

**LONDON COLNEY PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 6 FEBRUARY 2019
CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY, 7PM**

PRESENT: Councillors M MacMillan, K Gardner, D Gordon, T Lillico, H Pakenham and A Osborne

IN ATTENDANCE: E Payne, Interim Clerk
Members the public

217/19. APOLOGIES

No apologies were received. Absent were Cllr Mortuza and Cllr Mahoney.

218/19. MEMBERS DECLARATIONS OF INTEREST

No other declarations were received that had not already been notified.

219/19. CHAIR'S REPORT AND URGENT ITEMS (FOR INFORMATION ONLY)

The Chairman announced the resignation of Cllr Quaglioizzi from the Parish Council and thanked him for his service to the community. The Clerk was asked to liaise with Electoral Services regarding co-option of a replacement councillor.

220/19. MINUTES

The minutes of the Council meeting held on 9 January 2019 were received and approved as a true record of the meeting.

221/19. MATTERS ARISING NOT APPEARING ON THE AGENDA

There were no matters arising.

222/19. COMMUNITY SAFETY REPORT

A representative of the Police was not able to attend the meeting.

223/19. CORRESPONDENCE

Noted.

224/19. QUESTION TIME

A member of the public asked when the yew trees at Morris Recreation Ground were to be trimmed. He was advised that they would be trimmed in the next two weeks.

The same member of public expressed concern about the condition of the swims at Lowbell Lane. He was advised that works on this area would be undertaken in conjunction with volunteers from the fishing club before the end of March 2019.

He further asked about the condition of the willow trees and was advised that tree surgeons had been consulted and the trees were considered safe. It had been recommended that they were trimmed in 2020. Members asked that quotations were sought for this work to be undertaken in 2019.

225/19. MINUTES

222/19.1 Environment & Neighbourhood Committee – 29 January 2019

Members received the minutes of this meeting. It was noted that a date for the litter pick had been chosen and community groups would be encouraged to attend. Members requested that this included the Women's Institute.

Members noted the proposal for considering the Neighbourhood Plan and this would be discussed further at item 225/19.3.

223/19. FINANCE

223/19.1 To note Parish Council expenditure year to date.

This report was received. Members queried when the food hygiene certificates were due for renewal and was there sufficient budget for this to be undertaken. Members were advised that the training budget for 2019/20 was the same as the current year and would be sufficient for this to be undertaken.

223/19.2 Expenditure for the period 01/12/18 – 31/01/19

Members received this report and it was **RESOLVED** to:

Approve the expenditure for the period 01/12/18 – 31/01/19

224/19.3 Receipts Received for the period 01/12/18 – 31/01/19

Members received this report and it was noted.

225/19. OFFICER'S REPORTS

225/19.1 Grounds Maintenance Manager's Report

Members received a report from the Grounds Maintenance Manager. Members noted that the Grounds Maintenance Manager is holding discussions with the Probation Service for Community Payback to undertake works in the parish including painting of play equipment and cleaning/painting railings. Members suggested that the bus shelters could be cleaned under this scheme. Members asked if solar panels could be installed at Shenley Lane bus shelter to light it.

Members discussed whether the parish council owned bins were full because the Veolia/SADC bins had not been emptied.

225/19.2 Events Officer's Report

Members noted the report from the Events Officer and its contents were noted. Members discussed including an Easter lunch and this will be added to the schedule. Members were advised that this would have to be during Lent due to the lateness of the Easter holiday and the proximity to the planned St George's Day lunch.

225/19.3 Apex 360 Use of Morris Recreation Ground Pavilion

Members received a verbal report regarding a request to use Morris Recreation Ground pavilion for a summer play scheme for disadvantaged children. Members were concerned about the additional costs to utilities and cleaning. Members were advised that there was nothing confirmed and that funding needed to be obtained from central government as part of a bidding process. If the project progressed, it would be discussed by the Events Committee. It was **RESOLVED** to:

Agree in principle to the free use of Morris Recreation Ground pavilion for a summer play scheme.

225/19.3 Neighbourhood Plan Area of Designation

Members discussed the proposal to undertake a Neighbourhood Plan and were advised that the first step in the process was to register an area of designation for the plan. Members considered that it was worthwhile gauging public opinion on what was good/bad about London Colney and a leaflet had been devised to undertake this survey which would be distributed with the February newsletter. It was **RESOLVED** that:

The area of designation for London Colney Parish Council is formed from the parish boundary.

225/19.4 Appointment of Clerk and Responsible Financial Officer

Members were advised that the contract for the Clerk expires on 30 May 2019. It was **RESOLVED** to:

With effect from 1 June 2019, Mrs Payne is appointed at the Proper Officer and Responsible Financial Officer of London Colney Parish Council.

226/19. MEMBER'S POINTS OF INTEREST RECEIVED IN ADVANCE

There were no points of interest received.

227/19. REPORTS FROM COUNCILLORS ON OTHER AUTHORITIES

227/19.1 Cllr Gardner reported on a recent Scrutiny Meeting where the role of Veolia street cleaners being used to clear snow from the city centre was considered. It was commented that street cleaners could also undertake snow clearance in other areas of the district and not just the city centre. The areas of London Colney to be street cleaned had been confirmed as High Street from Cotlandswick – Meadow Close and Haseldine Road from High Street - Caledon Road.

227/19. REPORTS OF EXTERNAL MEETINGS ATTENDED

Cllr Gordon reported on her attendance at a meeting with officers from the County Council regarding the A414 consultation which had been attended by Cllr Osborne who represented the parish council. The consultation is on a strategic level. The majority of traffic currently using the A414 is not local traffic but is transiting the county. There hadn't been any consideration of the future housing plans and no funding for the project had been identified.

Cllr Gordon had attended a meeting about discussions to build a new hospital in West Herts. There are no plans to undertake a build a new hospital facility. The future use of the existing facilities were discussed at the meeting and the retention of certain services at St Albans City Hospital was considered as important to residents.

228/19. CONFIDENTIAL ITEMS

To resolve to exclude the Press and the public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.