

LONDON COLNEY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD IN THE SPORTS PAVILION, MORRIS
PLAYING FIELD, ON FRIDAY 6 MAY 2016, COMMENCING AT 6.50pm

MINUTE NO.	DETAIL	ACTION
	<p>PRESENT Councillors: M. MacMillan (in the Chair), D Gordon, K Gardener, H Pakenham , A Osborne, N Mahony</p> <p>IN ATTENDANCE Mrs. I Casper Parish Clerk</p> <p>With Leigh Casling – Grounds Maintenance Manager (7pm arrival)</p> <p>2 members of the public</p>	
92/16	<p>DECLARATIONS OF INTEREST</p> <p>No declarations received, if required they will be taken as they arise through the meeting</p>	
93/16	<p>APOLOGIES</p> <p>Apologies were received and accepted from Councillors C Flynn, J Hopkins and J Quagliozi (personal).</p>	
94/16	<p>MINUTES.</p> <p>The minutes of the meeting of the Parish Council held on 1 April 2016, which had been previously circulated, were taken as read, and it was resolved that the minutes be approved and signed by the Chairman as a true record of that meeting.</p>	
95/16	<p><i>(Mr Casling arrived during this item, 7pm)</i></p> <p>MATTERS ARISING</p> <p>To receive updates on matters arising from the minutes of 1 April 2016.</p> <p>a) Update on CCTV Cameras</p> <p>It was noted that upgraded CCTV cameras are in the final stages of being built and should be in situ next Thursday (12 May).</p>	

	<p>SADC will be trialing a 4G link at Haseldine Road, which will enable footage to be viewed at their offices. The plan is to leave this link at Haseldine Road for 3 months after which time they will reevaluate the situation.</p> <p>b) Hanging Baskets / Floral Arrangements Quotations are still being sought. The Clerk will contact Luton Borough Council for a quotation as they supply and maintain hanging baskets for a neighbouring council.</p> <p>c) Waterside – signage No response from Ringway to date. It was agreed that the Clerk contacts the officer to progress this matter.</p> <p>d) Update on Glebe allotment field. Members discussed the rabbit problem at this allotment field. It was agreed that Mr Casling seeks cost for rabbit fencing and brings them to the next meeting.</p> <p>Members discussed the proposal of a small increase in annual allotment fees as a contribution towards the maintenance of the allotment fields.</p> <p>It was agreed that this is to be an agenda item at the next PC meeting.</p>	<p>CLERK</p> <p>CLERK</p> <p>G/M/ MANAGER</p> <p>CLERK</p>
<p>96/16</p>	<p>CORRESPONDENCE</p> <ol style="list-style-type: none"> 1. Noted receipt from Hertfordshire Constabulary details of Parish Councils: Crime Prevention advice issued after Thefts from Vehicles 2. Noted receipt from Mr Harbour-Cooper Definitive Map Officer, Rights of Way Service HCC Gavin Harbour-Cooper Definitive Map Officer, Rights of Way Service details of the Proposed changes Changes to the Rights of Way Network throughout the Tyttenhanger Estate, Ridge & London Colney. 3. Noted receipt from Hertfordshire Constabulary the latest police parish update. 4. Noted receipt from Hertfordshire Constabulary details of the Parish Councils: Fraud Prevention Update April 2016 	

	<ol style="list-style-type: none"> 5. Noted receipt from the Open Space society details Restoring the Record - Rights of Way Training Day, 7 May 2016. 6. Noted receipt from SADC details of Beating the Bounds - Sunday 1st May 2016 at 2.00pm 7. Noted a request from The Peace Hospice to hold a Charity Event at the Caledon Community Centre. The Parish Council agreed this event in principle. 8. Noted receipt of a letter from Mr Leggatt regarding storage for the London Colney History Society. It was agreed to arrange a meeting with the Chair, Clerk and History Society. 9. Noted receipt from the CVS an Invitation to join CVS St Albans. It was agreed to pay the £50 subscription. 	
<p>97/16</p>	<p>COMMUNITY SAFETY REPORT</p> <p>Apologies for absence were received from PCSO Daniel. The police are carrying out an operation in London Colney this evening.</p> <p>The Clerk gave a verbal report from information given by PCSO Daniels.</p> <p>Overnight there has been three attempted break in to vans, 2 in Thamesdale 1 Caledon Road.</p> <p>Within the last month 2 attempted burglaries in the Thamesdale area.</p> <p>PC Austin has been conducting a speeding and mobile phone operation on Barnet Road and Shenley Lane and tickets have been issued.</p> <p>The verbal report was noted.</p>	
<p>98/16</p>	<p>QUESTION TIME</p> <p>The Chairman suspended Standing Orders and invited members of the public to ask questions.</p> <p>Mrs Crouch asked in there would be an annual pilgrimage to Chantry Island.</p> <p>Councillor Pakenham replied that his would be covered in the report from the Assistant to the Community Events Manager.</p>	

	Standing Orders were re-instated.	
99/16	<p>COMMUNITY DEVELOPMENT MANAGER'S REPORT.</p> <p>In the Community Development Manager's absence the Chairman of the Events and Community Committee presented a written report from the Assistant to the Community Events Manager. (Hard copies circulated round the table).</p> <p>Councillor Pakenham reported on:</p> <p>PC events held in April Children's Easter Event 6th St George's Day Lunches 19th & 23rd Open Mic Night 27</p> <p>All the events had been successful and Councillor Pakenham thanked Mr Casling for his organization of Open Mic Night which had been well attended and attracted new people this month.</p> <p>Forthcoming Events Car Boot Sale May 15th Euro Football Sat 11th June, Thursday 16 June. Mr Casling is to check what channel the football is on. Queen's Birthday Lunches 14th and 16th June Father's Day BQ Sunday 19th June Annual Pilgrimage to Chantry Island Wednesday 22nd June Larks in the Parks 26th June</p> <p>It was noted that the next meeting of the Events and Community Committee will be on Monday 16 May.</p>	
100/16	<p>GROUNDS & MAINTENANCE MANAGER'S REPORT</p> <p>The Grounds Maintenance Managers Report, previously circulated, was presented by Mr Casling.</p> <p>Tennis Courts The Chairman, Councillor MacMillan had attended a site meeting on 3 May with the contractors, Mr Casling and the Clerk.</p> <p>$\frac{3}{4}$ of the court is tarmaced, the ground on the remaining $\frac{1}{4}$ is very soft and to complete this project there are two options for consideration:</p> <ol style="list-style-type: none"> 1) To leave the court as it is until July / August when the clay beneath the court should have dried out and then 	

	<p>lay an additional 40mm of tarmac on the damaged areas.</p> <p>2) To dig out and dispose of the damaged area and lay and compact 100mm of type 1 stone then lay new tarmac on top of this. This could be done immediately as it is not weather dependent. It would be at an extra cost of £3000.00.</p> <p>Proposed and resolved that £3000.00 from reserves is Approved to accept the quotation for the extra work (option 2) to enable the project to be completed by mid-June.</p> <p>Mr Casling's report was then reviewed</p> <p>The benches by the river and in the play area at Morris Way have been refurbished.</p> <p>Members discussed the possibility of opening the paddling pool a few weeks early as the weather is good at the moment.</p> <p>It was agreed that the pool would be opened as planned for the bank holiday weekend at the end of May (27th).</p> <p>There is a lot of smoking debris outside the front entrance to the Caledon Community Centre.</p> <p>It was agreed to put some larger bins on the wall away from the entrance and erect notices pointing smokers to the area.</p> <p>Councillor Pakenham remarked on how lovely the area by the river at Low Bell Lane looks and congratulated the ground staff on their work there.</p> <p>There is a lot of litter where the swans are nesting and Mr Casling made a note to inspect this area.</p> <p>The report was noted</p> <p><i>Mr Casling left 7.25pm.</i></p>	<p>G/M/ MANAGER</p> <p>CLERK</p> <p>G/M/ MANAGER</p>
<p>101/16</p>	<p>GRANTS</p> <p>No grant requests have been received this month.</p>	
<p>102/16</p>	<p>LONDON COLNEY NEWS</p> <p>Members discussed the production of the London Colney News.</p>	

	<p>Ms Aguado has worked hard for a number of years compiling and editing the magazine and it was agreed to ask her advice on taking the magazine forward.</p> <p>Members agreed in principle to bring the magazine in house after the June edition. A number of issues have to be clarified before the decision is finalised e.g. identifying staffing, timing etc.</p> <p>It was agreed that the Chairman and Chair of the Finance Committee give consideration to an honorarium for Mrs Aguado.</p>	
<p>103/16</p>	<p>FINANCE</p> <p>a) To receive and approve expenditure since the last Council meeting.</p> <p>Members reviewed the expenditure since the last council meeting.</p> <p>Proposed and resolved that the expenditure since the last Council meeting is approved.</p> <p>b) To review the Year to date Income and Expenditure against budget.</p> <p>Members reviewed the year to date Income and Expenditure against budget.</p> <p>Members noted that the water bills were high. This is due to the splitting of the water and sewage parts and receiving separate invoices for these services. The standing charges on the sewage bills are high and the bookkeeper is looking into how these charges are arrived at.</p> <p>Councillor Gardner questioned who maintained the millennium clock. The Clerk will investigate and report back.</p> <p>It was agreed that the Finance Committee look into investment plans.</p> <p>It was agreed to move £20,000.00 from earmarked reserves to general reserves. (As per finance minute 5a 21/4/16)</p> <p>Proposed and resolved that the Year to date Income and Expenditure against budget is approved.</p> <p>c) To note receipt of the precept and council tax grant from SADC for the financial year 2016-2017.</p> <p>It was noted that the precept for 2016 2017 of £234,160.00</p>	<p>CLERK</p> <p>CLERK</p>

	<p>and the council tax support grant of £29,074 has been received from SADC.</p> <p>e) To review and confirm LCPC's participation in the Parish and Town Council Pension Pool.</p> <p>Members reviewed continuing participation in the Parish and Town Council pension pool.</p> <p>Proposed and resolved that London Colney Parish Council opt into the pooling arrangement of the Hertfordshire Pension Fund Local Government Pension Scheme (LGPS).</p>	<p>CLERK</p>
<p>104/16</p>	<p>TOWN PLANNING MATTERS <i>Councillors K Gardner and D Gordon declared a non-pecuniary interest in minute 104/16 both being District Councillors who sit on the planning committee.</i></p> <p>Current applications The following decisions will be forwarded to SADC Planning Dept.</p> <p>5/2015/3173 - Certificate of Lawfulness (proposed) - Stationing of mobile home with hardstanding at 82 Five Acres London Colney Hertfordshire AL2 1HX Proposed and resolved – No Objection</p> <p>5/2016/0889 - Part single, part two storey rear extension and conversion of existing dwelling into two flats at 90 Cotlandswick London Colney Hertfordshire AL2 1EF Proposed and resolved – Overdevelopment Access and problems with parking</p> <p>5/2016/0846 - Two storey front extension. Front level platform with steps and ramp at 54 St Anne's Road London Colney Hertfordshire AL2 1LJ Proposed and resolved – No Comment</p> <p>5/2016/0967 - Certificate of Lawfulness (proposed)-Rear single storey extension with associated rear landscaping and extended front landscaping with surface water drainage at 9 Summerfield Close London Colney Hertfordshire AL2 1PT Proposed and resolved – No Comment</p> <p>5/2016/0969 - Single storey front extension and new side and rear conservatory at 1 Broadlake Close London Colney Hertfordshire AL2 1NS Proposed and resolved – Overdevelopment</p>	<p>CLERK</p>

	<p>5/2016/1010 - Single storey front extension including alterations to roof over existing front extension, two storey side extension and alterations to openings following demolition of existing garage and utility at 37 Five Acres London Colney, Hertfordshire AL2 1JB Proposed and resolved – Objection loss of parking</p> <p>5/2016/1081 - Certificate of Lawfulness (proposed) - Single storey rear extension at 9 Coombes Road London Colney Hertfordshire AL2 1NB Proposed and resolved – No Comment</p> <p>Variation of Condition – Sainsbury’s Councillor Gardner will ask the planning officer at SADC for clarification of the variation and this matter will be considered at the meeting of the LCPC Planning Committee on 24 May.</p>	
105/16	<p>Minutes The minutes of the Finance Committee of 21 April 2016 were received All the committee recommendations were approved. The minutes were then noted.</p>	
106/16	<p>MEMBER ITEMS</p> <p>Parking problems at Chantry Lane</p> <p>The council has been receiving complaints about parking problems at Chanty Lane. After discussion it was agreed that to ascertain the nature and scale of the problem LCPC will conduct a survey of the area.</p> <p>A questionnaire will be put through house doors.</p> <p>It was agreed that the results of the survey would be sent to the SADC parking officer.</p>	CLERK / CHAIRMAN
107/16	<p>Reports from local Councillors on other local authorities.</p> <p>Councillor Gardner reported on matters from SADC.</p> <p>At a meeting of the Internal Performance Committee parking across the district was discussed. Details of the figures of enforcement outside the central area were reported to members.</p> <p>Councillor Gardner gave a report on the contract monitoring group at SADC regarding the new waste contract. She has</p>	

	<p>requested a ward by ward schedule for routine bin emptying and will supply the details to LCPC as and when it is supplied. Other points raised were process of collecting bin bags and fly tipping at Haseldine Road.</p> <p>Councillor Gordon reported on the access to the new Holiday Inn hotel, this building is in Hertsmere Borough but will impact on the village. There will be 106 monies of £46,500 paid to HCC as a contribution towards sustainable transport.</p> <p>The reports were noted.</p>	
108/16	<p>EXTERNAL MEETINGS</p> <p>Councillor Pakenham and the Clerk had attended a meeting of the St Albans District Association of Local Town and Parish Councils (SADALC) on 19 April.</p> <p>Councillor Pakenham is the SADALC member who sits on the Health and Wellbeing Partnership Committee at SADC She gave a comprehensive report on a meeting she had attended on 23 March.</p> <p>Items covered were: SADC is supporting the Local Authority Health Challenge A progress report on the West Herts Strategic Review was received Plans for a Harpenden Health and Wellbeing facility are being Drawn up.</p> <p>Sandridge PC has recently installed moveable speeding flash lights and it was agreed to look into the details of obtaining these lights, it may be possible to apply to the Police Commissioner for funding.</p> <p>It was noted that the Clerk is investigating the process of LCPC introducing its own fly tipping by laws.</p> <p>The report was noted.</p>	<p>CLERK</p> <p>CLERK</p>
109/16	<p>IT WAS RESOLVED TO EXCLUDE the Press and the public from the following item in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</p> <p>.</p>	