



LONDON COLNEY PARISH COUNCIL

To: Councillor Osborne (Chair), Councillor Gordon, Councillor Mahony, Mortuza
Ms Judy Barker, Mr K Peak & Mrs M Crouch

6 March 2019

You are hereby summoned to attend the meeting of the **ENVIRONMENT & NEIGHBOURHOOD COMMITTEE** to be held on **TUESDAY 12 MARCH 2019, SPORTS PAVILION, MORRIS RECREATION GROUND, WHITE HORSE LANE, LONDON COLNEY AT 7.30PM**

Emma Payne
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATION OF INTERESTS**
3. **MINUTES**
To approve minutes of the meeting held on 27 November 2018 (attached).
4. **MATTERS ARISING FROM MINUTES (FOR INFORMATION ONLY)**
To review any matters arising from the last meeting not appearing on the agenda
 - 4.1 Cooper's Wood Information Board
 - 4.2 A414 Corridor Strategy
5. **ACTION TRACKER**
To review the action tracker (attached).
6. **ALLOTMENTS**
An allotment meeting is scheduled for Wednesday 13th March 2019.
7. **KEEP BRITAIN TIDY – LITTER PICK SPRING 2019**
To identify areas to be litter picked at the event scheduled for Saturday 23 March 2019.
8. **DOG FOULING AT NAPSURY AND OTHER PARISH COUNCIL OWNED LAND**
To receive a report on dog fouling at Napsbury and other parish council owned land.
9. **BEE ORCHIDS AT NAPSURY**
To receive a verbal report on the location of Bee Orchids at Napsbury and a request from Countryside Management Services for an appropriate management regime.
10. **DATE OF NEXT MEETING**
Tuesday 4 June 2019

**LONDON COLNEY PARISH COUNCIL
MINUTES OF THE ENVIRONMENT & NEIGHBOURHOOD COMMITTEE MEETING
HELD ON TUESDAY 29 JANUARY 2019
MORRIS RECREATION GROUND, WHITE HORSE LANE, LONDON COLNEY, 7.30PM**

PRESENT: Councillors A Osborne (Chair), T Lilico and M Mortuza
Mrs Barker, Mrs Crouch, Mr Peak

IN ATTENDANCE: E Payne, Clerk

1. APOLOGIES

Apologies were received from Cllr Gordon (HCC Meeting re Hospital Sites).

2. DECLARATION OF INTEREST

Mrs Barker declared a personal, pecuniary interest as an allotment holder.

3. MINUTES

The minutes of the meeting held on 27 November 2018 were approved as a true record of the meeting.

4. MATTERS ARISING FROM THE MINUTES NOT APPEARING ON THE AGENDA

There were no matters arising that did not have a specific agenda item.

5. ACTION TRACKER

Members received the revised action tracker and it was noted that only outstanding items would now be displayed on this document in order for Members to keep up to date with the project.

6. ALLOTMENTS

Members received a report on the allotment sites and there were no comments. It was **RESOLVED** that:

A meeting of the allotment tenants will be arranged for Wednesday 13 March 2019, 6.30pm, Caledon Community Centre.

7. COOPER'S WOOD INFORMATION BOARD

Members received revised plans for this information board which were approved. The design will now be printed on suitable material and installed in the board.

8. NEIGHBOURHOOD PLAN

Members received a report outlining the process for a Neighbourhood Plan. Members were aware of other parishes in the district and surrounding area who were in the process of neighbourhood planning and considered that there may be valuable information that could be derived from talking with these other parishes. These include: Shenley, Sandridge, St Stephens, Colney Heath and Aldenham. The proposal was to hold a session on either a Saturday morning or weekday evening, and invite them to attend a meeting at the Community Centre and talk about their experience of Neighbourhood Planning. It was **RESOLVED** that:

The Clerk will liaise with selected neighbouring parishes and invite them to attend a meeting to discuss neighbourhood planning.

9. A414 CORRIDOR STRATEGY

Members considered that this consultation needed a separate meeting in order to fully consider the options being considered. It was **RESOLVED** that:

- a) ***A separate meeting will be held on Tuesday 12 February 2019, 7pm at Caledon Community Centre, for Members and Co-Opted Members to attend and give their comments on the consultation.***
- b) ***The Clerk will distribute a pro forma to all Members and Co-Opted Members for them to complete and bring to the meeting to contribute to the response.***

10. KEEP BRITAIN TIDY – LITTER PICK SPRING 2019

Members were advised that the Events Officer had been in contact with the 1st London Colney Scouts to participate in this event and they had indicated that **Saturday 23 March 2019** was their preferred date. Members asked that other community groups, youth groups, faith groups and local businesses including Marks & Spencer and Sainsbury's were contacted and encouraged to attend the event.

11. SUSTAINABLE ST ALBANS FESTIVAL

11.1 Members received a report on this annual event which encouraged residents to consider their environmental footprint. Funding was available for a trip to Agrivert Anaerobic Digester, with a mini bus to/from the event, starting from the Caledon Community Centre.

11.2 Members considered other activities which could be registered as an event and promoted to encourage sustainability and it was **RESOLVED** that:

A Sustainable Special Lunch will be held on Thursday 16 May 2019

12. TREE AT WATERSIDE

Members received a verbal report on a request from a resident to plant a tree at Waterside, where the telephone box had been removed. Members considered about the condition of the ground and whether there were any services under the site which may impede the growth of any tree that was planted in this area. They also considered the affect that tree roots may have to the adjacent pavement. It was **RESOLVED** that:

Permission is not granted for a tree to be planted at this location. The Clerk is asked to liaise with the resident and suggest a floral display is located at the site.

13. WILDFLOWER MEADOW

Members considered a verbal report on the proposed sites for a wildflower meadow: the bank at Waterside and adjacent to river/factory on the St Peter's side of the river. Members were advised that there was a considerable amount of work involved in undertaking this project with the preparation of the ground. Further specific costings were required, however, Cllr Gordon had indicated that a grant may be available towards the project and the new information boards on the village green and it was **RESOLVED** that:

A grant application to HCC Cllr Gordon's Locality Budget is made for £500 towards the cost of the wildflower project and new information boards on the village green.

14. DOG FOULING AT NAPSURY AND OTHER PARISH COUNCIL MAINTAINED LAND

This item was deferred to the next meeting

15. SUMMER FLORAL DISPLAYS

Members were asked for their comments about the locations for the Summer floral displays. There is a budget for four containers: two at Chester Gibbons Green, either side of the clock; and two at the Caledon Community Centre. It was **RESOLVED** that:

- a) ***Two floral summer displays are installed at Chester Gibbons Green, either side of the clock.***
- b) ***One floral summer display is installed at the Caledon Community Centre***
- c) ***One floral summer display is installed at Waterside***
- d) ***The summer floral planting scheme is blue and purple.***

16. DATE OF NEXT MEETING
Tuesday 12 March 2019

The meeting closed at 9.20pm

Signed

Date

Action	Date of Meeting	Min No.	Subject	Responsible	Status	Action Taken	Completed Y/N
2018/20	25 July 2018	11.	Tree Strategy	Clerk	RED	A specification for tree surveys is being drawn up by the Clerk and has been distributed to contractors for quotations by 31 January 2019 which will be submitted to Finance Committee 7 February 2019 for consideration. 6/3/19 – Maps of the areas need to be supplied to the contractors.	Ongoing
2018/29	27 November 2018	6	Allotments – Amendments to tenancy agreements and operating procedures	Clerk	GREEN	Amend tenancy agreement to reflect changes agreed at the meeting which will be launched at the Allotment Meeting in February/March 2019 for distribution with rent letters. Allotment meeting scheduled for 13 March 2019	Ongoing
2018/30	27 November 2018	6	Allotments – Community Group Use	Clerk/Admin Officer	GREEN	Identify allotment plot for community use, investigate community payback building raised beds and Agrivert supplying suitable compost. There has been no response to date from enquirer. In contact with Community Payback about a number of projects. Agrivert will provide suitable compost when available.	Ongoing
2018/31	27 November 2018	7.	Coopers Wood Information Board	Clerk	GREEN	Amendments on proposed designs to be sent to designer for completion by 22 January 2019 6/3/19 – Board printed and installed.	Y
2018/32	27 November 2018	8.	Information Boards on Village Green	Clerk	GREEN	Clerk to report to Finance Committee 11/10/18 on new budget items. There isn't a budget for this proposal and would have to be released from general reserves or an underspend from 2018/19. Cllr Dreda Gordon has suggested making an application to her locality grant. Application made to Cllr Gordon locality budget for £500 towards	Ongoing
2019/1	29 January 2019	8	Neighbourhood Plan	Clerk	GREEN	Area of designation applied for Questionnaire distributed with February newsletter.	Ongoing
2019/2	29 January 2019	9	A414 Corridor Strategy	Chair/Clerk	GREEN	Parish Council response to consultation document drawn up after separate meeting and submitted to HCC.	Y

2019/3	29 January 2019	10	Keep Britain Tidy – Litter Pick Spring 2019	Events Officer	GREEN	Event in conjunction with 1 st London Colney Scouts. Advertised in newsletter and via website and social media. Requests for residents to highlight areas where litter is an issue.	Ongoing
2019/4	29 January 2019	11	Sustainable St Albans Festival	Events Officer	GREEN	Trip to Agrivert AD arranged for LC residents on 14 th May 2019. Special lunch club organised 'Eat Your Greens' 16 th May 2019	Ongoing
2019/5	29 January 2019	12	Tree at Waterside	Clerk	GREEN	Request for tree to replace telephone box at Waterside considered and rejected in favour of additional floral display	Ongoing
2019/6	29 January 2019	13	Wildflower Meadow	Clerk	GREEN	Grant of £500 from Cllr Gordon awarded towards wildflower meadow and village information board. Site to be finalised and costed	Ongoing
2019/7	29 January 2019	15	Summer Floral Displays	Clerk	GREEN	Displays ordered for delivery in May 2019	Ongoing