



## LONDON COLNEY PARISH COUNCIL

To: Councillors MacMillan (Chair), Lillico, Mortuza, Pakenham and Pearl

23 August 2022

You are hereby summoned to attend an **EXTRA** meeting of the **EVENTS AND COMMUNITY COMMITTEE** meeting to be held on **TUESDAY 30 AUGUST 2022, at 6.00PM, SPORTS PAVILION, MORRIS RECREATION GROUND, WHITE HORSE LANE, LONDON COLNEY AL2 1JW**

**Emma Payne**  
Clerk

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### AGENDA

- 1. APOLOGIES**  
To receive apologies for absence
- 2. NOTIFICATION OF SUBSTITUTIONS**  
To receive any notification of substitute Members made to the Clerk.
- 3. DECLARATION OF INTEREST**  
To receive members declarations of interest in items on the agenda.
- 4. REPORTS TO COMMITTEE**
  - 4.1 Christmas Lights**  
To receive a report on increased testing regime introduced by Herts Highways and associated costs.
  - 4.2 Firework Display**
    - a) To receive quotations for the annual firework display
    - b) To receive a request from Herts Young Homeless to be a recipient of the firework charity collection
  - 4.3 FIFA World Cup 2022**  
To consider opening the community centre to show games for World Cup in November & December 2022.
  - 4.4 Dementia Art Workshops**  
To receive a verbal report on a proposal from a local artist to run dementia friendly workshops.
  - 4.5 St Albans Old People's Trust**  
To receive a verbal report on a proposal to hold a financial workshop designed to support older people

**4.6 Warm Places**

To consider opening up the community centre as a warm place so that people who are struggling to heat their homes can use the community facilities.

**5. DATE OF NEXT MEETING**

20 September 2022

## **LONDON COLNEY PARISH COUNCIL**

**COMMITTEE:           EVENTS & COMMUNITY**

**DATE:                   30 AUGUST 2022**

**REPORT BY:           EMMA PAYNE, CLERK**

**SUBJECT:             CHRISTMAS LIGHTS  
INCREASE IN TESTING REGIME & ASSOCIATED COSTS**

### **1.       SUMMARY**

- 1.1     The Council's Christmas lights contractor have advised the Clerk that the testing regime for Hertfordshire County Council equipment (lamp columns), has been updated which means an increase in costs.

### **2.       RECOMMENDATION**

- 2.1     Members are asked to:
- a) Note the change in testing regime for lamp columns
  - b) Consider if they want to reduce the number of columns to accommodate the increase in costs.

### **3.       BACKGROUND**

- 3.1     Hertfordshire County Council and Ringway have altered their testing requirements in line with new Guidance Notes (GN22). This is a much more involved process and requires structural engineers to confirm the suitability of each column for each decoration.
- 3.2     This means that costs for these works have increased considerably and that a separate visit is required for the electrical inspections, so these costs have increased also. We are also being advised that they are looking for all columns to have separate isolators for street lighting and Christmas lighting circuits to be installed. Should they insist on this, costs will be in the region of £150.00 per column.
- 3.3     Currently the parish council has a contract with Lamps and Tubes to install the Christmas lights display for 3 years from 2019-24. An annual application is made to Hertfordshire Highways to erect Christmas lights on their equipment. This includes the relevant column structural tests and electrical connections. Failure to provide this information to Herts Highways will mean a licence is not issued and the parish council may be liable to pay costs if any damage was to occur to the columns.

### **4.       FINANCE**

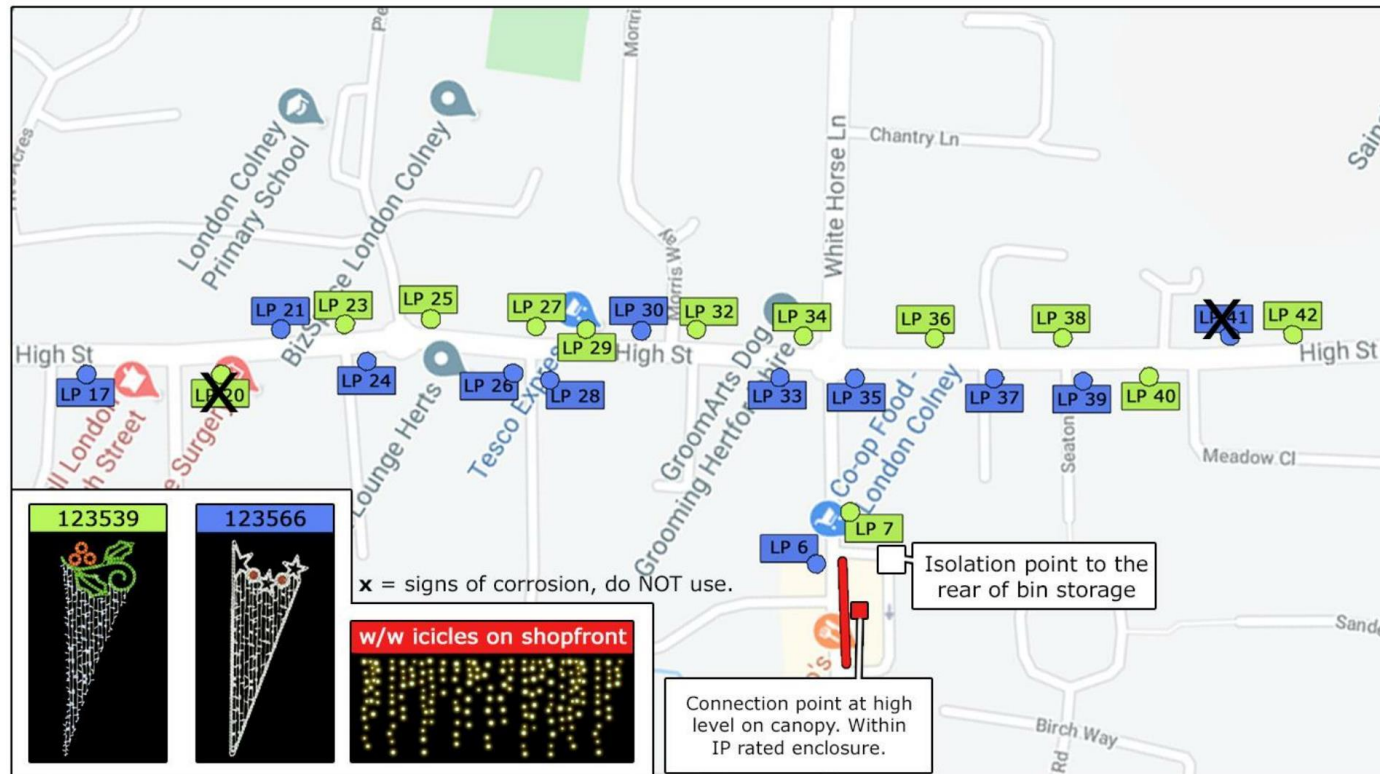
- 4.1     There is a budget for Christmas Lights (4300/210) of £9,000.
- 4.2     The new structural testing will mean that the spend for the Christmas Lights in 2022 is **£9999.00**.
- 4.3     If additional isolators are required then the costs will be an additional £3,300 or **£13,299**.

**5. IMPACT ASSESSMENT**

Strategic Plan	Objective Four
Equalities	N/A
Environmental/Sustainability	N/A
Crime & Disorder	N/A
Financial	Will exceed existing budget
Resources (including workforce)	N/A
Risk Management	N/A



# London Colney Parish Council 2021 High Street Decoration Layout Map



Lamps and Tubes Illuminations Ltd. - 01494 783541

## **LONDON COLNEY PARISH COUNCIL**

**COMMITTEE:           EVENTS & COMMUNITY**

**DATE:                   30 AUGUST 2022**

**REPORT BY:           EMMA PAYNE, CLERK**

**SUBJECT:              FIREWORK CONTRACT 2022-24**

### **1.       SUMMARY**

- 1.1     This report summarises the submissions for the Firework Contract for 2022-24.

### **2.       RECOMMENDATION**

- 2.1     Members are asked to consider the quotations outlined in this report and appoint a firework contractor.

### **3.       BACKGROUND**

- 3.1     The Council's contract for supplying the annual firework display was extended in 2021 after the 2020 display was cancelled due to Covid. This contract will run from 2022-24 for three years.
- 3.2     Two responses were received which are detailed below. Tenderers were asked to provide proof of membership of the British Pyrotechnics Association, relevant health and safety adherence and sufficient levels of insurance cover.
- 3.3     They were also asked to consider the parish council's resolution to use more 'silent' fireworks.

### **4.       FINANCE**

- 4.1     There is a budget for the event. It was agreed at a previous committee meeting to apply a 10% increase in the budget for the firework display each year over the life of the contract.

#### **Expenditure**

Event Costs	£820
Food	£100
Entertainment	5500
Other Event Costs	£447
Road Closure	£1600
Bar supplies	£300

**Total Expenditure   £8789.00**

#### **Income**

Bar Takings	£600	Sale of Mulled Wine
Fairground	£250	
Miscellaneous	£500	Contribution from collection

**£1350.00**

**Cost to Council       £7439.00**

## 5. IMPACT ASSESSMENT

Strategic Plan	Objective Four
Equalities	N/A
Environmental/Sustainability	N/A
Crime & Disorder	N/A
Financial	Budget to be reviewed annually
Resources (including workforce)	N/A
Risk Management	Contractor should have sufficient insurance and membership of British Pyrotechnic Association to mitigate the risk of the event.

CONTRACTOR A			
Formed in 1995, expanded in 2005 following the purchase of two further companies. No further plans to expand other than increasing their business and taking on another member of staff to handle the additional work.			
Size of Contractor	Member of British Pyrotechnics Association	Relevant Insurance Cover £10m	Quality Questions
			Overall Theme
Micro 2 managerial 3 operational 15-20 sub contractors	✓	✓	<p>Our stock is handpicked to build coloured sequences building in intensity as the display progresses. We make full use of the site width, firing material at angles and from multiple positions in order to add impact and a fuller display. We do not use any ground-based fountain effects as they are not easily seen by the audience standing further back. The display will be choreographed to a bespoke music track. We compile a new sound track each year with a variety of tracks and use them to make the show compilation. The tracks are edited down to around 90 seconds in duration so as to include a verse and chorus and not to repeat for the full length of a track. Our experience and feedback have shown over the years that a mix of popular and well-known music is most well received by our audiences. We may use the most recent track from a Bond film, TV drama as well as any current Disney movies etc. The more the audience recognise the music the more they react to it and remember it. Our displays are always choreographed to the tracks, and we produce highs and lows with the music and match the fireworks accordingly. This enables us to use a selection of quieter product that is requested more and more these days. We plan to make 50% of the display slightly quieter, by choosing less noise related products</p> <p>In place of the suggested 'Good Night' Set piece which is very costly to produce and not very visual for everyone to see, we will include our flame units to the finale section of the display. These add a real wow factor and always engage the audience. Due to the budget constraints and the proximity of the firing site it is our recommendation that the display will not be able to include 65% to 75% aerial shells. These are also the loudest element of any display, and we</p>



			wish to reduce the overall noise output from our sequences. In place we will draw from our full range of ground fired products which improve year on year.																																																																																																																																																																																																																																																																								
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			Here is a sample of the display that we would be able to provide in 2022. Pos 1, 2 & 3 are the locations on the site and the firing angles etc. There is a low noise column and the class / country of origin for each product. The quantity, calibre and description of each product is also included.																																																																																																																																																																																																																																																																								
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LC	Product	Effect	Pos 1	Pos 2	Pos 3	Qty	Low Noise	UN no.	CE Number	Hazard Class	Country Origin
Qty	Calibre										
		London Colney									
2	14mm	Red & yellow spinner (2x56s bundles fused together)	I		I		Yes	UN0336	1008-F4-69249650	1.4G	China
1	50mm	36s. Silver tourbillon with Color strobe		[ ]			No	UN0335	1008-F4-69249666	1.3G	China
1	30mm	Blue tail to silver spinner spit gold crown		[ ]			No	UN0336	2806 - F4 - 000052	1.4G	China
1	30mm	49s. Colour to whirling flower		[ ]			Yes	UN0335	1008-F4-69249672	1.3G	China
2	30mm	30mm 8s. Crackling tail	I		I		Yes	UN0336	1008-F4-69249651	1.4G	China
1	30mm	49s FAN. High sky colour tiger tail with silver strobe		[ ]			Yes	UN0336	2806-F4-000052	1.4G	China
2	40mm	Gold Strobe tail + purple mine	I		I		Yes	UN0335	1008-F4-69249657	1.3G	China
4	4"	4" Pastel colour dahlia				[00000]	No	UN0335	1008-F4-69249638	1.3G	China
1	30mm	49s FAN. Blue tail to brocade horse tail.		[ ]			No	UN0335	2806-F4-000052	1.3G	China
1	30mm	SLOW MO. 25 shot fan Z firing. Gold spider with red		[ ]			No	UN0335	2806-F2-001988	1.3G	China
2	14mm	Blue and gold strobe tail (2x56s bundles fused together)	I		I		No	UN0336	1008-F4-69249650	1.4G	China
1	3"	3" Gold blink to blue				I	No	UN0335	1008-F4-69249633	1.3G	China
1	30mm	25s. Red, green blue to spinner		[ ]			Yes	UN0336	1008-F4-69249672	1.4G	China
2	40mm	40mm 8s. Glitter comet with Blue	I		I		Yes	UN0335	1008-F4-69249654	1.3G	China
1	30mm	49S Red Tail Blue & Red Blink		[ ]			No	UN0335	1008 F4 69249674	1.3G	China
3	3"	3" Red & green falling leaves				[00000]	No	UN0335	1008-F4-69249632	1.3G	China
4	14mm	Gold comet tail to red star & chrysanthemum Flower	V		V		No	UN0336	1008-F4-69249650	1.4G	China
1	40mm	Red Tail comet with Blue Mine		I			Yes	UN0335	1008-F4-69249657	1.3G	China
1	30mm	OBLIVION. 36 shot cake. Red, blue and green tails to		[ ]			No	UN0335	1008-F3-69246975	1.3G	China
2	14mm	Crackling comet tail (2x56s bundles fused together)	I		I		Yes	UN0336	1008-F4-69249650	1.4G	China
1	40mm	Crackling blue to red crossette		I			Yes	UN0335	1008-F4-69249657	1.3G	China
1	30mm	CHEMICAL ROMANCE. 30 shot fan cake. Volleys of 3		[ ]			No	UN0335	1008-F3-69246974	1.3G	China
1	30mm	49s FAN. Brocade crown+red strobe with brocade cr		[ ]			No	UN0335	2806-F4-000621	1.3G	China

			<table><tr><th>LC Qty</th><th>Product Calibre</th><th>Effect</th><th>Pos 1</th><th>Pos 2</th><th>Pos 3</th><th>Qty</th><th>Low Noise</th><th>UN no.</th><th>CE Number</th><th>Hazard Class</th><th>Country Origin</th></tr><tr><td></td><td></td><td>London Colney</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>1</td><td>3"</td><td>3" Red crackling wave</td><td></td><td></td><td></td><td>I</td><td>No</td><td>UN0335</td><td>1008-F4-69249633</td><td>1.3G</td><td>China</td></tr><tr><td>1</td><td>3"</td><td>3" Red crackling wave</td><td></td><td></td><td></td><td>I</td><td>No</td><td>UN0335</td><td>1008-F4-69249633</td><td>1.3G</td><td>China</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>1</td><td>40mm</td><td>40mm 8s. Gold Brocade Comet</td><td></td><td>I</td><td></td><td></td><td>Yes</td><td>UN0335</td><td>1008-F4-69249654</td><td>1.3G</td><td>China</td></tr><tr><td>1</td><td>30mm</td><td>25s. Gold horse tail with blue tail</td><td></td><td>[ ]</td><td></td><td></td><td>Yes</td><td>UN0336</td><td>1008-F4-69249672</td><td>1.4G</td><td>China</td></tr><tr><td>6</td><td>3"</td><td>3" Gold coconut</td><td></td><td></td><td></td><td>[ooooo]</td><td>No</td><td>UN0335</td><td>1008-F4-69249633</td><td>1.3G</td><td>China</td></tr><tr><td>1</td><td>40mm</td><td>40mm 8s. Glitter comet with Red</td><td></td><td>I</td><td></td><td></td><td>Yes</td><td>UN0335</td><td>1008-F4-69249654</td><td>1.3G</td><td>China</td></tr><tr><td>5</td><td>3"</td><td>Corolla Horsetail with Corolla tail</td><td></td><td></td><td></td><td>[ooooo]</td><td>No</td><td>UN0335</td><td>1008-F4-69249632</td><td>1.3G</td><td>China</td></tr><tr><td>1</td><td>30mm</td><td>10s. Brocade crown mine to blue tips</td><td></td><td>W</td><td></td><td></td><td>Yes</td><td>UN0336</td><td>1008-F4-69249673</td><td>1.4G</td><td>China</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>2</td><td>14mm</td><td>Colour tail to multicolour (2x56s bundles fused together)</td><td>I</td><td></td><td>I</td><td></td><td>Yes</td><td>UN0336</td><td>1008-F4-69249650</td><td>1.4G</td><td>China</td></tr><tr><td>1</td><td>40mm</td><td>40mm 8s. Silver flashing comet with green tip</td><td></td><td>I</td><td></td><td></td><td>Yes</td><td>UN0335</td><td>1008-F4-69249654</td><td>1.3G</td><td>China</td></tr><tr><td>1</td><td>20mm</td><td>49s Z. Red, all green, all blue cracking comet then mine</td><td></td><td>[ ]</td><td></td><td></td><td>Yes</td><td>UN0336</td><td>1008-F4-69249668</td><td>1.4G</td><td>China</td></tr><tr><td>6</td><td>4"</td><td>4" Silver palm tree w/ silver tail</td><td></td><td></td><td></td><td>[ooooo]</td><td>No</td><td>UN0335</td><td>1008-F4-69249638</td><td>1.3G</td><td>China</td></tr><tr><td>6</td><td>3"</td><td>Silver Palm</td><td></td><td></td><td></td><td>[ooooo]</td><td>No</td><td>UN0335</td><td>1008-F4-69249632</td><td>1.3G</td><td>China</td></tr><tr><td>1</td><td>20mm</td><td>100s. Red &amp; silver peony</td><td></td><td>[ ]</td><td></td><td></td><td>No</td><td>UN0335</td><td>1008-F4-69249669</td><td>1.3G</td><td>China</td></tr><tr><td>3</td><td>3"</td><td>3" Brocade Crown with Tail</td><td></td><td></td><td></td><td>[ooooo]</td><td>No</td><td>UN0335</td><td>1008-F4-69249633</td><td>1.3G</td><td>China</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>57</td><td>N/A</td><td>Czech ignitor 5m (fig8 wire)</td><td></td><td></td><td></td><td></td><td>N/A</td><td>UN0454</td><td>1395-P1-0066/2013</td><td>1.4S</td><td>China</td></tr></table>	LC Qty	Product Calibre	Effect	Pos 1	Pos 2	Pos 3	Qty	Low Noise	UN no.	CE Number	Hazard Class	Country Origin			London Colney																						1	3"	3" Red crackling wave				I	No	UN0335	1008-F4-69249633	1.3G	China	1	3"	3" Red crackling wave				I	No	UN0335	1008-F4-69249633	1.3G	China													1	40mm	40mm 8s. Gold Brocade Comet		I			Yes	UN0335	1008-F4-69249654	1.3G	China	1	30mm	25s. Gold horse tail with blue tail		[ ]			Yes	UN0336	1008-F4-69249672	1.4G	China	6	3"	3" Gold coconut				[ooooo]	No	UN0335	1008-F4-69249633	1.3G	China	1	40mm	40mm 8s. Glitter comet with Red		I			Yes	UN0335	1008-F4-69249654	1.3G	China	5	3"	Corolla Horsetail with Corolla tail				[ooooo]	No	UN0335	1008-F4-69249632	1.3G	China	1	30mm	10s. Brocade crown mine to blue tips		W			Yes	UN0336	1008-F4-69249673	1.4G	China													2	14mm	Colour tail to multicolour (2x56s bundles fused together)	I		I		Yes	UN0336	1008-F4-69249650	1.4G	China	1	40mm	40mm 8s. Silver flashing comet with green tip		I			Yes	UN0335	1008-F4-69249654	1.3G	China	1	20mm	49s Z. Red, all green, all blue cracking comet then mine		[ ]			Yes	UN0336	1008-F4-69249668	1.4G	China	6	4"	4" Silver palm tree w/ silver tail				[ooooo]	No	UN0335	1008-F4-69249638	1.3G	China	6	3"	Silver Palm				[ooooo]	No	UN0335	1008-F4-69249632	1.3G	China	1	20mm	100s. Red & silver peony		[ ]			No	UN0335	1008-F4-69249669	1.3G	China	3	3"	3" Brocade Crown with Tail				[ooooo]	No	UN0335	1008-F4-69249633	1.3G	China													57	N/A	Czech ignitor 5m (fig8 wire)					N/A	UN0454	1395-P1-0066/2013	1.4S	China
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			2022 - £4,250 2023 - £4,675 2024 - £5,142.50  TOTAL - £14,067.50 + VAT																																																																																																																																																																																																																																																																								

CONTRACTOR B			
Established in 1985 and has been owned by the same person.			
Size of Contractor	Member of British Pyrotechnics Association	Relevant Insurance Cover £10m	Quality Questions
Medium – between 50 and 249 employees 4 managerial 5 operational 120 freelancers	✓	✓	<b>Overall Theme and Fireworks</b>  See Video
			Pricing Schedule
			2022 - £4,250+VAT  2023 - £4,675+VAT  2024 - £4,675+VAT  <b>TOTAL - £13,600+VAT</b>