

**LONDON COLNEY PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD FRIDAY 8 SEPTEMBER 2017  
SPORTS PAVILION, MORRIS PLAYING FIELD, 7 pm**

MINUTE NO.	DETAIL	ACTION
	<p><b>PRESENT</b> Councillors: M MacMillan (Chair), K Gardner, H Pakenham, A. Osborne and C Flynn</p> <p><b>IN ATTENDANCE</b> Emma Payne, Clerk to the Council</p>	
151/17	<p><b>APOLOGIES</b> Apologies were received from Councillor J Hopkins (health), Mahoney and Gordon (health).</p>	
152/17	<p><b>DECLARATIONS OF INTERESTS</b> None other than those previously reported.</p>	
153/17	<p><b>MINUTES</b> The minutes of the Council meeting held on 7 July 2017 were received and approved after an amendment to item 140/17 that the Scouts didn't participate in the Firework event due to organisational problems.</p>	
154/17	<p><b>MATTERS ARISING.</b></p> <p>a) <b>Napsbury Pavilion CCTV installation</b> Additional expenditure of £600 had been approved at the Finance Committee meeting held on 30 August 2017. The existing box would be removed and additional cabling installed for less obtrusive CCTV.</p> <p>b) <b>Hanging Baskets</b> A report on this item will be taken to the next Environment and Neighbourhood Committee on 27 September 2017.</p> <p>c) <b>External Meetings</b> There were no external meetings to report on. The next meeting of the St Albans District Association of Local Councils was scheduled for 19 September 2017.</p>	<p><b>GMM</b></p> <p><b>CLERK</b></p>
155/17	<p><b>CORRESPONDENCE</b></p> <p>a) <b>Essex &amp; Herts Air Ambulance</b> A request was received a letter asking for financial support. It was <b>RESOLVED</b> that: <b><i>A grant payment of £100 be made to the Essex &amp; Herts Air Ambulance.</i></b></p> <p>b) <b>HCC – Public Consultation on Proposed 20mph Manor Road, London Colney</b></p>	

	<p>Members received a consultation on the introduction of a 20mph zone and it was <b>RESOLVED</b> that:  <b><i>The introduction of a 20mph zone in Manor Road is supported by the Parish Council</i></b></p> <p><b>c) Five Acres Football/Basket Ball Goals – Anti Social Behaviour</b>  Members received an email from a resident regarding the proposals to install play equipment for older children in this area. Members were advised that consultation letters had been distributed to residents regarding the proposals by District Cllr Gordon. The Parish Council supports the provision of equipment for younger children. The Clerk reported that she is meeting with Sgt Arnott, the Safer Neighbourhood Sergeant for London Colney and will report to the next meeting on any issues of anti-social behaviour in this area.</p> <p><b>d) Youth Connexions – Request for Use of Morris Way Pavilion for Youth Engagement</b>  An email from Youth Work Team Leader for Youth Connexions St Albans was received requesting the use of Morris Way pavilion for youth engagement work.  Members considered the request and it was <b>RESOLVED</b> that:  <b><i>Youth Connexions can use the Morris Way Pavilion for on a 3 month trial based upon the outcome of a meeting between the Clerk and Youth Connexions</i></b></p>	<p><b>CLERK</b></p>
<p><b>156/17</b></p>	<p><b>COMMUNITY SAFETY REPORT</b></p> <p>a) A written report was submitted by PCSO Daniels as she was on holiday.</p> <p>b) Members noted the request to consider a skate park/bike track for young people and that this could be considered for the Perham Way site, as one of a number of options</p> <p>c) In addition to the written report, PCSO Probyn had visited the office with some queries including ASB in Hardwicke Drive which the Clerk was taking forward to discuss with the Community Sergeant. Members discussed the possibility of CCTV as a deterrent and the Clerk will discuss with relevant partners. The Clerk will report to the meeting if there were any further actions.</p> <p>d) Cllr Gardner reported that she will be attending the Priority Setting Forum meeting being held on Thursday 14 September and can report on any items that need to be raised on behalf of the Parish Council. Cllr Osborne volunteered to attend on behalf of the Parish Council and will raise the anti-social behavior reported by the PCSO in Floral Drive.</p>	<p><b>CLERK</b></p> <p><b>KG/AO</b></p>
<p><b>157/17</b></p>	<p><b>QUESTION TIME</b></p> <p>Mr Peake addressed the meeting on a number of items including the enforcement of 30mph speed limits; condition of carriageway by bridge; litter at the industrial estate; large lorries accessing the site. The majority of his concerns are not within the control of the Parish Council but he was thanked for his concerns.</p>	

	<p>It was <b>RESOLVED</b> that:  <b><i>The Clerk is to contact SADC Environmental Health regarding fouling at the industrial estate and write to the Management Company regarding their responsibilities to provide amenity facilities for workers.</i></b>  <b><i>The Clerk to raise speed issues with Police when she meets with the Community Sergeant.</i></b></p> <p><b><i>7.35 Cllr Alec Campbell, leader of SADC and Amanda Foley, Chief Executive of SADC joined the meeting.</i></b></p> <p>Cllr MacMillan welcomed them to the meeting</p> <p>Cllr Campbell reported on the District Council's corporate plan which remains unchanged at present. Work is progressing on the new Museum in St Albans; the new waste and recycling contract is progressing with an increase in recycling rates in the District. Cllr Campbell asked that the Parish Council liaise with HCC regarding proposed plans for the Radlett site.</p> <p>Items of concern to the Parish were raised including grass cutting; planning enforcement and the planning issues in Goldring Way.</p> <p><b><i>8.00 Cllr Campbell and Mrs Foley left the meeting</i></b></p>	<p>CLERK</p> <p>CLERK</p>
<p>158/17</p>	<p><b>COMMUNITY &amp; EVENTS MANAGER'S REPORT</b>  Members received a report from the Community Manager on the events and activities undertaken during the Summer including tennis camps; open MIC nights; Picnic in the Park and forthcoming events.</p> <p>Members asked that ticket only events were identified as part of the report and confirmation when tickets would be on sale would be helpful.</p> <p>The date of Twixmas was queried as 29 December with the preferred date being Boxing Day and this will be confirmed with Members.</p>	<p>CEM</p> <p>CEM</p>
<p>159/17</p>	<p><b>GROUNDS &amp; MAINTENANCE MANAGER'S REPORT</b>  Members received a report from the Grounds and Maintenance Manager and its contents were noted.</p> <p>Members queried when the paddling pool would be closed for the winter and it was confirmed that this facility would be closed after 10 September 2017.</p> <p>The condition of the lights in the ladies toilets at the Community Centre was queried and the Clerk was able to confirm that the lights were due to be replaced by Friday 15 September 2017.</p> <p>The location of the glass recycling bins near a fire exit were queried and the GMM confirmed that the bins were brought into the building at night to prevent them from being vandalised.</p>	

	Members queried the use of the toilets at the Community Centre by Members of the Public. Locks will be installed on these doors.	<b>GMM</b>
<b>160/17</b>	<p><b>FINANCE</b></p> <p>a) Members received the Internal Auditor's report and its contents were noted. There were no recommendations for action and it was <b>RESOLVED</b> that:</p> <p><i>i. The Internal Audit for 2016/17 report is adopted.</i></p> <p><i>ii. Mrs Addington is to be commended for her hard work on the Council's accounts.</i></p> <p><b>b) Income and Expenditure</b></p> <p>Members received the Income and Expenditure report for the period ending 31 August 2017. It was <b>RESOLVED</b> to:</p> <p><b>Note the report</b></p>	
<b>161/17</b>	<p><b>PLANNING MATTERS</b></p> <p>The following applications were considered:</p> <p>5/2017/2162: Broadlakes Lodge Social Club Shenley Lane London Colney AL2 1DQ Advertisement consent - Display of four non-illuminated free standing signs (resubmission following invalid application 5/2017/1189) Comments: Members considered the proposals out of keeping with the area, not in keeping with the street scene and potentially distract drivers.</p> <p>5/2017/2315: 175 Shenley Lane London Colney AL2 1LG Proposal: Single storey front extension Comment: No objections.</p> <p>5/2017/2152: Broadlakes Lodge Social Club Shenley Lane London Colney AL2 1DQ Proposal: Erection of canopy for new outdoor hand car wash facility, new car parking spaces with associated landscaping, relocation and alterations to existing cabin for pet care centre and relocation of existing mobile catering van (resubmission following withdrawal) Comment: Refuse on the grounds of road safety; increased traffic movement to the site.</p> <p>5/2017/2198: 3 Robins Close London Colney AL2 3QT Proposal: Hip to gable roof extension, loft conversion with rear dormer window and installation of rooflights Comment: No objections.</p> <p>5/2017/2170: 29 Farm Crescent London Colney AL2 1UG Proposal: Alterations to openings Comment: No objection</p> <p>5/2017/2116: 50 Alexander Road London Colney AL2 1HT Part single, part first floor rear extension, single storey front and side extension and loft conversion with rear dormer window</p>	

	<p>Comment: No objection.</p> <p>5/2017/1920: 351 High Street London Colney AL2 1EA Loft conversion to form habitable room with dormer window to rear elevation and three rooflights to front elevation Comment: Already approved by SADC.</p> <p>5/2017/1344: 93 Five Acres London Colney AL2 1HY Single storey rear extension, part single storey front and side extensions, new porch and installation of rooflights Comment: Already approved by SADC.</p> <p>5/2017/1484: 23 Shenley Lane London Colney AL2 1LW Extension to dropped kerb Comment: Already approved by SADC.</p> <p>5/2017/1433: Vehicle Storage Compound Shenley Lane London Colney AL2 1DG Construction of new pre-delivery inspection centre building following demolition of existing Comment: Refuse on the grounds of road safety: increased traffic movements to the site.</p> <p><b>9.10 Cllr Flynn left the meeting</b></p>	
167/17	<p><b>MINUTES</b> <b>Events and Community Working Group</b></p> <p>a) The minutes of the meeting held on 13 July 2017 were received and there were no recommendations to Council. The date of the Christmas lights switch on event was noted.</p> <p>b) The minutes of the meeting held on 24 August 2017 were received and there were no recommendations to Council. Members queried the date of the dinner dance. CEM to confirm Friday 22 December. Christmas Biscuits – Cllr Gardner volunteered to help the Community &amp; Events Manager with this initiative as she had helped last year.</p> <p><b>Finance Committee</b> The minutes of the meeting held on 30 August 2017 were received with the following recommendation: Min 14 a) Staffing To recommend to Council that: <b><i>Mrs Emma Payne is appointed to the position of Clerk to the Council on a 6 month contract.</i></b></p>	CEM
168/17	<p><b>MEMBERS' POINTS OF INFORMATION</b></p> <p>There were no points of information received.</p>	

<p><b>169/17</b></p>	<p><b>REPORTS FROM COUNCILLORS ON OTHER AUTHORITIES</b></p> <p>Councillor Gardner reported that following complaints regarding the condition of a property on the High Street, the Environment Department at SADC had undertaken enforcement action on rodents and overhanging vegetation.</p> <p>Councillor Gardner asked for a parish council representative to attend the next Plans South Committee Meeting to speak regarding the planning application 5/2017/2024 Conversion of ground floor to six, two bedroom apartments and alterations to openings. She's called in the application if minded to grant.</p>	
<p><b>170/17</b></p>	<p><b>REPORTS OF EXTERNAL MEETINGS ATTENDED</b></p> <p>There was nothing to report as no external meetings had been attended.</p>	
<p><b>171/17</b></p>	<p><b>NEXT MEETING</b></p> <p>The next meeting of the Council will be held at Morris Pavilion, White Horse Way, London Colney on Friday 5 October, 7pm.</p> <p>There being no further business, the meeting closed at 2135 hours.</p>	

Signed: .....

Date: .....