



## LONDON COLNEY PARISH COUNCIL

To: Councillor H Pakenham (Chair), M MacMillan, N Mahony and L Winstone

3 February 2022

You are hereby summoned to attend a **HUMAN RESOURCES COMMITTEE** meeting to be held on **TUESDAY 8 FEBRUARY 2022, 3.00PM, CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY AL2 1PU**

**Emma Payne**  
Clerk

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### AGENDA

1. **APOLOGIES**
2. **DECLARATION OF INTERESTS**  
To receive members declarations of interest in items on the agenda.
3. **MINUTES**  
To approve the minutes of the meeting held on 23 November 2021
4. **REPORTS TO COMMITTEE**
  - 4.1 **Health and Safety Report**  
To receive a report on the Health and Safety Policy.
  - 4.2 **Apprenticeship**  
To receive a report on a ground's maintenance apprentice.
  - 4.3 **Staff Handbook**  
This item is to be deferred.
  - 4.4 **HR Consultant**  
To receive a report on the engagement of a HR consultant to advise the Council on HR matters.
5. **WORK PROGRAMME**  
To receive this committee's Work Programme



**6. CONFIDENTIAL ITEMS**

To resolve to exclude the Press and public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

- 6.1 Grounds Maintenance Team
- 6.2 Caretaker/Cleaner Staff

**7. DATE OF NEXT MEETING**

15 March 2022