

**LONDON COLNEY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 7 NOVEMBER 2018
CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY, 7PM**

PRESENT: Councillors M MacMillan, K Gardner, D Gordon, T Lillico, M Mortuza (arrived 7.40pm), H Pakenham and A Osborne

IN ATTENDANCE: E Payne, Interim Clerk
Member of the public

171/18. APOLOGIES

Apologies were received from Cllr Mortuza (arrived at 7.40) and Cllr Mahony. Cllr J Quaglioizzi was absent

172/18. MEMBERS DECLARATIONS OF INTEREST

No other declarations were received that had not already been notified.

173/18. MINUTES

The minutes of the Council meeting held on 3 October 2018 were received and approved as a true record of the meeting.

174/18. MATTERS ARISING NOT APPEARING ON THE AGENDA

There were no matters arising that did not appear on the agenda.

175/18. COMMUNITY SAFETY REPORT

175/18.1 There was no representative from the Safer Neighbourhood Team present.

175/18.2 Cllr Gordon report on vandalism at Napsbury Park with complaints from residents of no police presence in the area. There has been damage to trees, bollards and property.

176/18. CORRESPONDENCE

There was no correspondence to note by the meeting.

177/18. QUESTION TIME

177/18.1 A member of the public complained about the litter generated from the take away shops in the High Street. He has seen vermin in the area and was concerned about the nature of some of the containers used by the take away (cut down boxes). District Councillors will take up the matter with the District Council's street cleaner contractor and revert to the resident.

178/18. MINUTES

178/18.1 Complaints Committee – 10 October 2018

These minutes should have been circulated under Confidential Items and were withdrawn.

178/18.2 Finance Committee – 11 October September 2018

Members received the minutes of this meeting and there were no recommendations.

178/18.3 Planning Committee – 11 October 2018

Members received the minutes of this meeting and there were no recommendations.

178/18.4 Events & Community Committee – 1 November 2018

Members received the minutes of this meeting. It was noted that there had been a discussion regarding moving the children's Halloween party to the 31 October and the minutes would be amended to more accurately reflect the discussion. There were no recommendations.

179/18. FINANCE

179/18.1 Expenditure Year to Date

Members received a report on the Council's expenditure for the year to date.

- a) Members noted that Income code 1250 – Bar Takings was under budget.
- b) Members asked that the 1900 - Miscellaneous Income was amended to show the bequest from the estate of Margaret Hopkins as a separate item.
- c) Members queried the expenditure on the 4330 - Notice Boards and Signs. They were advised that there were two boards to be ordered for Richardson Close and Shenley Lane Recreation Ground. Member asked that any underspend was used to upgrade the notice boards at the Caledon Community Centre. Members enquired about replacing the information boards at the village green and the County Councillor suggested that a funding application could be made to their Locality Budget. It was **RESOLVED** to:

Note the report

179/18.2 Monthly Expenditure for the Period Ending 31 October 2018

Members received a report on the Council's expenditure for the period ending 31 October 2018 and its contents was noted. It was **RESOLVED** to:

Note the report and approve the payments for the period ending 31 October 2018

179/18.3 Monthly Receipts for the Period Ending 31 October 2018

Members received the Receipts report for the period ending 31 October 2018. It was **RESOLVED** to:

Note the report.

179/18.4 Interim Internal Audit Report

Members received the Interim Internal Auditor's report and its recommendation was noted. It was **RESOLVED** to:

- a) ***Adopt the report***
- b) ***Increase the Parish Council's fidelity insurance to £_____***

7.40pm Cllr Mortuza arrived

180/18. HERTSMERE BOROUGH COUNCIL LOCAL PLAN

180/18.1 Members were advised that an information meeting had been arranged for Wednesday 21 November, 6.30pm at the Caledon Community Centre.

- 180/18.2 Members had attended a Shenley Parish Council public meeting and their members were keen to work with London Colney PC and Colney Heath PC. The steering group for Stand Up for the Colneys would be asked about joint working at their next meeting (20/11/18).
- 180/18.3 Members expressed concerns about the lack of information from the SADC Planning Portfolio Holder about the duty to co-operate between SADC and Hertsmere BC. Concerns were expressed that SADC may well consider the housing numbers of HGV could be used towards their housing allocation in the same way that Dacorum BC are seeking to use the development on the boundary with Redbourn and Dacorum towards their housing totals.
- 180/18.4 A leaflet was being drawn up to be distributed to the village with posters promoting the event around the village.
- 180/18.5 Members asked if there was any joint working between Stand Up for the Colneys and Campaign for Colney. The Chairman said he was always willing to meet with residents.

181/18. OFFICER'S REPORTS

181/18.1 Grounds Maintenance Manager's Report

The Grounds Maintenance Manager presented his report to the meeting. There had been two major breakdowns this last month (tractor mower and sit on mower) which occurred almost simultaneously. There had been a cost of parts to repair both items of equipment but the grounds staff are suitably experienced to undertake the repair works in house which had meant a cost saving to the Council in excess of £2,000. There has been a slight back log in work but they will catch up. Members expressed concerns that there was sufficient budget for the repairs and were advised by the Clerk that there is an Earmarked Reserve for grounds maintenance equipment and requests for release of funds would be made to the Finance Committee.

Members thanked the Grounds Staff for their excellent work in looking after the War Memorial for Remembrance Sunday and for their support of the firework display.

Members enquired when the topiary in Morris Recreation Ground would be trimmed and were advised this would be undertaken in the next 2/3 weeks.

Members also asked about the watering of the new planters and were advised that they have internal reservoirs and are being watered weekly.

The Grounds Maintenance Manager was asked about the availability of salt and sandbags. The yearly allocation of salt from HCC was due to be delivered shortly and the sand bags were in situ in their storage containers.

Members asked if the Grounds Maintenance Manager could get quotations for the external decoration of the Caledon Community Centre. Concerns were expressed about the internal decoration of the main hall and Members enquired if there was any time during the winter when the grounds staff could look at redecoration. The Grounds Maintenance Manager will provide a report on the winter programme for the Grounds Maintenance Team.

181/18.2 Events Officer's Report

There was no separate report from the Event's Officer to accompany the income and expenditure report.

182/18. MEMBER'S POINTS OF INTEREST RECEIVED IN ADVANCE

182/18.1 Dog Wardens

Cllr Gordon had been approached by the Napsbury Park Residents Association regarding the feasibility of working with the Parish Council to employ a dog warden in the village to monitor dog fouling. Dog issues were being considered by the Police Priority Setting Forum. The Clerk had inquired with Aldenham Parish Council regarding this issue but they had not been able to undertake the enforcement of dog fouling penalties as their grounds staff hadn't wanted the additional responsibility. The Council's representative on SADALC were asked to raise the matter at the next meeting to investigate working collaboratively with neighbouring parishes and residents groups.

183/18. REPORTS FROM COUNCILLORS ON OTHER AUTHORITIES

183/18.1 Cllr Gordon reported on the installation of the traffic calming on Shenley Lane.

183/18.2 In her role as County Councillor she has been funding resurfacing in Cotlandswick, Kings Road and Cherry Tree Avenue from her Highways Locality Budget. This budget has also funded bollards on the corner of Morris Way by the charity shop to stop pavement parking.

184/18. REPORTS OF EXTERNAL MEETINGS ATTENDED

Cllr Pakenham reported on her attendance at the SADALC meeting, the minutes of which were not yet available. She would report further when the minutes had been circulated.

185/18. CONFIDENTIAL ITEMS

To resolve to exclude the Press and the public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.