



LONDON COLNEY PARISH COUNCIL

To: Cllrs D Gordon (Chair), Lillico, MacMillan, and Pakenham

12 November 2021

You are hereby summoned to attend a **FINANCE & GENERAL PURPOSES COMMITTEE** meeting to be held on **THURSDAY 18 NOVEMBER 2021**, to be held at **6.00PM, CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY AL2 1PU**

A handwritten signature in black ink, appearing to read 'Emma Payne'.

Emma Payne
Clerk

AGENDA

- 1. APOLOGIES**
To receive and approve apologies
- 2. NOTIFICATION OF SUBSTITUTIONS**
To receive any notification of substitution made to the Clerk
- 3. DECLARATION OF INTERESTS**
Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on this Agenda.
- 4. MINUTES**
To approve the minutes of the meeting of the Finance & General Purposes Committee held on 20 September 2021.
- 5. REPORTS TO COMMITTEE**
 - 5.1 Hirers Projected Income 2021-22**
To receive a report on projected hirers income 2021-22
 - 5.2 Income and Expenditure Report to YE 31 March 2022**
To receive a projected income and expenditure report for YE 31 March 2022
 - 5.3 Medium to Long Term Financial Proposals**
To receive mid to long term financial proposals for consideration
 - 5.4 Financial Regulations**
To review the Council's financial regulations and recommend revisions to be adopted by Council
 - 5.5 Standing Orders**
To review the Council's standing orders and recommend revisions to be adopted by Council
 - 5.6 Aged Debtors**
To receive a report on Aged Debtors and resolve to write off bad debts
 - 5.7 Asset of Community Value**
To receive a report on the current situation relating to the applications for:

- a) Shenley Lane Recreation Ground
- b) Shenley Lane Allotments
- c) Glebe Allotments
- d) Napsbury Orchard

5.8 Planned Maintenance Programme

To receive a programme of planned maintenance on the following sites:

- a) Morris Recreation Ground Pavilion
- b) Napsbury Sports Pavilion
- c) Caledon Community Centre

5.9 Maintenance of Communal Areas at Community Centre

To receive a report regarding the maintenance of communal areas at the Community Centre and Summerfield Health Centre.

5.10 Cleaning Contract Quotations

To receive quotations for cleaning of parish council facilities

5.11 CCTV in London Colney

To receive a report on the locations of CCTV within the public realm, managed by SADC

5.12 Communities 1st

To receive a request for a regular free hire of the lounge at the Community Centre to run a drop in event.

5.13 Local Council Award Scheme

To receive a report regarding this NALC award scheme

5.13 Bank Reconciliations

To note the bank reconciliations

5.14 Budget Working Party

To receive and approve the terms of reference for this working group and arrange a virtual meeting as part of the budget setting process.

6. FORWARD WORK PROGRAMME

To note the forward work programme

7. CONFIDENTIAL ITEMS

To resolve to exclude the Press and public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

7.1 Land at Caledon Community Centre

7.2 Clerk's Hours of Employment

8. DATE OF NEXT MEETING

9 December 2021