

**LONDON COLNEY PARISH COUNCIL  
MINUTES OF THE FINANCE COMMITTEE MEETING HELD AT THE COMMUNITY  
CENTRE, CALEDON RD, ON THURSDAY 13 OCTOBER 2016, 7.00Pm**

MINUTE NO	DETAIL	ACTION
	<p><b>PRESENT:</b> Councillors D Gordon (Chair), H Pakenham, J Quagliozi</p> <p><b>IN ATTENDANCE</b> Irene Casper – Clerk</p>	
1	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillor Gordon declared a non-pecuniary interest in item 6, a member of her family rents an allotment plot from the parish council.</p>	
2	<p><b>Apologies</b></p> <p>Apologies were received from Councillors M MacMillan and J Hopkins (personal)</p>	
3	<p><b>MINUTES</b></p> <p>The minutes of the Finance Committee held on 25 August 2016, which had been previously circulated were approved and signed by the Chairman as a true record of that meeting.</p>	
4.	<p><b>MATTERS ARISING</b></p> <p>The following matters arising from the meeting of 25 August were discussed.</p> <p><b>Fuel Cards</b></p> <p>It was noted that a policy for use of the fuel cards will be put before full council for approval before use.</p> <p><b>Skip at Shenley Allotments</b></p> <p>It was noted that a skip will be ordered for Shenley allotment field.</p>	

<p style="text-align: center;"><b>5</b></p>	<p style="text-align: center;"><b>QUOTATIONS</b></p> <p style="text-align: center;"><b>a) Quotations for the upgrading of CCTV cameras at the Caledon Community Centre</b></p> <p>Members reviewed quotations for the upgrading of the CCTV cameras at the Caledon Community Centre.</p> <p>It was agreed that the Clerk contacts Neil Kieran (SADC) for advice on the upgrading of the CCTV cameras and the quotation.</p> <p>It was agreed that the Clerk is to check with the Insurance Company to ascertain if there would be any change to the premiums when the CCTV cameras are upgraded.</p> <p>It was agreed to seek quotations for security lighting at Napsbury Pavilion and the Community Centre.</p> <p style="text-align: center;"><b>b) Quotations for new staging</b></p> <p>Members reviewed quotations for new staging in the main hall.</p> <p>After discussion it was agreed to refurbish the existing staging in the short term and assess the condition of the stage again next year.</p> <p>Members reviewed stage curtain samples for the main hall. Members agreed that the new curtains should be purple. The Clerk will chase for a quotation from the suppliers.</p> <p>LCPC staff will refurbish the paintwork during the winter months.</p>	
<p style="text-align: center;"><b>6</b></p>	<p><b>Allotments</b></p> <p>Members reviewed the income and expenditure of the allotment fields to date.</p> <p>Members reviewed the allotment fees for 2017/18.</p> <p>Proposed and resolved to recommend to full council</p>	

	<p>a) that the annual fees for the allotment plots for 2017 / 2018 are increased to:  Full Plot £32.00  Half plot £20.00</p> <p>Concessions Full plot £20.00  Half plot £10.00</p> <p>b) New allotment tenants are to pay a £50 deposit to be returned if the plot is vacated in a workable condition. The deposit will be retained if the groundstaff need to attend to the plot before it can be re-let.</p>	
<p><b>7</b></p>	<p><b>Finance</b></p> <p><b>a) To note income against expenditure since the last parish council meeting</b></p> <p><b>Members noted and approved income against expenditure since the last Parish Council meeting</b></p> <p><b>b) To note income and expenditure against the budget to date</b></p> <p>Members reviewed the budget figures for monies to fund extra traffic enforcement in the village as recommended by Full Council.</p> <p><b>Proposed and resolved the that recommendation from Full Council that in principle LCPC buy into more traffic enforcement in the village is approved</b></p> <p>To move this forward Councillor Gordon will arrange a meeting with Mr Mohammed (SADC) and Councillor MacMillan to look into the details of this matter and report back to the Finance Committee.</p>	

	<p>Councillor Gordon advised that a request for a grant of £200 from her Locality Budget may be submitted to support the over 50's exercise class.</p> <p>Councillor Gordon will advise the Clerk if a grant towards the Christmas Lighting may be submitted.</p>	
<b>8</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>23 November at 7pm.</p>	
<b>9</b>	<p><b>CLOSE</b></p> <p>The Chairman closed the meeting at 8.20pm.</p>	