



LONDON COLNEY PARISH COUNCIL

BUSINESS OPPORTUNITY - BAR OUTSOURCING

London Colney Parish Council owns and operates two function rooms at the Caledon Community Centre, a popular venue for residents to hold parties. Due to the resignation of our DPS, we are looking for someone or an organisation to operate the bar function with effect from 1 April 2023.

The venue has two halls, which vary in size. The lounge caters for 50-60 people, is partially carpeted, and is furnished with tables, chairs, and sofas for a more intimate venue. The main hall caters between 120 seated to 150 standing, has a wooden floor with a small stage area. Both have access to a fully equipped bar and there is a large off streetcar park, with 67 parking spaces, as well as a small open space.

The venues are popular for family parties, funeral wakes, fund raising events and tribute nights. The venue is fully licensed for plays, films, indoor sporting events, live music, recorded music, dancing and the sale of alcohol. The license hours are Sunday-Thursday 1100-2330 and Friday-Saturday 1100-0000 with extended hours until 0030 at Christmas and 0130 at New Year's Eve. The venue is not licensed for parties for ages between 13-25, which is condition of the premises licence.

There is a CCTV system in place, in both rooms and the public areas.

Each bar is furnished with two pumps (currently Fosters and Amstel) and these can be changed with a new supplier as well as optics and a large number of glasses. There is a glass washer and ice maker. The cellar is adjacent to the bar which is jointly used as storage for the bar and the kitchen which operates in the community centre. There is a chiller in the cellar, and this is where the stock and gas is stored.

The majority of the capacity is taken up with regular hirers who operate children's activities or sports clubs so parties with bars are held on Friday – Sundays. In 2022/23 to date (from 1 April 2022), our bar income has been £11,358. Our current bar price list is attached. The bar is audited twice a year and you can have a copy of the latest audit if that would assist you.

We have currently the following bookings in 2023 which require a bar facility:

5/4/2023	Community organisation AGM	50 people
8/4/2023	Medium Evening	100 people
13/5/2023	Wedding Anniversary	100-120 people
20/5/2023	Family party	60 people
23/5/2023	Community organisations AGM	50 people

3/6/2023	Medium Evening	100 people
8/7/2023	60 th Birthday Party	100 people
2/12/23	Christmas Party	50 people

Currently we have a Bar Manager, who is the Designated Premises Supervisor and is employed by the Council (but is leaving on the 1st April 2023), plus two casual part time bar staff who work when required. We currently use Dayla for bar supplies and Mr Fizz for gas (but your own suppliers can be used). Currently the Bar Manager asks the office staff to order bar supplies. The Office Staff also organise the tills and float. It is envisaged that these elements will be operated independently.

The successful applicant **MUST** have a DPS qualification.

We are happy to meet anyone on site who wishes to have a tour. Please contact Emma if you would like to visit. We would welcome any proposal to take over this function including suggestions for increasing bookings (beer festival, tribute nights, live bands, comedy nights).

We would welcome plans that include shared profits with the Council or the option to pay a bar rental with all risk and profits going to the operator.

If you are interested, please submit your business plan by Friday 24 March to:

Emma Payne, Clerk
London Colney Parish Council
Caledon Community Centre
Caledon Road
London Colney AL2 1PU

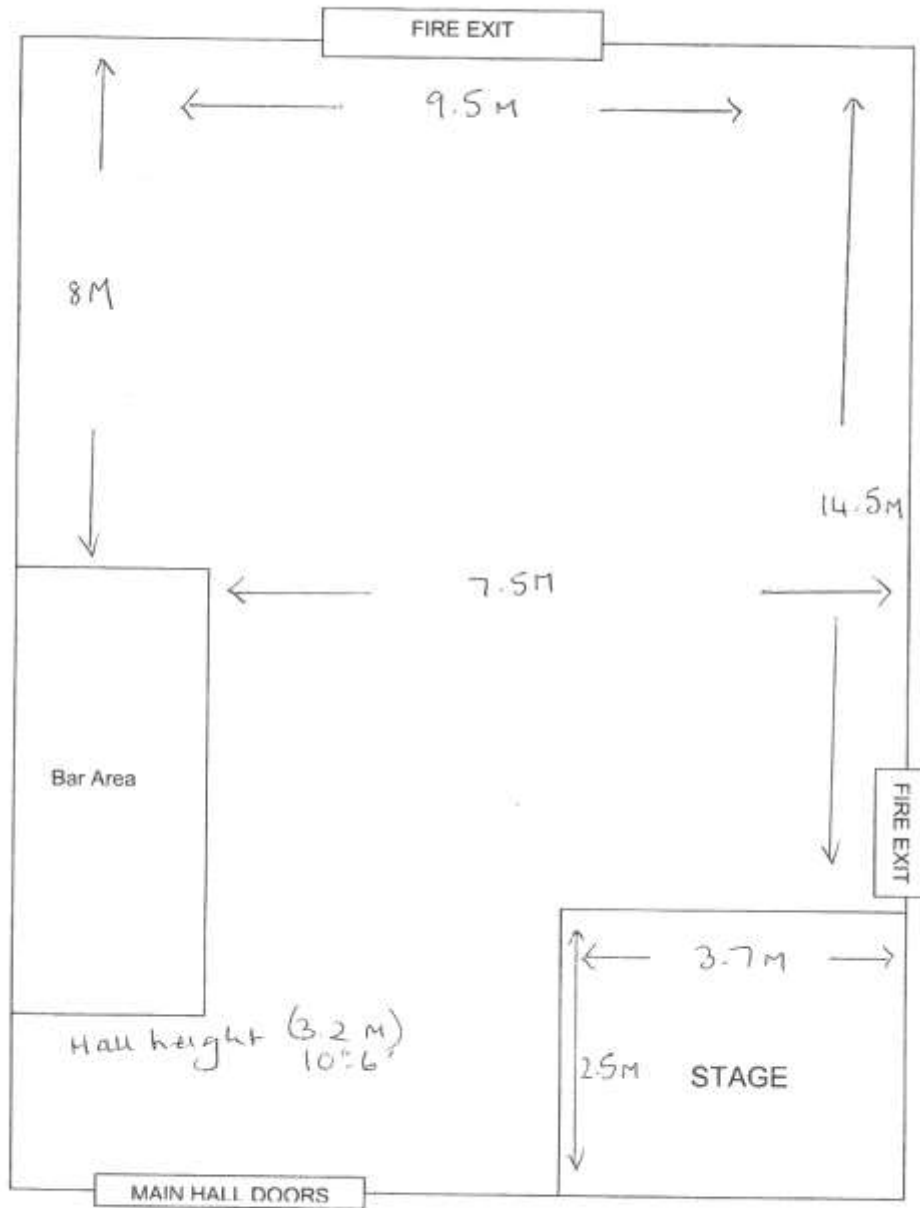
Tel: 01727 261101 (direct line)
parishclerk@londoncolney-pc.gov.uk

We're looking for our new business partner to start work as soon as possible

Main Hall



Caledon Community Centre Hall – Floor Plan



Please indicate your chair and table layout requirements above & return this plan with your booking form. Caretaker will do initial arranging to preserve floor condition.
Fire exits must be kept clear with unobstructed access at all times

Lounge

