Noted receipt from SADC details of the Mayors Charity Quiz Night - Saturday 8th October 2016 6. Noted receipt from SADC details of the Parish Conference – Tuesday 22 October 16.30 to 1900 at Caledon Community Centre, London Colney 7. Noted receipt from SADC Invitation to the Mayor's Civic Service - Sunday 16th October 8. Noted receipt from HCC Save the date: Thursday 10 November, 9.30am to 1pm for the annual partnership meeting for County, Parish and Town Councils 	

	<p>9. Noted receipt from SADC details of Ready Steady St Albans - 28th September at Poggenpohl - In aid of the Mayor's Charity.</p> <p>10. Noted receipt from HCC TRO9744 Hertfordshire (Temporary Closing and Temporary Waiting Restrictions in Various Roads in St Albans, Harpenden, Radlett, Colney Heath, Redbourn, Bricket Wood and London Colney) Order 2016</p> <p>11. Noted receipt from SADC Mayor's Civic Service - Sunday 16th October – Reminder</p> <p>12. Noted receipt from HCC - : Hertfordshire Year of Volunteering Newsletter: October</p>	
180/16	<p>COMMUNITY SAFETY REPORT</p> <p>No police officer was available to attend this month's meeting.</p> <p>It was noted that Councillor Gardner has reported an abandoned vehicle to the police.</p>	
181/16	<p>QUESTION TIME</p> <p>The Chairman suspended Standing Orders and invited members of the public to ask questions.</p> <p>Possible over occupation of various houses in the village was reported to the council.</p> <p>It was agreed that addresses would be forwarded to the Clerk who would pass on any relevant information to SADC and the local District Councillors.</p> <p>Mrs Barker spoke on the proposed updating of the allotment regulations. (See item 10)</p> <p>Standing Orders were reinstated.</p>	CLERK
182/16	<p>COMMUNITY DEVELOPMENT MANAGER'S REPORT.</p> <p>The report from the Community Development Manager was presented by Councillor Pakenham.</p> <p>It was noted that there will be a meeting of the Events and Community Committee on Monday 10 October.</p>	

	<p>September 28 Open Mic Night - It was noted that due to illness a band had stepped in at the last moment so that the evening hadn't been cancelled. This had incurred expenditure of £150.00 which had been approved before booking.</p> <p>A person from the Peace Hospice will be visiting the coffee morning on Monday to talk about the Fire Walking event which will take place on 27 October.</p> <p>Lunch Club numbers are down slightly, Councillor Pakenham is going to approach local churches in London Colney and St Albans to advertise them there.</p> <p>The report was noted.</p>	
<p>183/16</p>	<p>GROUNDS & MAINTENANCE MANAGER'S REPORT</p> <p>In the absence of the Grounds Maintenance Manager the Report was presented by the Chairman. Previously circulated and hard copies round the table.</p> <p>It was noted that the paddling pool is now closed for the winter season. The Chairman thanked the groundstaff and pool maintenance contractors for all their hard work in keeping the pool open during what has been a very successful summer.</p> <p>The Clerk is to liaise with the Grounds Maintenance Manager re salt supplies for the winter.</p> <p>A meeting is being held on Wednesday 19 October to appoint volunteer Flood Wardens for London Colney and Colney Heath. Representatives from SADC, the Fire Service and Environment Agency will be in attendance.</p> <p>Members will receive a report on trees by the river next month.</p> <p>The report was noted</p>	<p>CLERK</p>
<p>184/16</p>	<p>London Colney Parish Council's Allotment Regulations</p> <p>Members reviewed LCPC's Allotment Regulations (previously circulated).</p> <p>The Allotment Regulations had been reviewed by the Environment and Neighbourhood Committee and</p>	

	<p>amendments added for approval by full council. The approved regulations will be operational but not confirmed until the next annual meeting of the allotment tenants.</p> <p>Members agreed that an item on the regulation of a refundable deposit being charged (£50) when a new tenant is allocated a plot plus conditions of vacating a plot will be added to the regulations. Wording to be agreed by Councillor Osborne and the Clerk.</p> <p>A report on the annual Income and Expenditure on the allotment fields will be put before the Finance Committee at its meeting on 13 October.</p> <p>Proposed and resolved that the Allotment Regulations as amended are approved, including an addition of a regulation stipulating a deposit and conditions of vacating a plot. <i>The regulations will be operational but not confirmed as adopted until they have gone before the allotment tenants at their annual meeting.</i></p> <p>The revised regulations will be circulated to allotment tenants</p>	<p>CLERK</p>
<p>185/16</p>	<p>GRANTS</p> <p>No grant requests have been received this month.</p>	
<p>186/16</p>	<p>FINANCE</p> <p>a) To receive and approve expenditure since the last Council meeting.</p> <p>Members reviewed the expenditure since the last council meeting.</p> <p>Proposed and resolved that the expenditure since the last Council meeting is approved.</p> <p>b) To review the Year to date Income and Expenditure against budget.</p> <p>Members reviewed the year to date Income and Expenditure against budget. <i>It was noted that any anomaly in the figures as per the grant for the tennis courts in income has an explanation within the pack.</i></p> <p>Proposed and resolved that the Year to date Income and Expenditure against budget is approved.</p>	

	It was noted that next week an Interim Audit is taking place on Tuesday 11 th and a bar audit on Friday 14.	
187/16	<p>TOWN PLANNING MATTERS <i>Councillor K Gardner declared a non- pecuniary interest in minute 187/16 being a District Councillor who sits on the planning committee.</i> Current applications The following decisions will be forwarded to SADC Planning Dept.</p> <p>5/2016/2756 - Part single, part two storey rear extension, single storey front and side extensions and alterations to openings following demolition of existing rear extension (resubmission following invalid application 5/2016/2499) 23 Shenley Lane, London Colney, AL2 1LW Proposed and resolved – No Comment</p> <p>5/2016/2903 - 307 High Street, London Colney Rear flue – retrospective (resubmission following refusal of 5/2016/1368) Proposed and resolved – Refusal Pollution detrimental to the health of neighbours</p> <p>5/2016/2990 - 141 High Street, London Colney Loft conversion, alterations to openings and addition of roof lights (resubmission following withdrawal of 5/2016/2644) Proposed and resolved – Objection Overdevelopment of the site.</p> <p>5/2016/2881 - Proposed Rail Freight Public Open Space and Community Forest Sites North Orbital Road St Albans Herts Discharge of conditions 19 (area 2 ponds) and 20 (translocation of acid grassland) of outline planning permission 5/2009/0708 allowed at appeal dated 14/07/2014 for the development of Strategic Rail Freight Interchange comprising intermodal area, Proposed and resolved – Objection</p> <p>It was agreed that the Clerk contacts SADC Planning for an explanation of the details application.</p>	<p>CLERK</p> <p>CLERK</p>
188/16	<p>Minutes</p> <p>The minutes of the H. R. Committee of 12 September 2016 were received and noted</p> <p>The minutes of the Planning Review Committee of 15 September 2016 were received and noted.</p>	

	<p>The minutes of the Events and Community Committee of 19 September 2016 were received and noted.</p> <p>The minutes of the Environment and Neighbourhood Committee of 20 September 2016 were received. There was one amendment - item 7 change the word 'adjacent' to 'opposite', agreed. The minutes were then noted.</p> <p>The minutes of the H. R. Committee of 28 September 2016 were received. One amendment was agreed - removal of the wording "or to standing orders". The minutes were then noted.</p>	CLERK
189/16	<p>Member Items</p> <p>No member's items had been received.</p>	
190/16	<p>Reports from local Councillors on other local authorities.</p> <p>Councillor Gardner reported that she and Councillor Gordon had attended a recent meeting of the Police Priority Setting Forum where existing priorities were reviewed. New priorities, fly tipping, lorries parking in laybys and speeding on Barnet Road were agreed.</p> <p>Problems of anti-social behavior had been discussed and the police are going to make more regular visits to the village.</p> <p>Councillor Gordon reported that she had attended a meeting at the library. Library Services had sourced a group of 7/8 people interested in volunteer duties. She will update the council of any progress in this matter</p> <p>Councillor Gardner updated the council on a planning application change of use for Chickenlicious.</p> <p>Councillor Pakenham reported that she attended training by CMS and is now a trained Health Walk Leader.</p> <p>The verbal reports were noted.</p>	
191/16	<p>REPORTS OF EXTERNAL MEETINGS ATTENDED</p> <p>It was noted that the next Police Priority Setting Forum will take place on 22 September.</p> <p><i>Members of the public left the meeting 8.15pm.</i></p>	
192/16		

	<p>IT WAS RESOLVED TO EXCLUDE the Press and the public from the following item in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</p> <p>Staffing Matters</p> <p>The Clerk updated members on staff vacancies. It was agreed that the Bar Manager's duties include being the DPS.</p>	
193/16	<p>NEXT MEETING</p> <p>The next meetings of the Council will take place on Friday 4 November 2016 at the Morris Pavilion, White Horse Lane, London Colney.</p> <p>There being no other business the Chairman closed the meeting at 8.04pm.</p>	

