

**LONDON COLNEY PARISH COUNCIL  
MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 4 JULY 2018  
CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY, 7PM**

**PRESENT:** Councillors M MacMillan, K Gardner, D Gordon, N Mahony, M Mortuza, H Pakenham, A Osborne and J Quagliozi (arrived 7.10pm).

**IN ATTENDANCE:** E Payne, Interim Clerk  
Members of the Public

**121/18. APOLOGIES**

Apologies were received from Cllr J Hopkins (family).

**122/18. MEMBERS DECLARATIONS OF INTEREST**

Item 134/18 – Cllr Gardner declared a personal, non-pecuniary interest as a Member of St Albans District Council's Plans South Committee.

No other declarations were received that had not already been notified.

**123/18. MINUTES**

The minutes of the Council meeting held on 6 June 2018 were received and approved as a true record of the meeting.

**124/18. MATTERS ARISING NOT APPEARING ON THE AGENDA**

**124/18.1 Parish Council Response to Primary Support in St Albans Area.**

Cllr Gordon had prepared a response which had been circulated to Members and had been sent to HCC.

**124/18.2 Update on Sale of Broad Colney Lakes**

Cllr Gardner reported to the meeting that she had asked a question at SADC Full Council on the sale of the lakes which was progressing. She had made representations to HMWT to express concerns about the speed of the transaction, the condition of the site and its maintenance. Cllr Gardner enquired that if the sale fell through to the current highest bidder, would the parish council be interested in bidding again.

**7.10pm - Cllr Quagliozi arrived**

**124/18.3 Weekend opening of Toilets at Morris Recreation Ground**

Members were advised that the toilets in the sports pavilion were not open at the weekends unless the pavilion was open for sports bookings.

**124/18.4 Funfair at Shenley Lane – Grounds Maintenance Team**

Members were advised that shutting up after the funfair had taken the ground staff 20 minutes to replace the fencing to make the site secure.

**124/18.5 Grants Awarded 2018/19**

Members were advised that the grants awarded to date totalled £1400 made up of a two grants: Citizen's Advice £1000 and London Colney Scouts £400.

**125/18. COMMUNITY SAFETY REPORT**

There was no report from the Safer Neighbourhood Team.

Cllr Gordon reported that she is attending a briefing with the Hertfordshire Police Commissioner on 12 July and if Members had any questions they would like to raise with Mr Lloyd, they were invited to pass them to Cllr Gordon.

**126/18. CORRESPONDENCE**

**126/18.1 Forest School – Use of Dudley Wood**

Members received an enquiry for a local resident about the possibility of using Dudley Wood to run a Forest School. Members asked the Clerk to invite the residents to attend the next Environment & Neighbourhood committee meeting to discuss the proposals.

**127/18. QUESTION TIME**

There were no members of the public present.

**128/18. MINUTES**

**128/18.1 Human Resources Committee Meeting – 5 June 2018**

Members received the minutes of this meeting. There were no recommendations to be ratified by Council.

**129/18. FINANCE**

**129/18.1 Expenditure Year to Date**

Members received a report on the Council's expenditure for the year to date. It was **RESOLVED** to:

*Note the report*

**129/18.2 Monthly Expenditure for the Period Ending 27 June 2018**

Members received a report on the Council's expenditure for the period ending 27 June 2018. It was **RESOLVED** to:

*Note the report and approve the payments for the period ending 27 June 2018*

**129/18.3 Monthly Receipts for the Period Ending 27 June 2018**

Members received the Receipts report for the period ending 27 June 2018. It was **RESOLVED** to:

*Note the report.*

**130/18. CHAIRMAN'S CHARITIES FOR 2018/19**

The Chairman announced that this chosen charities for 2018/19 would be:

The Peace Hospice	75% of all funds raised
London Colney Women's Institute	12.5% of all funds raised
The Swan Sanctuary	12.5% of all funds raised

Members considered that as much support as possible should be provided by these charities to support the Council's fundraising activities and this will be conveyed to the

Charities when they are advised that they have been selected at the Chairman's charities.

## **131/18. OFFICER'S REPORTS**

### **131/18.1 Grounds Maintenance Manager's Report**

Members received the Grounds Maintenance Manager's report. Concerns were raised about the green algae in the river and this will be raised with the Environment Agency.

### **131/18.2 Events Officer's Report**

- a) Members queried about the latest status of Open Mic sessions and they were advised that the Events Officer was looking at alternative hosts. Members discussed whether the community centre could be still open on the last Wednesday of the month even if there was no organised entertainment. There will be a sabbatical in August with a relaunch of Open Mic in September.
- b) Members discussed Larks in the Parks and were disappointed with the lack of support from SADC. Members were advised that there was a lot of support from the District Council in relation to regulatory items such as SAG, food miles and health and safety, along with marketing. Some of the lack of support had been because of the Parish Council taking a previous decision to engage their own musical acts rather than take those of offer from SADC. This will be revisited in the future.
- c) Members queried the costs for Larks and were advised that a discount was being from the stage company because of poor sound quality. Members were also advised that some staff had volunteered their time to attend, with others receive time off in lieu and grounds staff being paid overtime. Members were disappointed that the Mayor had not been attendance. She apparently had a long-standing appointment in Hatfield.

### **131/18.3 London Colney War Memorial**

Members received a verbal report from the Clerk with the proposal to install an additional plaque on the War Memorial to commemorate the orphans from the Pastoral Centre who lost their lives during WW1. Members welcome the initiative and it was **RESOLVED** that:

***A new plaque will be installed and unveiled at Remembrance Sunday to commemorate the orphans from the Pastoral Centre who lost their lives in WW1.***

### **131/18.4 Youth Connexions in London Colney**

Members received a verbal report from the Clerk regarding the provision of youth services in London Colney. Members were advised that Youth Connexions had been given free use of Morris Way pavilion on a Tuesday evening but with a lack of staff they hadn't been able to support the pilot. Members were disappointed with the lack of youth provision in the village. The Base had secured funding from SADC for youth provision for years 7-8 which was held at Cotlandswick, in addition to years 5-6. Cllr Gordon had raised this with the portfolio holder at HCC. Members were advised that the Clerk had asked The Base for an article for the next newsletter about the services they offered at Cotlandswick and how they had secured additional funding.

## **132/18. MEMBER'S POINTS OF INTEREST RECEIVED IN ADVANCE**

### **132/18.1 Allotment Security (Cllr A Osborne)**

Cllr Osborne reported that he had recently attended an informal meeting with the allotment holders at Shenley Lane following a series of security incidents. He had

viewed the perimeter of the site and in some areas, there were holes for ingress/egress. The gates for the site are quite secure, being operated by a key pad or padlock, provided they were not left open by allotment holders. Cllr Osborne reported that there are possibilities to improve security at the site with the addition of some fencing and some additional hedge planting. Cllr Osborne will walk the site with the Grounds Maintenance Manager and Admin Officer to plan works to be undertaken.

## **132/18. REPORTS FROM COUNCILLORS ON OTHER AUTHORITIES**

- 132/18.1 Cllr Gordon reported that the works to complete the gas replacement would be finished by the end of August and then the traffic calming would be installed.
- 132/18.2 Members queried the recent purchase by SADC of the former health centre in the Civic Centre and where the funding of £7.6m had been obtained for the purchase.

## **133/18. REPORTS OF EXTERNAL MEETINGS ATTENDED**

### **133/18.1 Joint Meeting between Colney Heath Parish Council and London Colney Parish Council**

Members received a verbal report on the latest meeting of this group. Mr Ian Grant (former District Councillor and Planning Policy Committee member) had joined the group as an advisor. Questions are being formulated to ask at Full Council about the inequality of the distribution of development and how the duty to co-operate is being undertaken with Hertsmere BC in relation to the Garden Village proposals.

### **133/18.2 Citizen's Advice St Albans and District**

A meeting had been held with June Chapman, Chief Executive of Citizen's Advice St Albans and District (CASTAD). 283 residents of London Colney had been held by the service (either on site in the library or at the civic centre in St Albans). Some of those seen at the library had been follow up appointments with complex needs.

Funding from the parish council is currently £1,000 per annum which supports a fortnightly service. If a weekly service is considered, then additional funding would need to be sourced and budgeted. The Parish Council needs to discuss with CASTAD their plans December to allow the recruitment and training of additional advisors to support a more frequent service.

## **134/18. PLANNING**

### **134/18.1 Applications Received**

5/2018/1090 - 43 Beningfield Drive London Colney AL2 1UX  
Insertion of bi-folding doors and erection of summer house following demolition of shed  
LCPC: No Comment

5/2018/1319 - Land Adj to 179 - 187 High Street London Colney  
Four additional residential units comprising one, two bedroom and three, one-bedroom flats with associated refuse and parking  
LCPC: Object on the grounds of over development of site. Members queried if there is sufficient car parking provision for staff. They also queried whether the development was for supported living.

5/2018/1381 - The Willows Land at the junction of Lowbell Lane with Barnet Road and Lowbell lane London Colney  
Discharge of Condition 22 (fire hydrant scheme) of planning permission 5/2018/0510 dated 08/05/2018 for Variation of Condition 13 (sustainable drainage system) of planning permission 5/2017/2611 dated 13/11/2017 to incorporate drainage system

report for Variation of Condition 24 (approved plans) of planning permission 5/2013/2724 dated 18/06/2014 for Change of use of site from Class B1 (a) (office) to Class C3 (residential) to create seven detached dwellings comprising one three bedroom, five four bedroom and one, five bedroom detached houses with associated parking and landscaping  
LCPC: No Comment

5/2018/1491 - 4 Meadow Close London Colney AL2 1Rq  
Change of use of amenity land for proposed crossover and vehicular access for one parking space  
LCPC: No Comment

5/2018/1492 - 1 Meadow Close London Colney AL2 1Rq  
Change of use of amenity land for proposed crossover and vehicular access for one parking space  
LCPC: No Comment

5/2018/1330 - 27 Summerfield Close London Colney AL2 1Pt  
Single storey side and rear extension with rear rooflights and ground floor rendering  
LCPC: No Comment

5/2018/1037 - 307 High Street London Colney AL2 1EJ  
Variation of Condition 2 (opening hours) of planning permission 5/2011/1442 dated 12/08/2011 for Change of use from Class A2 (financial and professional services) to Class A5 (takeaway) and installation of ventilation duct (resubmission following refusal of 5/2010/1392)  
LCPC: Object on the grounds of a previous planning condition was that the premises closed at 9/9.30pm to deter anti-social behaviour and its proximity to residential properties. Cllr Gardner had called in this application.

5/2018/1408 - 5 Azalea Close London Colney AL2 1UA  
Single storey side extension  
LCPC: No Comment

5/2018/1509 - 48 Harvey Road London Colney Hertfordshire AL2 1LZ  
Part single, part two storey rear extension with roof lantern following removal of rear projection  
LCPC: No Comment

5/2018/1527 - 21 Caledon Road London Colney Hertfordshire AL2 1PB  
Replacement front porch  
LCPC: No Comment

## **134/18.2 Tree Works**

TP/2018/0312 TPO 1293 - Azalea Close London Colney Hertfordshire AL2 1UA  
Five Day Notice. Pine tree overhanging into garden of 3 Azalea Close: Remove descending limb over garden, cutting back to attachment point on trunk. Tree has a history of limb failure and affected limb is sagging with potential to break off

## **134/18.3 Decisions**

5/2018/0975 - 45 Rosemary Drive London Colney Hertfordshire AL2 1UD  
Conversion of double integral garage to provide habitable space and alterations to openings  
SADC: DC3 Conditional Permission

5/2018/1043 - 94 St Anne's Road London Colney Hertfordshire AL2 1NY  
Certificate of Lawfulness (proposed) - Demolition of existing conservatory and construction of a single storey rear extension  
SADC: Certificate of Lawfulness Approved

5/2018/1112 - 44 Peters Avenue London Colney Hertfordshire AL2 1NQ  
Prior Notification - Single storey rear extension 4m in height x 5m in depth and 3m in height to the eaves  
SADC: Withdrawn

5/2018/0587 - 37 Haseldine Road London Colney Hertfordshire AL2 1RR  
Three storey side extension to provide additional shop accommodation on the ground floor and one, two bedroom self-contained flat above, new access to existing flat  
SADC: Invalid application

5/2018/0719 - The Old Stable 122 St Anne's Road London Colney Hertfordshire AL2 1NX  
Variation of Condition 2 (approved plans) to install rear solar panels to both dwellings to planning permission 5/2017/3610 dated 05/03/2018 for Two, four-bedroom semi-detached dwellings with habitable roof space, associated landscaping and parking following demolition of existing buildings (part retrospective)  
SADC: DC3 Conditional Permission

5/2018/0990 - 3 Severnvale London Colney Hertfordshire AL2 1TE  
Single storey rear, two storey side extensions, rooflights, front and rear dormer windows and alterations to openings following demolition of existing garage and gym  
SADC: DC3 Conditional Permission

5/2018/1233 - 11 Shenley Lane London Colney Hertfordshire AL2 1LW  
Prior Notification - Single storey rear extension 2.716m in height x 5.070m in depth with 2.400m height to eaves  
SADC: Withdrawn

5/2018/1234 - 45 St Anne's Road London Colney Hertfordshire AL2 1LQ  
Prior Notification - Single storey rear extension 3.4m in height x 5m in depth with 3m height to eaves  
SADC: NCS Prior approval required and refused

**135/18. CONFIDENTIAL ITEMS**

To resolve to exclude the Press and the public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.