



LONDON COLNEY PARISH COUNCIL

To: Cllrs K Mugele, L Winstone, K Loud, L Needham, T Lillico and R Prowse

Wednesday 18th June 2025

You are hereby summoned to attend the meeting of the **ENVIRONMENT & NEIGHBOURHOOD COMMITTEE** to be held on **TUESDAY 24th JUNE 2025, AT 7.00PM, CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY AL2 1PU.**

Jane Johnstone
CEO/ RFO

AGENDA

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1. ELECTION OF CHAIR To receive nominations for the position of Chair of the Committee	1
2. APOLOGIES To receive and resolve to approve apologies for absence	1
3. NOTIFICATION OF SUBSTITUTIONS To receive any notifications of substitution made to the Clerk	1
4. DECLARATION OF INTERESTS To receive declarations of interests relating to matters on the agenda and note any dispensations granted	1
5. MINUTES To approve minutes of the meeting held on 8 th April 2025	2-4
6. REPORTS TO COMMITTEES	
6.1 Grounds Maintenance Manager's Report To receive this report and note its contents.	5-7
6.2 Environment and Neighbourhood Officer's Report To receive this report and note its contents.	8-14
7. BUILDINGS WORKING PARTY Verbal update on decorating the Caledon Community Centre, heating and refurbishment at Morris Playing Field Pavillion and future buildings plan	
8. DATE OF NEXT MEETING Thursday 4 th September 2025 at 7pm	



LONDON COLNEY PARISH COUNCIL

MINUTES OF THE ENVIRONMENT & NEIGHBOURHOOD COMMITTEE HELD TUESDAY 8th APRIL 2025, AT 7.00PM, SPORTS PAVILION, WHITE HORSE LANE, LONDON COLNEY AL2 1JW

PRESENT: Cllrs L Winstone (Chairman), K Loud, K Mugele, L Needham and T Lillico (ex-officio)

ATTENDANCE: Matt Fisher (Environment & Neighbourhood Officer)
Leigh Casling (Grounds Maintenance Manager)
Sara Penny (Community and Neighbourhood Officer)
Jane Johnstone (CEO)
Cllr V Hopcroft

1. APOLOGIES

No apologies

2. NOTIFICATION OF SUBSTITUTIONS

No Substitutions

3. DECLARATION OF INTERESTS

There were no declarations of interest.

4. MINUTES

The minutes of the meeting held on 14th November were approved as a true record of the meeting.

5. REPORT TO COMMITTEE – Grounds Maintenance

This is a verbal report due to staff sickness. A written report was not complete in time for the meeting.

5.1.1 Allotments

There has been a lot of work on the allotments. The team have cleared the vacant plots, and they are ready for new tenant allocations.

Allotments tend to be given as quarters rather than whole plots, this could be a sign of the times with people living busy lives.

It was **RESOLVED** that the new lease for allotment tenants for 2025/26 was agreed to be sent out.

It was **RESOLVED** that the tenant and Councillor meeting be held on Wednesday 23rd April 2025 at 7pm in the Caledon Community Centre. Invites to go to all tenants, Councillors that attend the Environment and Neighbourhood Committee, Grounds Maintenance Manager, Environment and Neighbourhood Officer, Community and Neighbourhood Officer, Amin Officer and CEO/RFO.

It was **RESOLVED** that Cllrs L Needham and L Winstone are to be invited to an allotment inspection in June/ July with A Hall, Admin Officer.

- 5.1.2 **Sport**
The sports lettings cross Napsbury, Morris Way and Shenley Lane for football and Cricket for last financial year raised about £14,000. There are also several teams on the waiting list to use the facilities.
The sink hole on one of the Morris Way football pitches has been repaired and we are waiting for the grass to grow before that pitch is back in use for the public. Cricket starts at the end of April and the Splash Park opens at the end of May. The splash park needs a full clean.
- 5.1.3 **Staffing**
The grounds maintenance staff are due to have their appraisals
- 5.2 **REPORT TO COMMITTEE – Environment and Neighbourhood Officer**
Matt ran through his report.
- 5.2.1 **Walsingham Way**
There was talk of changing the name of Walsingham Way based on the planting of the King Charles tree.
There is a survival rate of about 70% of the whips that were planted.
Cllr Question: The path through Walsingham Way is uneven and a trip hazard. What can be done to change this?
Answer: MF has approached SEGRO for aggregate for other areas, i.e. Lowbell Lakes path. This can be extended to the Walsingham Way path
- 5.2.2 **Community Payback**
There were three young people who assisted with digging of the pond at Walsingham Way. The youths were the three young people that got caught kicking the parish council planters down. They also wrote letters of apology to the parish council.
ACTION to forward the letters written by the young people to Cllrs.
ACTION to speak to Community Police to write an article on the community payback for the next magazine.
- 5.2.3 **Lowbell Lake Projects**
The grant is almost available to spend on new benches and bins. The existing bins and benches can be cleaned and repurposed around the village (apart from benches with personal plaques).
Cllr Question: Can the Cllrs have a tour of Lowbell Lake and an onsite explanation of the work that is going on there?
ACTION to send an invite to all Environment and Neighbourhood Committee members for a tour around the lake
- 5.2.4 **Litter Picking**
LCPC needs to publicise the litter picking every time it happens so the community can see that it is being done on a regular basis. This is part of a bigger strategy to make the community aware of all the work that is going into keeping London Colney Tidy.
- 5.2.5 **Fly Tipping - Project Oculus**
LCPC has paid for one in White Horse Lane, that has now been fitted
Cllr Question: Can we put up signs around the village in fly tipping hotspots to deter fly tipping?

ACTION to look at signs around the garage areas in LCPC to see if they need updating.

5.2.6 **Sustainability Procurement Policy**

Once this document is complete, staff and cllrs will need training and to changing the culture LCPC purchases.

The policy will then be an appendix to a broader sustainability policy for LCPC.

5.2.7 **Anti-idling**

MF has approached 2 out of the 3 schools in LCPC re getting the message out to parents re anti-idling and the impact on the air quality.

5.2.8 **Tree House in Napsbury Park**

A tree was found to have between 60 and 80 nails and screws in it to make a tree house. Branches had also been cut off the tree. This is a sensitive subject as parish staff may come across as the “fun police”, but this is damage to trees that are on a tree preservation site.

5.3 **NEIGHBOURHOOD PLAN (NP)**

The Neighbourhood plan has started to gain some traction with the employment of the new Community and Neighbourhood Officer to work along side the Environment and Neighbourhood Officer. There has been a meeting with Antonia, ex member of staff, who completed LCPC's Draft NP. SP has also reached out to Troy who assisted with the completion of the Draft NP as requirements and details have changed since 2022.

£4,500 of Locality Grant funding has closed and LCPC possibly lost these funds. However, a new grant will be available from June 2025.

Troy will send a quote for their fees to review the current draft plan and advise how to proceed.

It was **RESOLVED** to create a working group for the Draft NP, Cllrs K Loud, L Winstone, K Mugele and T Lillico

6. **ANY OTHER BUSINESS**

Cllr Question: Is LCPC compiling a list of assets to devolve to LCPC from SADC before Hertfordshire Councils devolution process?

Answer: JJ and Cllr T Lillico are compiling a list and speaking to SADC

9. **DATE OF NEXT MEETING – 5th JUNE 2025 – 7pm CALEDON COMMUNITY CENTRE**

Meeting ended 20:02

Signed:

Date:

General Comments

Another crazy few months but definitely getting there, I feel like the whole team are closer than ever, football has now finished cricket is well on the way and the water splash has now opened.

Grounds and Maintenance Report – May 2025

Site	Routine Maintenance	Comments	Additional works this Month
Morris Playing Field	All litter bins and dog bins emptied, and park litter picked 2x per week Play area equipment checked and made safe if required. 2x per month Hedges cut back as required. 4x per year Grass cut as and when required. 20 x per year Grass Seeding 1 x per year. Football pitches over marked weekly Football pitches rolled as and when required Football pitches harrowed as and when required. Selective weed kill as and when required Tennis courts blown when required	The weather has been very up and down, but we are managing to work around it. Football as now finished on all sites.	Full prep for water splash Cut hedges Put up shade sales Weed artificial grass areas Jet wash/clean splash service Put out benches Tidy and clean and paint toilets
Shenley Lane Playing Field.	Trim Trail and play equipment checked 2 times a month, path blown free of debris. All litter bins and dog bins emptied, and park litter picked. Play area equipment checked and made safe if required. Grass cut as and when required. Hedges cut back as required. Grass Seeding 1 x per year. Football pitches over marked weekly Football pitches rolled as and when required Football pitches harrowed as and when required. Selective weed kill as and when required Football pitches over marked weekly	Site looking ok very dry now but all good. Pitches only being marked for training now has football is now finished Looking to get hedges trimmed in the next month or so	Loads of fallen tree debris moved from this site as always.

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Site	Routine Maintenance	Comments	Additional works this Month
Walsingham Way Playing Field	All litter bins and dog bins emptied, and park litter picked. Play area equipment checked and made safe if required. Hedges cut back as required. Grass cut as and when required.	Site looking ok for this time of the year.	Do need to spend a little more time on this site over the next few weeks
Napsbury Sports Ground	Cricket square is cut on a weekly basis. Mark out new wickets weekly Cut wickets twice a week Roll the table once a week Roll the wickets as and when required Repair wickets as and when required. Mark boundary once a week Cut boundary. Hedges cut back as required. Cleaning inspection carried out. Smoke alarm check. All playing fields cut as and when required. Grass Seeding 1 x per year. Over mark football pitches on a weekly basis. Football pitches over marked weekly Football pitches rolled as and when required Football pitches harrowed as and when required. Selective weed kill as and when required	Football has now finished for this season. Cricket has started and is flat out, however we are getting help from the Hertfordshire pitch doctor who has stressed with a little money and patient's good things could come from this cricket pitch. My self and Scott are also training Steve up on the cricket to soften the load.	Prepare cricket for very busy season Repair broken gutter Remove yet another fly tip from carpark
Community Centre & Grounds	Litter and Dog bins Play area inspections Litter pick complete area. Salt Spreading Hedge cutting Tree pruning. Cut all grass as and when required. .	Site is looking ok for this time of the year however site does need a little tidy. Mayjor works going on inside with new ceiling, decorating and all the lights being converted into L.E.D	Remove all curtains from small hall and large hall Take curtains to dry cleaners and re-erect Remove TVs and all other obstacles from both halls for decorating to begin. Panel the large hall bar and repaint.

Shenley Lane Allotments.	Cut hedges. Paper pick. Cut Grass Top of grass paths.	So much work at this site, allotments coming on really well.	To much works here to report
Glebe Allotments.	Cut hedges. Paper pick. Top of grass paths.	So much work at this site, allotments coming on really well.	To much works here to report
Chester Gibbons Green	Prune Shrubs Beds Empty litter and dog bins Scarify Grass Cut Grass	Site is looking good for the time of year we are looking to do shrub prune and remove weeds over the next few weeks.	
High Street and The Bull Shrub Beds	Keep weed free Removed any dead plants. Try to keep topped up with bark.	Haven't had a chance to get to these beds unfortunately will get these sorted over the next few weeks	
Riverside	Keep swims free from debris. Litter pick Empty dog and litter bins Regular tree inspections Tree pruning Keep river flowing Keep car park clear Keep drains free from debris Cut all grass as and when required Rat bait	Again, due to prioritising other works we do need to make more time for this site.	Removed fallen trees Cleared pathways And a few fly tips
War Memorial	Keep site clean and tidy Weed free	Site looking good for this time of the year No ready for replanting	All plants have been stripped out for new bedding expected first few weeks in June.
Halsey Park	Play area inspection Grass cutting Empty litter bin	Site in good order.	
Coopers Wood	Litter pick Empty Dog bin Minor tree works Keep main path clear	Site looking ok for this time of year,	Cut all pathways back and blown paths
Dudley Wood			
General Works Not Grounds	Machine repairs, Maintenance.	Had no time for machine repairs	

Environment and Neighbourhood Report – June 5th 2025

General Comments

Lots of projects still underway with second and final phases nearing fruition. Multiple grants have been applied for 2 successful so far with SADC, HCC and initiatives such as the Green House, Greener Together, Tree Strategy. Looking to produce a PDF / printout of all projects and any help / interest people may have. Plan to visit schools / high street to promote eco values and clean air day. We will be knocking on doors to promote projects. This will also be done via social media, our magazine & website / other news outlets: St Albans Times, Herts Advertiser and radio (Mix 92.6).

Tracker code: **UNDERWAY** **DELAYED / BEHIND SCHEULE** **ON HOLD** **COMPLETE** **UPDATE**

	Site	Project update (SITREP)	Comments (if applicable)	Future plans / works
1	Walsingham Way Rewilding Project	<p>Maturing and 'wilding' nicely. Trees and shrubs sprouting buds and growing nicely with approx. 70% success rate.</p> <p>PHASE 2A - Wildflower Seed sown Nov 24 – signage up</p> <p>PHASE 2B Pond in ground – just needs bedding in and filling with rainwater / maturing and in time introduction of oxygenating plants and deadwood.</p> <p>Bernadette's School – we have set up watering via hosepipe for saplings</p> <p>PHASE 2C - Dead wood habitat, water butt, bug hotels, bat boxes, owl boxes – funding acquired for bat boxes / swift / owl box, to be installed in summer</p> <p>Signage and renaming – of tree and rewilded park – budget TBC £400</p>	<p>To introduce bat boxes, bug hotels, dead wood habitat water butts, build pond area all with volunteers / schools / scouts.</p> <p>Bat boxes to be put up.</p> <p>Installation of 350L pond – needs to be bedded in and filled up with / hose rainwater. Will be asking Friends of Walsingham Way to assist</p> <p>All remaining collars to be removed this summer</p>	
2	Lowbell Lake Project	<p>Nearing completion – Awaiting work detail for footpath with associated discounted costs, then we can commence.</p> <p>MKM / builders have provided quotes</p> <p>Bolstering of footpaths around Lowbell lane side of Lowbell Lake / Shenley Playing Fields run track etc</p>	<p>Have quotes for footpath regeneration</p> <p>Will liaise with SADC (River Ver regen scheme)</p> <p>Will share reports / slides from the ColneCAN conference and up to date project plan next week ahead of meeting.</p>	

			We can set a date to organise / or I can provide a video walk round with voiceover.	
3	Water testing – River Ver ColneCan - Himalayan Balsam	Undertaken several formal quarterly tests under the guidance and umbrella membership of The River Ver Society (Fresh Water Watch) - looking to form small group to undertake monthly tests. Update – have secured comprehensive water testing at no cost to LCPC. Lowbell Lake Project funding will allow for 2 specific testing kits to use with more regular testing. Have established contacts to contact in environmental concerns / Thames Water for emergency pollution.	WhatsApp group formed Water test kits x2 procured Secured agreement of regular comprehensive water testing (with organic compounds etc) Although will still acquire two water testing kits at a combined cost of £150 as part of Lowbell Lake Project.	Regular testing & Monitoring underway via Riverwatch for Ver Valley Society
	Lowbell Lake Nature Reserve	A sit rep will be made in summer to ascertain if extra plantation is required.	Wildflower seed was sown along the other bank of 7 Arches Bridge in November. This was all part of the same grant funding. Hoping to see some flowering over next couple of months	
4	Litter Picking	WhatsApp group formed and well underway – Liaison with local Guides (Samantha) Robust process in place with Veolia, for bags / collections etc Utilisation of Cargo e-bike with adaptations to be made when time allows!	Monthly litter picks with access to kit in outside cupboard... to sort cupboard with Cargo e-bike. 53 members on WhatsApp Group. It's been identified to promote our successes through social media and other newspapers etc to improve awareness and gratitude of our volunteers. Moreover, it will promote our cause and hopefully make people think twice before littering and/or fly-tipping. Have reregistered our Risk Assessment and therefore Insurance with Keep Britain Tidy. Collaborative Litter pick with SADC around Cotlandswick 29 th May	To build and promote

5	Fly tipping	<p>Project Oculus FLY TIP – camera purchased / procured – awaiting delivery for White Horse Lane and Caledon centre bin area</p> <p>Liaising with Herts County Council to negotiate permit for household waste drop offs to help with fly tips etc</p>	<p>Ascertain second location.</p> <p>Guage appetite for taking fly tipping / wildlife trap cameras into our own remit: feasibility / scope of our own project – circa £50-75 per camera. Areas to be determined.</p> <p>Have had conversations with SLPR (SEGRO) as to funding of di-bond signage for littering / fly tipping.</p>	<p>Promote via posters along with litter picking groups. Article in magazine / newspapers on fly tipping.</p> <p>Speaking with SADC to promote and will liaise with news outlets</p>
6	Dog fouling – clamp down within village -	Project of education	As above – I have had conversations with SLPR (SEGRO) as to funding of di-bond signage for littering / fly tipping. Campaign yet to launch	Will pick this back up in June.
7	SWIFT boxes	<p>Nearing the implementation of phase two with Hertfordshire Swifts.</p> <p>Looking to gain further interest and signups for installation in Spring 2025 to reach out to residents with poster / QR codes etc</p>	<p>Look to advertise and promote</p> <p>Secured £185 funding from HCC Locality Budget for Swift / bat boxes – MF to acquire boxes with local wood working groups (men in sheds etc)</p>	Have secured opportunity and team to install in 2025 so press on with promoting
8	Recycling initiatives	<p>Blister Packs – working well – looking to promote locally with other pharmacies as a new initiative has been created from Terracycle. This is to be on the slow burn...</p> <p>Also looking at forming an alliance with a recycling company with HCC – but they have merged with Boots – huge costs associated so very cost prohibitive.</p> <p>Liaising with Veolia, SADC & HCC to bolster collections in due course. We have a volunteer who manages</p> <p>Textile Recycling SATco in place and collections made – account set up for payments. Now need to promote. We will manage sites across the parish *revenue</p>	<p>Blister Packs</p> <p>Pringles – to continue for school in Hatfield (Time Capsules)</p> <p>Ink Cartridges – revenue – in excess of £200 raised so far</p> <p>SATco has raised in excess of £100+</p>	
9	Lowbell Lake Nature Reserve (Lowbell Lake	planting and bolstering nesting area / biodiversity – to dovetail within Lowbell Lake Project.	Area formally identified (with ColneCAN) with scope	Sitrep to be undertaken in June to August

	- Phase 2 Summer / autumn 2025]		of works. Funded in part by CMS / local businesses.	to ascertain additional planting
10	Flood prevention and response capability	Flood Warden high vests, sandbags on Lowbell lane – plan to be honed with EA / HCC		
11	Kissing Gate in Napsbury Park	Approximate quotes of £650 obtained - awaiting budget / land ownership	Awaiting rights of way – may be able to utilise HCC / rural estates / SEGRO	
12	Local MAPS / signage / litter posters	Awaiting completion of projects, renaming, building plans and budget. Also need steer from Neighbourhood plan	<p>To be completed once scope of works complete</p> <p>SEGRO proposal for TV Panel with outdoor / vandal proof casing submitted:</p> <p>£3200 inclusive to be positioned to the right of entrance of Caledon Centre.</p> <p>Considered a means to communicate effectively to residents in London Colney with legacy of screen. Will expand more verbally.</p>	
13	Neighbourhood Plan	To pick up and identify areas of development and ownership once new government legislation is announced / quantified. Work to be determined / delegated from Cllrs.	Awaiting to hear back on progress with Neighbourhood plan – funding stream currently not available...	
14	Segro - Rail freight	<p>Open comms with SEGRO liaison team – mention of taking the cycling scheme as concept to proposal. MKM</p> <p>Looking to bolster projects and especially funding for projects agreed, underway and in the pipeline</p>	<p>EO in contact with Segro Community Liaison Team</p> <p>Will be part of local Environment group for Area 5 – introduced ColneCAN / Groundworks South to the party- to hold Hydraulic issues and other issues to account. Minutes from last meeting attached / available at meeting.</p>	
15	Water tap	Have now secured and physically have a (near-new) water fountain from SADC, just needs cleaning, installing, commissioning (testing). Need signs and lots of promotion	To be installed by June ahead of hot weather – location at Napsbury Pavilion by noticeboard / edge of car park / side entrance. Next job on a long list for grounds team!	
16	Sustainable procurement	Overhauling and doing a deep dive into LCPC procurement by way of environmental impact of vendor contracts, waste contracts, buildings etc.	Underway with Cllr Prowse	Waste Aware Partnership, Simpler recycling and Soil Squad to be a collaborative

				partner for food waste
17	Defibrillator and First Aid provision and training	<p>A consolidation of Defibs with funding for Shenley Playing Fields.</p> <p>Another Defibrillator at the Caledon Centre was agreed last meeting (we will then have 1 defib at each centre):</p> <p>Morris Way Napsbury Pavilion Shenley Lane Playing Fields <i>Caledon Centre</i></p> <p>Two courses were delivered (one public / residents biased, the other staff and neighbouring parishes.</p> <p>The Circuit scheme to be overhauled for LCPC – EO / Admin officer to undertake regular checks and be point of contact. Update MAP upon installation of Defib in Shenley Playing Fields – include in next magazine / poster / website article.</p>	<p>Work underway to raise funds from lunch clubs</p> <p>Working with WI as their fundraising focus of this year</p> <p>Both of the above to be earmarked to install two more defibs:– on high street (clock tower) and Caledon Centre</p> <p>Push for pubs to also invest.</p>	
18	Community engagement and integration by forming and bolstering community groups / promote volunteer groups	<p>MF Qualified in EDI Level 2 (Equality Community Champion) – reaching out with Sara to community groups including Mosques.</p> <p>Playing out schemes, churches, met with SLM Everyone Active (Cotlandswick Sports Centre) meeting</p>	<p>Sara (SP) & MF working on a tracker to target community reach out – verbal update from either / both of us...</p> <p>Youth Council to tackle ASB Community grants. Eco Councils involvement at primary schools</p>	
19	Rewilding Project – Napsbury Park (opposite The Birches, adjacent to Shenley Lane traffic lights and field.	<p>Working with our partner Countryside Management Services (CMS) to deliver a similar project plan to Walsingham Way, it has a similar area with comparable desired outcomes.</p>	<p>Ascertain scope and type of plantation based on a visit in June – Awaiting back re size of permissible pond.</p> <p>CEO / MF discussed naming the rewilded area after Miss Days son who was tragically killed on Shenley Lane a few years back.</p>	
20	Hedgerow building along perimeter of Napsbury Park to fields (alongside rewilding project)	<p>Working with our partner Countryside Management Services (CMS) to deliver a complementary project plan to Walsingham Way and now the Rewilding Project Napsbury Park, it will take the form of creating continuous wildlife corridors to promote nature, BNG and to establish and reinforce habitat (along with 2 ponds and rewilded</p>	<p>It will also help shield noise, pollution and the visuals of the proposed / planned building works.</p> <p>Works to commence winter 2025 (December) onwards...</p>	

		area) for a very compromised area from ensuing house build and rail freight build).		
21	Wildflower area to the south of the road and left of 7 Arches Bridge	Wildflower seed sown in November 24, to the left of Telford Bridge (along the bank)	Signage in – awaiting for flowering to tie in BNG through and around river. Plan to bolster areas with dragonfly friendly plants.	
22	Community Pond in Napsbury Park	Grant won and £750 funding provided. Pond Liner, to work with local garden centre and building merchant MKM to acquire materials / plants – signed off Risk assessment and method statement completed	Awaiting to hear back on size limitations via SADC planning that may require planning permission. Reporting back to Veolia in June (after Napsbury Rewilding meeting – will advise on both location, size and plan	
23	Natural pond / bog in Napsbury Park	Working with and part-funded by CMS (expected no cost to LCPC) area between tennis courts, footpaths and field.	To be a seasonal pond area, anticipated to dry up and remain bogland in summer months. A helping hand project rather than overhaul / transformation. Will be scrutinising plans by way of drainage from field	
24	Napsbury Community Garden / allotments	On hold – capacity building – approved and funding acquired	Yet to start - consultation to build team to deliver by the community for the community – get real buy in. Looking at sponsorship from MBS, local nursery and perhaps Tarmac / Segro too	
25	Apiary	On hold – capacity building – approved and funding acquired	Summer 2025	
26	Cargo E-bike grant applied for with Greener Together approx £3.5k	For use with grounds staff, caretaker (Oli), projects and litter picks Successful grant and bike acquired – further adaptations to be made and promotion with sponsors.	Signs to be designed and acquired ahead of Clean Air Day (19 th June) – promotional video near completion with Estarli, with reports and case studies complete with Greener Together.	Total cost to LCPC for bike and ancillary equipment stands at £6!
27	Community Payback	Working with Local police teams to facilitate community payback projects with young offenders: 2 x pond digging 1 x planting whips in Lowbell Nature Reserve 1 x watering trees, litter picking, sweeping around Caledon Centre	Pond installation (hole digging helped by community payback initiative with local police) a project that Sara and I have had meetings with and will be offering our support with projects within the parish	

28	Community tree Donation	<p>Donation of 8 mature trees – given by Michael Kennard</p> <p>Grounds Team and MF planted the 7 mature trees in a row between Caledon Centre and playing field. They have been well catered for and watered frequently. Water butt has been acquired to help with watering. May consider a lengthy hose pipe to be laid around back of the Caledon Centre for the purpose of watering.</p>	<p>Would like to create a small sign and formally name the walkway / footpath Kennard Row in appreciation and the power of legacy and community spirit. Propose budget of £200 for signage</p> <p>Trees will be factored into the SADC Tree Warden Scheme.</p>	Sign to be acquired and installed 'Kennard Row'
	Funding for Tree Warden / Guardian Scheme	Any appetite to run PC as a test bed for parish council to run tree warden scheme aligned with SADC / HCC		
31	Morris Way Pavilion – sustainability overhaul	<p>Verbal update – working with Cllr Prowse.</p> <p>Liaising with Octopus Energy for community energy concept. Community Energy Pathways and Solar Together</p>	– Building meeting on Friday to ascertain budget allocation. Scope of works to be identified and proposed	Awaiting conversations with: Octopus Energy, Community Energy Pathways, Solar Together
32	Launched Anti-Idling Air Campaign	Liaising with all of the schools in London Colney to educate around air quality and the habits that we can all employ to help improve our air quality.	Banners to go up and leaflets to be handed out including Air monitoring – will be sharing lots of material in the run up to Clean Air Day on Thursday 19 th June 2025	Leaflets and engagement with parents at 3 schools to take place w/c 2 nd June – 19 th June

Active WhatsApp groups: Litter Picking / Fly tipping LC Swift Group Water Testing Friends of Walsingham Way Environment & Neighbourhood Committee

Equipment acquired and responsible for:

Waders size 8 pre-owned £10

Megaphone (Flood Warden)

Litter picking equipment (pickers x 50, hoops x 20, bags, high viz vest shared with Events

Defibrillators – purchased £750. all 3 (plus 1 in Napsbury) will be managed and registered via The Circuit by

Admin / office – looking to source extra unit for the outside of Caledon Centre - scheme / funds become available

Cargo e-bike + ancillary equipment (locks, lights waterproof high viz jackets, helmets, signage still required - £3.5k

Solar charging for bike £300-£500 – utilisation of solar panels from Segro?

Pond moulding £35

Fly tipping cameras – purchased – one has been installed awaiting SADC to confirm other

Water butt £15 for watering trees at Caledon Centre

Trap camera for tree / fly tips £75

Hose Reel for trees and Walsingham Way £65

Adaptation to Cargo e-bike £29

Last updated – 28th May 2025 - MF